







September 2019  
Item No. 5

**ISSUE: Executive Director Annual Review and Compensation Adjustment**

REPORT and VOTE: Discussion regarding the Executive Director's annual review and consideration of compensation adjustment.

**BACKGROUND:**

The MPO Chair appointed an Executive Director Review Committee (Review Committee) to complete an evaluation of the Executive Director's performance over the past year. The 2019 Review Committee include the following members:

- Matt McCoy, Polk County
- Kyle Mertz, City of Altoona
- Sara Kurovski, City of Pleasant Hill
- Chris Coleman, City of Des Moines
- Tom Hadden, City of West Des Moines

A memo from the review committee to the Executive Committee summarizing the Executive Director's review is included on the following pages.

**RECOMMENDATION:**

The Review Committee recommends the Executive Director's salary be increased by 3.4%.

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September 2019  
Item No. 6

**ISSUE: Des Moines Transload Facility Sub-Agreement**

REPORT and VOTE: Consider approval of the sub-agreement between Des Moines Industrial, LLC and the MPO regarding the Railroad Revolving Loan and Grant

**BACKGROUND:**

The MPO has executed a Railroad Revolving Loan and Grant Program Agreement with the Iowa Department of Transportation for a loan of \$1.7 million to be used in the development of a transload facility in Des Moines. The MPO will be the borrower and act as a pass-through entity for the selected transload facility Operator, Des Moines Industrial, LLC. The loan is to be repaid in ten years at zero interest by Des Moines Industrial, LLC.

Negotiations have been on-going to finalize a Transload Development and Operations Agreement with Des Moines Industrial, LLC that will avoid exposing the MPO to potential liability for the loan repayment. Des Moines Industrial, LLC is purchasing the site from the City of Des Moines, subject to a variety of performance monitoring covenants and conditions. The City of Des Moines has been involved in the negotiations.

The agreement includes the following protections from the MPO:

- If the Operator were to default, the MPO would assign its position to the City of Des Moines and the City of Des Moines would be responsible for loan repayment and for pursuing all available remedies against the Operator.
- Any loss incurred by the City of Des Moines would be reimbursed using “excess” Surface Transportation Block Grant funds.

**RECOMMENDATION:**

Recommend approval of the sub-agreement between Des Moines Industrial, LLC and the MPO regarding the Railroad Revolving Loan and Grant

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