NOTICE OF MEETING

Des Moines Area Metropolitan Planning Organization (MPO)
Transportation Technical Committee

–

9:30 a.m., Thursday, October 3, 2019
Des Moines Area MPO Burnham Conference Room

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TENTATIVE AGENDA

1. Call To Order
2. VOTE: Approval of Agenda
3. VOTE: Approval of Meeting Minutes
   - Approve the September 5, 2019, meeting minutes.
4. REPORT and VOTE: Federal Fiscal Year 2020-2023 Transportation Improvement Program Amendment Request
   - Report regarding an amendment to FFY 2020-2023 Transportation Improvement Program to add an ICAAP funded project currently programmed in FFY 2019; consider approval.
5. REPORT: Surface Transportation Block Grant Project Scoring
   - Report regarding the updated scoring process for the Surface Transportation Block Grant (STBG) program applications.
6. REPORT: Federal Legislative Agenda for Annual D.C. Trip
   - Report and discussion on the process to identify priority projects and policies for the Greater Des Moines Partnership’s annual trip to Washington D.C.
7. REPORT: Mobilizing Tomorrow Draft
   - Report and discussion regarding the draft of Mobilizing Tomorrow, the MPO’s long-range transportation plan update.
8. REPORT: Pavement Condition Data Collection
   - Report and discussion regarding changes to Pavement Condition Collection Process.
9. REPORT: Upcoming Events
10. Other Non-Action Items of Interest to the Committee
11. Next Meeting Date – November 7, 2019, at 9:30 a.m.
12. Adjournment
ISSUE: Approval of Meeting Minutes

VOTE: Consider approval of the September 5, 2019, MPO Technical Committee meeting minutes.

BACKGROUND:

The minutes of the September 5, 2019, MPO Technical Committee meeting are included on the following pages.

RECOMMENDATION:

Approve the minutes of the September 5, 2019, MPO Technical Committee meeting.

STAFF CONTACT:

Tracey Deckard, tdeckard@dmampo.org
(515) 334-0075
MEETING MINUTES
Des Moines Area Metropolitan Planning Organization Transportation Technical Committee
9:30 a.m., Thursday, September 5, 2019
Des Moines Area MPO Burnham Conference Room

The MPO TTC held a meeting at 9:30 a.m., September 5, 2019, at the Des Moines Area MPO Burnham Conference Room. Before the meeting, the MPO staff emailed agenda packets to the TTC representatives and posted the agenda at the MPO office on August 29, 2019.

Representatives Present:
Paul Moritz | City of Ankeny
John Horton | City of Bondurant
Jeff Schug | City of Carlisle
Jeff May | City of Clive
Jennifer Dakovich | City of Des Moines
Mike Ludwig | City of Des Moines
Steve Naber | City of Des Moines
Luis Montoya | DART
Matt Ahrens | City of Grimes
Dave Wilwerding | City of Johnston
Luke Parris | City of Norwalk
Madeline Sturms | City of Pleasant Hill
Bret VandeLune | Polk County
John Larson | City of Urbandale
David Carroll | Warren County
Brad Deets | City of Waukee
Kara Tragesser | City of West Des Moines
Dalton Jacobus | City of Windsor Heights
Andy Loonan | IDOT

Representatives Absent:
Scott Atzen | City of Altoona
Mark Mueller | City of Ankeny
Anthony Bellizzi | City of Cumming**
Al Miller | Dallas County
Julia Castillo | HIRTA
Charlie Dissell | City of Indianola**
Tom Leners | Madison County**
Wayne Patterson | City of Mitchellville
Don Sandor | City of Polk City
Allan Adams | City of Van Meter
Eric Petersen | City of West Des Moines
Bryan Mulcahy | DSM International Airport
Darla Hugaboom | FHWA
Mark Bechtel | Federal Transit Administration*
* Non-Voting, Advisory Representative
** Non-Voting, Associate Representative

Staff Present:
Dylan Mullenix | Assistant Director
Zach Young | Planning Manager
Andrew Collings | Principal Planner
Sreyoshi Chakraborty | Senior Planner
Allison van Pelt | Associate Planner
Zhi Chen | Associate Planner
Gunnar Olson | Communications Manager
Tanvi Halde | Intern

Others Present:
Clifford Leonard | Public
Tony Filippini | DART
1. **Call to Order**  
MPO TTC Chair recognized a quorum and called the September 5, 2019, meeting to order at 9:31 a.m.

