

## AMENDED Meeting Minutes

Des Moines Area Metropolitan Planning Organization (MPO)

4:00 p.m., Thursday, June 20, 2019

Des Moines Area MPO Burnham Conference Room

The MPO held a meeting at 4:00 p.m. on June 20, 2019, in the Des Moines Area MPO Burnham Conference Room. Before the meeting, the MPO staff emailed agenda packets to the MPO's representatives and posted the agenda at the MPO office on June 12, 2019. An Amended Agenda was posted and sent to members on 6/18/19. **In addition to these published tentative minutes, there also may be additional Meeting Notes on file with the MPO staff that are public records and available upon request as provided by law. These tentative minutes reflect all action taken at the meeting.**

### **MPO Representatives Present:**

Paul Moritz | City of Ankeny  
Gary Lorenz | City of Ankeny  
Marketa Oliver | City of Bondurant  
Ruth Randleman | City of Carlisle  
Ted Weaver | City of Clive  
Mark Hanson | Dallas County  
Elizabeth Presutti | DART  
Pam Cooksey | City of Des Moines  
Scott Sanders | City of Des Moines  
Connie Boesen | City of Des Moines  
Phil Delafield | City of Des Moines  
Joe Gatto | City of Des Moines  
Tom Armstrong | City of Grimes  
Paula Dierenfeld | City of Johnston  
Stephanie Riva | City of Norwalk  
Mark Konrad | City of Pleasant Hill  
Matt McCoy | Polk County  
A.J. Johnston | City of Urbandale  
Aaron Dekock | Warren County  
Tim Moerman | City of Waukee  
Steve Gaer | City of West Des Moines  
Tom Hadden | City of West Des Moines  
Andy Loonan | IDOT \*

### **MPO Representatives Absent:**

Kyle Mertz | City of Altoona  
Dave Chelsvig | City of Cumming\*\*  
Ryan Waller | City of Indianola\*\*  
Aaron Price | Madison County\*\*  
Tammi Dillavou | City of Mitchellville  
Allan Adams | Van Meter\*\*  
Jeff Walters | Polk City  
Joseph Jones | City of Windsor Heights  
Kevin Foley | Des Moines Airport \*  
Julia Castillo | HIRTA\*  
Darla Hugaboom | FHWA\*  
Mark Bechtel | FTA\*  
\* Advisory/Non-Voting  
Representatives

\*\* Associate/Non-Voting Representatives\

### **Others Present:**

Clifford Leonard, Public

### **MPO Staff Present:**

Jonathan Wilson | MPO General Counsel  
Todd Ashby | Executive Director  
Dylan Mullenix | Assistant Director  
Zach Young | Principal Planner  
Tracey Deckard | Office Manager  
Sreyoshi Chakraborty | Senior Planner  
Allison van Pelt | Associate Planner  
Zhi Chen | Associate Planner

