

MEETING MINUTES
Des Moines Area Metropolitan Planning Organization (MPO)
Executive Committee
11:30 a.m., Wednesday, May 15, 2019
Des Moines Area MPO | Mead Conference Room

The MPO Executive Committee held a meeting at 11:30 a.m. on May 15, 2019, in the MPO Conference Room. Before the meeting, the MPO staff emailed agenda packets to the MPO Executive and members on April, 2019. **In addition to these published tentative minutes, there also may be additional meeting notes on file with the MPO staff that are public records and available upon request as provided by law. These tentative minutes reflect all action taken at the meeting.**

Executive Members Present:

Steven Gaer | City of West Des Moines
Tom Armstrong | City of Grimes
Gary Lorenz | City of Ankeny
Ted Weaver | City of Clive
Chris Coleman | City of Des Moines
Sara Kurvoski | City of Pleasant Hill
Matt McCoy | Polk County
Bob Andeweg | City of Urbandale
Andy Loonan | IDOT

Executive Members Absent:

Joe Gatto | City of Des Moines
Kyle Mertz | City of Altoona
Stephanie Riva | City of Norwalk

Others

Clifford Leonard

Staff Present:

Jonathan Wilson | MPO General Counsel
Dylan Mullenix | Assistant Director
Zach Young | Principal Planner
Andrew Collings | Senior Planner
Gunnar Olson | Communications Manager
Allison van Pelt | Associate Planner
Sreyoshi Chakraborty | Senior Planner
Gracey Yi | Intern

1. Call to Order

MPO Chair Steve Gaer called the May 15, 2019, meeting to order at 11:30 a.m. A quorum was present.

2. Approval of Agenda

MOTION: A motion was made to approve the May 15, 2019, Des Moines Area Metropolitan Planning Organization Executive Committee amended meeting agenda.

MOTION CARRIED

3. Approval of Meeting Minutes

MOTION: A motion was made to approve the April 10, 2019 Executive Committee meeting minutes.

MOTION CARRIED

4. Contracts and Expenses

Executive Director presented. HDR sent a bill to the MPO for on-call modeling services in the amount of \$6,363.26. The MPO was also contacted by the Street Collective for the annual partnership of \$20,000. Both amounts have been included in the FY 2019 budget. Discussion ensued.

MOTION: A motion was made to approve payment to HDR and the Street Collective.

MOTION CARRIED

5. Fiscal Year 2020 Unified planning Work Program and Budget

Staff presented. Discussion ensued. Recommend approval of the Fiscal Year 2020 Unified Planning Work Program and Budget.

MOTION: A motion was made to approve the FY 2020 UPWP.

MOTION CARRIED

6. **FFY 2019-2022 TIP Amendment Request**

Staff presented. Recommend approval of the FY 2019-2022 TIP Amendment to include performance measures.

MOTION: A motion was made to approve the FY 2019-2022 TIP Amendment.

MOTION CARRIED

7. **FFY 2019-2022 TIP Amendment Request for HIRTPA Project**

Staff presented. Recommend approval of the amendment to add Norwalk JobLink Project to FFY 2019 of the FFY 2022 TIP.

MOTION: A motion was made to approve the Federal Fiscal Year 2019-2022 TIP Amendment request.

MOTION CARRIED

8. **FFY 2019-2023 Passenger Transportation Plan Amendment Request**

Staff presented. Recommend approval of the amendment to the FFY 2019-2023 Passenger Transportation Plan to incorporate HIRTA special project funding.

MOTION: A motion was made to approve the FFY 2019-2023 Passenger Transportation Plan to incorporate HIRTA special project funding.

MOTION CARRIED

9. **Greater Des Moines Partnership 2019 D.C. Trip Recap**

Staff presented. Report and discussion only.

10. **Central Plains Heartland Freight Technology Plan**

Staff presented. Report and discussion only.

11. **Upcoming Events**

Staff presented. Report only.

12. **Other Non-Action Items**

Discussion of various issues and concerns regarding the Transload project and holding an executive session during the June Executive Committee. The Executive Director also discussed the media reports on potential I-235 expansions.

13. **Next Meeting Date**

July 17, 2019 at 11:30 a.m.

14. **Adjournment**

Hearing no objection to the contrary, Chair Steve Gaer adjourned the meeting at 12:46 p.m.