2. **Approval of Agenda**  
MOTION: A motion was made and seconded to approve the September 5, 2019 MPO TTC’s meeting agenda.  
MOTION CARRIED UNANIMOUSLY

3. **Approval of Meeting Minutes**  
MOTION: A motion was made and seconded to approve the MPO TTC August 1, 2019 meeting minutes.  
MOTION CARRIED UNANIMOUSLY

4. **Model Bike Ordinance**  
Staff presented. Several representatives voiced concerns with aspects of the ordinance. The concerns included 1) belief this should be a state matter versus a local issue, 2) the possibility of inconsistency and confusion among the public if communities adopt different versions of the model ordinance, 3) the lack of an implementation or communication plan to explain changes to the public or law enforcement, and 4) uneasiness about the Idaho Stop portion of the ordinance, the precedence it may set, and the desire for more robust data from where it has been used in other states.  
MOTION: A motion was made and seconded to delay voting on the model bike ordinance to allow more time to develop an implementation plan to ensure adequate communications to member communities and the public and encourage consistency in members adopting the same version of the ordinance.  
MOTION CARRIED WITH MORITZ VOTING NO

5. **Iowa Clean Air Attainment Program Pre-Applications**  
MOTION: A motion was made and seconded to recommend approval of the Fiscal Year 2021 Iowa Clean Air Attainment Program applications.  
MOTION CARRIED UNANIMOUSLY

6. **Travel Demand Model**  
MOTION: A motion was made and seconded to recommend approval of the Travel Demand Model.  
MOTION CARRIED UNANIMOUSLY

7. **Rain Campaign Update**  
Staff presented. Report only.

8. **Long-Range Transportation Plan Update**  
Staff presented. Report only.

9. **Excess Surface Transportation Block Grant (STBG) Program Policy**  
Staff presented on the policy and on a proposed timeline for Federal Fiscal Year 2024 STBG funding. Representatives did not identify concerns with the proposed timeline.

10. **Upcoming Events**  
Information only.

11. **Other Non-Action Items of Interest to the Committee**  
Staff presented an update on regional trail GIS collection and on the September 4, 2019, Traffic Management Advisory Committee meeting.

12. **Next Meeting Date**  
The next meeting will be held at 9:30 a.m., on Thursday, October 3, 2019.

13. **Adjournment**  
MOTION: A motion was made and seconded to adjourn the MPO TTC’s September 5, 2019 meeting; the TTC Chair adjourned the meeting at 10:20 a.m.  
MOTION CARRIED UNANIMOUSLY
ISSUE: Federal Fiscal Year 2020-2023 Transportation Improvement Program Amendment Requests

REPORT and VOTE: Consider approval of an amendment to the FFY 2020-2023 Transportation Improvement Program to add an ICAAP funded project, in the City of Pleasant Hill, which is currently programmed in FFY 2019

BACKGROUND:

In FFY 2018, the City of Pleasant Hill was awarded an ICAAP grant of $576,800 to implement an Adaptive Traffic Signal Control System on Iowa 163. Currently, it is programmed in FFY 2019 within the FFY 2019-2022 TIP. The amount authorized to date is $81,268.80. The installation of the adaptive signals will occur throughout 2019. The City of Pleasant Hill has requested that the remaining project amount of $495,531.20 be rolled over to FFY 2020 within the new FY 2020-2023 TIP.

RECOMMENDATION:

Approve the Federal Fiscal Years 2020-2023 Transportation Improvement Program Amendment Request.

STAFF CONTACT:

Sreyoshi Chakraborty, schakraborty@dmampo.org
(515) 334-0075
ISSUE: Surface Transportation Block Grant Project Scoring

REPORT: Discussion regarding the updated scoring process for the Surface Transportation Block Grant (STBG) program applications.

BACKGROUND:

In light of the long-range transportation plan update, staff is reviewing and updating the scoring process for Surface Transportation Block Grant (STBG) program applications. Staff has prepared a draft of the updated scoring criteria.

The draft scoring criteria is available on the MPO website (click to access).

