MEETING MINUTES
Des Moines Area Metropolitan Planning Organization Transportation Technical Committee
9:30 a.m., Thursday, July 11, 2019
Des Moines Area MPO Burnham Conference Room

The MPO TTC held a meeting at 9:30 a.m., July 11, 2019, at the Des Moines Area MPO Burnham Conference Room. Before the meeting, the MPO staff emailed agenda packets to the TTC representatives and posted the agenda at the MPO office on July 8, 2019.

Representatives Present:
Scott Atzen | City of Altoona
Paul Moritz | City of Ankeny
John Horton | City of Bondurant
Jeff Schug | City of Carlisle
Jeff May | City of Clive
Jennifer Dakovich | City of Des Moines
Mike Ludwig | City of Des Moines
Steve Naber | City of Des Moines
Luis Montoya | DART
Mitch Holtz | City of Grimes
Charlie Dissell | City of Indianola**
Dave Wilwerding | City of Johnston
Tom Leners | Madison County**
Luke Parris | City of Norwalk
Bret VandeLune | Polk County
Dave McKay | City of Urbandale
Brad Deets | City of Waukee
Eric Petersen | City of West Des Moines
Kara Tragesser | City of West Des Moines
Justin Ernst | City of Windsor Heights
Andy Loonan | IDOT

Staff Present:
Todd Ashby | Executive Director
Dylan Mullenix | Assistant Director
Zach Young | Planning Manager
Andrew Collings | Principal Planner
Sreyoshi Chakraborty | Senior Planner
Zhi Chen | Associate Planner
Tracey Deckard | Office Manager
Gunnar Olson | Communications Manager
Aspen Pflanz | Intern

Others Present:
Clifford Leonard | Public
Tony Filippini | DART

Representatives Absent:
Mark Mueller | City of Ankeny
Anthony Bellizzi | City of Cumming**
Al Miller | Dallas County
Julia Castillo | HIRTA
Wayne Patterson | City of Mitchellville
Madeline Sturms | City of Pleasant Hill
Don Sandor | City of Polk City
Allan Adams | City of Van Meter
David Carroll | Warren County
Bryan Mulcahy | DSM International Airport
Darla Hugaboom | FHWA
Mark Bechtel | Federal Transit Administration*
* Non-Voting, Advisory Representative
** Non-Voting, Associate Representative
1. **Call to Order**
MPO TTC Chair recognized a quorum and called the July 11, 2019, meeting to order at 9:30 a.m.

2. **Approval of Agenda**
MOTION: A motion was made and seconded to approve the July 11, 2019 MPO TTC’s meeting agenda.
MOTION CARRIED UNANIMOUSLY

3. **Approval of Meeting Minutes**
MOTION: A motion was made and seconded to approve the MPO TTC June 6, 2019 meeting minutes.
MOTION CARRIED UNANIMOUSLY

**Model Bicycle Ordinance (Item 9 taken out of order)**
Mike Armstrong of the Street Collective presented

4. **Federal Fiscal Year 2019-2022 Transportation Improvement Program Amendment Request**
Staff presented. Recommend approval.
MOTION: A motion was made and seconded to approve the Federal Fiscal Year 2019-2022 Transportation Improvement Program amendment requested by DART.
MOTION CARRIED UNANIMOUSLY

5. **Final Federal Fiscal Years 2020-2023 Transportation Improvement Program (TIP)**
Staff presented. Recommend approval of the final FFY 2020-2023 TIP.
MOTION: A motion was made and seconded to approve the FFY 2020-2023 final TIP.
MOTION CARRIED UNANIMOUSLY

6. **Mobilizing Tomorrow Fiscally Constrained Project List**
Staff presented. Recommend approval.
MOTION: A motion was made & seconded to approve the fiscally constrained project list.
MOTION CARRIED UNANIMOUSLY

7. **Polk Soil and Water Conservation District Memorandum of Understanding (MOU)**
Staff presented. Recommend approval.
MOTION: A motion was made and seconded to approve the Polk Soil and Water Conservation District MOU.
MOTION CARRIED UNANIMOUSLY

8. **MPO and CIRTPA Service Agreement**
Staff presented. Recommend approval.
MOTION: A motion was made and seconded to approve the MPO and CIRTPA Service Agreement.
MOTION CARRIED UNANIMOUSLY

9. **Model Bicycle Ordinance**
Report taken out of order. See above.

10. **Local Pavement Condition Data Collection**
Staff presented. Report and discussion only.

11. **Upcoming Events**
Information only.

12. **Other Non-Action Items of Interest to the Committee**
None.

13. **Next Meeting Date**
The next meeting will be held at 9:30 a.m., on Thursday, August 1, 2019.

14. **Adjournment**
MOTION: A motion was made and seconded to adjourn the MPO TTC’s July 11, 2019 meeting; the TTC Chair adjourned the meeting at 10:06 a.m.
MOTION CARRIED UNANIMOUSLY