

NOTICE OF MEETING

Des Moines Area Metropolitan Planning Organization (MPO) Executive Committee

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9:30 a.m., Wednesday, August 7, 2019
 Des Moines Area MPO Burnham Conference Room

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TENTATIVE AGENDA

1. **Call To Order**
2. **VOTE: Approval of Agenda**
3. **VOTE: Approval of Meeting Minutes**..... Page 2
 - Approve the July 17, 2019, meeting minutes.
4. **REPORT and VOTE: Fiscal Year 2020-2023 Transportation Capital Improvement Program**..... Page 5
 - Report on the *Fiscal Years 2020-2023 Transportation Capital Improvement Program*; consider approval.
5. **REPORT: Iowa Clean Air Attainment Program Pre-Applications** Page 6
 - Report regarding Federal Fiscal Year 2020 Iowa Clean Air Attainment Program applications.
6. **REPORT: National Household Travel Survey Add-On Summary**..... Page 7
 - Report regarding a summary report of the 2017 National Household Travel Survey data.
7. **REPORT: The Great American Rail Trail**..... Page 8
 - Report regarding the Great American Rail Trail route that passes through Iowa
8. **REPORT: Electric Scooter Update** Page 9
 - Report regarding ongoing discussions to implement an e-scooter pilot project
9. **REPORT: Model Bicycle Ordinance** Page 10
 - Report and discussion regarding a regional *Model Bicycle Ordinance* developed by the Street Collective of Greater Des Moines.
10. **REPORT: Rain Campaign Update**.....Page 11
 - Report on the Rain Campaign and its activation.
11. **REPORT: Executive Director Annual Review Update** Page 12
 - Report regarding the Executive Director’s annual review.
12. **REPORT: Upcoming Events** Page 13
13. **VOTE: Approval of the MPO Agenda**
14. **Other Non-Action Items of Interest to the Committee**
15. **Next Meeting Date – September 11, 2019, at 11:30 a.m.**
16. **Adjournment**

The established protocol for minutes of this meeting will be to list all attendees, and with each item on which a vote is conducted in the ordinary course in order to take formal action, those voting nay or abstaining will be identified by name. Any member who is absent from the meeting for any period of time during which a vote of the body is taken, is expected to notify the recording secretary at the conclusion of the meeting so that the absence can be duly noted in the minutes. Roll Call votes will be taken as required by law or upon the request of any member that is approved by the chair, and the vote of each member for or against the proposition, or abstention, will be incorporated in the minutes or recorded on a separate sheet attached to the minutes.

The MPO receives federal funding and may not discriminate against anyone on the basis of race, color, or national origin, according to Title VI of the Civil Rights Act of 1964. For more information or to obtain a Title VI Complaint form, visit www.dmampo.org/title-vi/ or call 515-334-0075.

6. **Federal Fiscal Year 2020-2023 Transportation Improvement Program (TIP)**

Staff presented. Recommend approval of the Final FFY 2020-2023 TIP.

MOTION: A motion was made to approve the FY 2020-2023 TIP.

MOTION CARRIED

[Chris Coleman arrives 11:39]

7. **Mobilizing Tomorrow Fiscally Constrained Project List**

Staff presented. Recommend approval of the Mobilizing Tomorrow fiscally constrained project list.

MOTION: A motion was made to approve the Mobilizing Tomorrow fiscally constrained project list.

MOTION CARRIED

[Kyle Mertz arrives 11:44]

8. **Polk Soil and Water Conservation District Memorandum of Understanding**

Staff presented. Recommend approval of the Polk Soil and Water Conservation District Memorandum of Understanding.

MOTION: A motion was made to approve the Polk Soil and Water Conservation District Memorandum of Understanding.

MOTION CARRIED

9. **MPO and CIRTPA Service Agreement**

Staff presented. Recommend approval of the MPO and CIRTPA Service Agreement.

MOTION: A motion was made to approve the MPO and CIRTPA Service Agreement.

MOTION CARRIED

10. **FFY 2020 Banking and Public Funds Investment Policy**

Executive Director presented. Recommend approval of the FFY 2020 Investment Policy.

MOTION: A motion was made to approve the FFY 2020 Investment Policy.

MOTION CARRIED

11. **FFY 2019 End-of-Year Financial Report.**

Staff presented. Report and discussion only.

12. **Benefits and Salary Survey**

Kevin Paulsen of Newport Group presented. Discussion ensued. Additional information was requested to be provided. Report and discussion only.

13. **Local Pavement Condition Data Collection**

Staff presented. Report and discussion only.

[Chris Coleman leaves the meeting 12:22 p.m.]

14. **Upcoming Events**

Staff presented. Report only.

15. **Other Non-Action Items**

An update of the status of the Transload was discussed. Environmental in progress and BUILD Grant submitted. General Counsel provided an update on the pending litigation.

Sara Kurovski inquired about the status of setting policy for use of leftover STBG funding. Executive Director indicated that a rough draft was in progress.

The Assistant Director advised the board of an Iowa State Fair event where the MPO Data Bike would be displayed and discussed.

16. **Next Meeting Date**

August 15, 2019 at 11:30 a.m. at the MPO offices.

17. **Adjournment**

Hearing no objection to the contrary, Chair Steve Gaer adjourned the Executive Committee meeting at 12:38 p.m..