The Funding Subcommittee will meet later in October to review the draft scoring process and provide a recommendation to the Executive and Policy Committee for their November meetings. Staff request that the Technical Committee review and provide feedback for staff to share with the Funding Subcommittee.

RECOMMENDATION:

None. Report and discussion only.

STAFF CONTACTS:

Zach Young, zyoung@dmampo.org; (515) 334-0075.
ISSUE: Federal Legislative Agenda for Annual D.C. Trip

REPORT: Report and discussion on the process to identify priority projects and policies for the Greater Des Moines Partnership’s annual trip to Washington D.C.

BACKGROUND:

The MPO staff annually works with MPO member governments and participating agencies to develop a list of priority transportation projects to discuss with congressional members during the Greater Des Moines Partnership’s (GDMP) annual trip to Washington, D.C.

Staff will begin the project and policy solicitation process in October. Key dates in the process are as follows:

- October – Solicit changes to the existing project list from member governments. Changes are due by November 15, 2019;
- December/January – Draft project listing provided to MPO committees for discussion;
- January – Surface Transportation Program (STP) Funding Subcommittee meets to identify priority projects from the assembled listing;
- February – MPO committees take action to approve the project listing and priority projects;
- March/April – GDMP publishes the Policy Book; and,
- May 2020 – GDMP Trip to Washington D.C.

Staff requests that member governments submit their projects and policies by November 15, 2019.

RECOMMENDATION:

None. Report and discussion only.

STAFF CONTACT:

Zach Young, zyoung@dmampo.org
(515) 334-0075
ISSUE: Mobilizing Tomorrow Draft

REPORT: Discussion regarding the draft of Mobilizing Tomorrow, the MPO’s long-range transportation plan update.

BACKGROUND:

The draft of Mobilizing Tomorrow, the MPO’s long-range transportation plan, has been posted on the MPO website. The long-range transportation plan requires a 45-day public comment period which opened on September 24, 2019. Staff will collect public comment through November 10, 2019.

The draft chapters and online comment forms are available on the MPO website (click to access).

An open house public meeting will be held on October 22, 2019, from 4:00 p.m. to 6:00 p.m. at the MPO office. Staff will review and incorporate comments into the final draft of the plan which will be approved by the Policy Committee at their November 21, 2019, meeting.

RECOMMENDATION:

None. Report and discussion only.

STAFF CONTACT:

Zach Young, zyoung@dmampo.org
(515) 334-0075
**ISSUE:** Pavement Condition Data Collection

**REPORT:** Report and discussion regarding changes to Pavement Condition Collection Process.

**BACKGROUND:**

Since 2013 the Iowa DOT has collected pavement condition data for all paved roads every two years. They have paid for the collection effort solely with Iowa DOT funding. Due to budgetary constraints the Iowa DOT has been exploring ways to reduce the pavement collection cost by about $750,000 each year.

Two stakeholder meetings were held which were attended by MPO staff. Several options were presented that would make the necessary budget cuts, but one option was selected. The current plan is for the DOT to pay for a data collection cycle that allows all pavement data in the state to be collected on a 4-year cycle, with the option for locals to opt in and purchase data in the 2nd year.

The MPO area is finalizing a collection cycle this calendar year, with the next scheduled collection year being calendar year 2023. Any opt in by the MPO would occur in calendar year 2021 and require programming in the FFY 2021-2024 TIP. The estimated amount is $250k.

*A presentation made by DOT staff at the MPO/RPA quarterly meeting is available on the MPO website (click to access).*

**RECOMMENDATION:**

None. Report and discussion only.

**STAFF CONTACT:**

Andrew Collings, acollings@dmampo.org; (515) 334-0075.
ISSUE: Upcoming Events

REPORT: Report on upcoming events of regional interest.

BACKGROUND:

Staff will highlight upcoming events, trainings and other opportunities of interest to representatives of MPO member governments.

October 16 – James S. Gordon, MD, is the next speaker in the Tomorrow Plan Speaker Series. His talk will be on how communities can navigate population-wide trauma caused by such events as weather-related disasters. For more information and to RSVP, please visit http://tomorrowplanspeakerseries.org/james-s-gordon/.

RECOMMENDATION:

None. Report and discussion only.

STAFF CONTACT:

Gunnar Olson, golson@dmampo.org
(515) 334-0075