1. **Call to Order**  
MPO Chair Steve Gaer recognized a quorum and called the June 20, 2019, meeting to order at 4:00 p.m.
2. **Approval of Agenda**  
**MOTION:** A motion was made and seconded to approve the Des Moines Area Metropolitan Planning Organization June 20, 2019 meeting agenda.  
**MOTION CARRIED UNANIMOUSLY**
3. **Approval of the Meeting Minutes**  
**MOTION:** A motion was made and seconded to approve the Des Moines Area Metropolitan Planning Organization's May 23, 2019 minutes.  
**MOTION CARRIED UNANIMOUSLY**
4. **Approval of Financial Statements**  
**MOTION:** A motion was made and seconded to approve the Des Moines Area Metropolitan Planning Organization's Financial Statements.  
**MOTION CARRIED UNANIMOUSLY**
5. **Presentation: Workforce Housing Study**  
Presentation from Capital Crossroads.
6. **FFY 2019-2022 TIP Amendment Request**  
Staff presented. Recommend approval of the FFY 2019-2022 TIP Amendment request submitted by DART.  
**MOTION:** A motion was made and seconded to approve the FFY 2019-2022 TIP Amendment  
**MOTION CARRIED UNANIMOUSLY**
7. **Draft FFY 2020-2023 Transportation Improvement Program (TIP)**  
Staff presented. Recommend approval of the Draft FFY 2020-2023 TIP to be forwarded to the IDOT for review.  
**MOTION:** A motion was made and seconded to approve the Draft 2020-2023 TIP for review by the IDOT.  
**MOTION CARRIED UNANIMOUSLY**
8. **Banking Services Request for Proposals**  
Executive Director presented. Recommend approval to transfer banking services to First National Bank.  
**MOTION:** A motion was made and seconded to transfer banking service to First National Bank.  
**MOTION CARRIED UNANIMOUSLY**
9. **Fiscal Year 2019 Banking and Public Funds Investment Policy**  
Executive Director presented. Recommend approval of the Banking and Public Funds Investment Policy.  
**MOTION:** A motion was made and seconded to approve the FY 2019 Banking and Public Funds Investment Policy.  
**MOTION CARRIED UNANIMOUSLY**
10. **Surface Transportation Block Grant for Water Trails**  
Executive Director presented. Discussion ensued. Recommend approval of use of \$550,000 in STBG funds for the water trails preliminary engineering and pre-permitting efforts.  
**MOTION:** A motion was made and seconded to approve the use of STBG funds for the water trails preliminary engineering and pre-permitting efforts.  
**MOTION CARRIED WITH MARK HANSON, STEPHANIE RIVA AND PAUL MORITZ OPPOSED.**

11. **BUILD Grant Application for Water Trails**  
Executive Director presented. Request approval for the MPO staff to work with the Water Trails Incubator to develop a BUILD grant application for the water trails project.  
**MOTION:** A motion was made and seconded to approve the development of a BUILD Grant application.  
**MOTION CARRIED UNANIMOUSLY**
12. **FFY 2019-2022 TIP Amendment Request for HIRTA Project**  
Staff presented. Recommend approval of the FFY 2019-2022 TIP Amendment Request submitted by HIRTA.  
**MOTION:** A motion was made and seconded to approve the FFY 2019-2022 TIP Amendment  
**MOTION CARRIED UNANIMOUSLY**
13. **FFY 2019-2023 Passenger Transportation Plan Amendment Request**  
Staff presented. Recommend approval of the FFY 2019-2023 Passenger Transportation Plan amendment request.  
**MOTION:** A motion was made and seconded to approve the FFY 2019-2023 Passenger Transportation Plan amendment.  
**MOTION CARRIED UNANIMOUSLY**
14. **Executive Director Annual Review Update**  
Executive Director presented. Information only.  
*[Marketa Oliver leaves meeting 4:54 p.m.]*
15. **Federal Aid Swap Program**  
Staff presented. Report and discussion only.
16. **Mobilizing Tomorrow Fiscally Constrained Project List**  
Staff presented. Report and discussion only.  
*[Stephanie Riva leaves meeting 5:01 p.m.]*
17. **Mobilizing Tomorrow Draft Chapter Review**  
Staff presented. Report and discussion only.
18. **Trails Map Celebration**  
Staff presented. Report and discussion only.  
*[Connie Boesen, Aaron Dekock, Ted Weaver leave meeting 5:05 p.m.]*  
*[Paula Dierenfeld leaves meeting 5:08 p.m.]*
19. **Upcoming Events**  
Staff presented. Information only.  
*[Tim Moerman leaves meeting 5:10 p.m.]*
20. **Other Non-Action Items of interest to the Committee**  
Executive Director introduced new Associate Planner, Zhi Chen.
21. **Next Meeting Date- August 15, 2019 at 4:00 p.m.**
22. **Adjournment**  
Hearing no objection to the contrary Chair Steve Gaer adjourned the meeting at 5:11 p.m.