

MEETING MINUTES  
Des Moines Area Metropolitan Planning Organization (MPO)  
EXECUTIVE COMMITTEE  
11:30 a.m., Wednesday, August 7, 2019  
Des Moines Area MPO | Burnham Conference Room

The MPO Executive Committee held a meeting at 11:30 a.m. on August 7, 2019 at the Des Moines Area MPO offices. Before the meeting, the MPO staff emailed agenda packets to the MPO Executive and members on July 12, 2019. **In addition to these published tentative minutes, there also may be additional meeting notes on file with the MPO staff that are public records and available upon request as provided by law. These tentative minutes reflect all action taken at the meeting.**

**Executive Members Present:**

Steve Gaer | City of West Des Moines  
Joe Gatto | City of Des Moines  
Chris Coleman | City of Des Moines  
Tom Armstrong | City of Grimes  
Ted Weaver | City of Clive  
Stephanie Riva | City of Norwalk  
Matt McCoy | Polk County  
Bob Andeweg | City of Urbandale  
Andy Loonan | IDOT

**Staff Present:**

Todd Ashby | Executive Director  
Dylan Mullenix | Assistant Director  
Zach Young | Planning Manager  
Gunnar Olson | Communications & Strategy Manager  
Sreyoshi Chakraborty | Senior Planner  
Allison van Pelt | Associate Planner  
Zhi Chen | Associate Planner  
Tracey Deckard | Office Manager  
Aspen Pflanz | Intern

**Executive Members Absent**

Gary Lorenz | City of Ankeny  
Kyle Mertz | City of Altoona  
Sara Kurovski | City of Pleasant Hill

**Others Present**

Jonathan Wilson | MPO General Counsel

1. **Call to Order**

MPO Chair Steve Gaer called the August 7, 2019, meeting to order at 11:32 a.m. A quorum was present.

2. **Approval of Agenda**

**MOTION:** A motion was made to approve the August 7, 2019, Des Moines Area Metropolitan Planning Organization Executive Committee amended meeting agenda.

**MOTION CARRIED**

3. **Approval of Meeting Minutes**

**MOTION:** A motion was made to approve the June 6, 2019 Executive Committee meeting minutes.

**MOTION CARRIED**

4. **Fiscal Year 2020-2023 Transportation Capital Improvement Program**

Staff presented. Recommend approval of the FFY 2020-2023 Transportation Capital Improvement Program. Discussion ensued.

**MOTION:** A motion was made to approve the FFY 2020-2023 Transportation Capital Improvement Program as modified regarding the Environmental Justice areas.

**MOTION CARRIED**

5. **Iowa's Clean Air Attainment Program Applications**

Staff presented. Report only.

6. **National Household Travel Survey Add-On Summary**  
Staff presented. Report only.
7. **The Great American Rail Trail**  
Staff presented. Report only.
8. **Electric Scooter Update**  
Executive Director presented. Report only.
9. **Model Bicycle Ordinance**  
Staff presented. Report only.
10. **Rain Campaign**  
Staff presented. Report only.
11. **Executive Director Annual Review Update**  
Executive Director presented. Report only.
12. **Upcoming Events**  
Staff presented. Report only.
13. **Other Non-Action Items**  
The Executive Director introduced the MPO new intern, Tanvi Halde.  
The Executive Director further reported that he was deposed earlier in the week regarding the Des Moines Transload v. City of Des Moines case and reported that the current transload project is moving forward.  
Tom Armstrong asked for a report from the IDOT on the closing on an intersection outside of Grimes on Highway 141.
14. **Next Meeting Date**  
August 15, 2019 at 11:30 a.m. at the MPO offices.
15. **Adjournment**  
Hearing no objection to the contrary, Chair Steve Gaer adjourned the Executive Committee meeting at 12:46 p.m.