

NOTICE OF MEETING

Des Moines Area Metropolitan Planning Organization (MPO)

Funding Subcommittee

3:00 p.m., Wednesday, October 30, 2019

Des Moines Area MPO Burnham Conference Room

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TENTATIVE AGENDA

1. **Call To Order**
2. **VOTE: Approval of Agenda**
3. **VOTE: Approval of Meeting Minutes**..... Page 2
 - Approve the March 12, 2019, meeting minutes.
4. **REPORT and VOTE: Surface Transportation Block Grant Application Scoring Criteria** Page 7
 - Discussion regarding the updated scoring criteria for Surface Transportation Block Grant applications; consider approval.
5. **REPORT and VOTE: Excess Surface Transportation Block Grant Funding Policy**..... Page 7
 - Discussion regarding policy to address excess Surface Transportation Block Grant funding; consider approval.
6. **REPORT and VOTE: Pavement Condition Data Collection** Page 7
 - Discussion regarding the use of Surface Transportation Block Grant funding to pay for pavement condition data collection; consider approval.
7. **REPORT: STBG Funding and Maintenance Accountability** Page 7
 - Report and discussion on the request from the Executive Committee to look at setting a standard of accountability for maintenance to receive STBG funding.
8. **Other Non-Action Items of Interest to the Committee**
9. **Next Meeting Date – TBD**
10. **Adjournment**

The established protocol for minutes of this meeting will be to list all attendees, and with each item on which a vote is conducted in the ordinary course in order to take formal action, those voting nay or abstaining will be identified by name. Any member who is absent from the meeting for any period of time during which a vote of the body is taken, is expected to notify the recording secretary at the conclusion of the meeting so that the absence can be duly noted in the minutes. Roll Call votes will be taken as required by law or upon the request of any member that is approved by the chair, and the vote of each member for or against the proposition, or abstention, will be incorporated in the minutes or recorded on a separate sheet attached to the minutes.

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October 2019
Item No. 3

ISSUE: Approval of Meeting Minutes

VOTE: Consider approval of the March 12, 2019, Funding Subcommittee meeting minutes.

BACKGROUND:

The minutes of the March 12, 2019, Funding Subcommittee meeting are included on the following pages.

RECOMMENDATION:

Approve the minutes of the March 12, 2019, Funding Subcommittee meeting.

STAFF CONTACT:

Zach Young, zyoung@dmampo.org
(515) 334-0075

MEETING MINUTES

**Des Moines Area Metropolitan Planning Organization (MPO)
Funding Subcommittee**

3:00 p.m., Tuesday, March 12, 2019

MPO Office – Burnham Room

Des Moines, Iowa

The MPO Funding Subcommittee held a meeting at 3:00 p.m., Tuesday, March 12, 2019, in the MPO Burnham Room.

Members Present:

Kyle Mertz, City of Altoona
Doug Jones, City of Ankeny
Ruth Randleman, City of Carlisle
John Edwards, City of Clive
Scott Sanders, City of Des Moines
Bob Andeweg, City of Urbandale
Mark Wandro, Polk County

Members Absent:

Tom Hadden, City of West Des Moines

Others Present:

Staff Present:

Todd Ashby, Executive Director
Zach Young, Principal Planner

1. Call to Order

Funding Subcommittee Chair Mark Wandro called the March 12, 2019, meeting to order at 3:01 p.m.

2. Approval of Agenda

MOTION: A motion was made and seconded to approve the March 12, 2019, Funding Subcommittee meeting agenda.

MOTION CARRIED UNANIMOUSLY

3. Approval of Meeting Minutes

MOTION: A motion was made and seconded to approve the February 5, 2019, Funding Subcommittee meeting minutes.

MOTION CARRIED UNANIMOUSLY

4. REPORT and VOTE: Federal Fiscal Year 2023 Surface Transportation Block Grant Program Funding Recommendation

MOTION: A motion was made and seconded to approve the recommendation for awarding Surface Transportation Block Grant funding.

MOTION CARRIED UNANIMOUSLY

5. REPORT and VOTE: Priority Project List for Greater Des Moines Partnership Trip to D.C.

MOTION: A motion was made and seconded to approve the priority project list for the annual Greater Des Moines Partnership Trip to D.C.

MOTION CARRIED UNANIMOUSLY

6. REPORT and VOTE: City of Des Moines Request to Transfer STBG Set-Aside Funding

MOTION: A motion was made and seconded to approve the City of Des Moines request to transfer STBG Set-Aside funding from their Ingersoll Avenue project to their 6th Avenue streetscape project.

MOTION CARRIED UNANIMOUSLY

7. STBG Funding and Maintenance Accountability

DISCUSSION: The Funding Subcommittee discussed the issue and requested that staff get a recommendation from the Planning and Engineering Subcommittee and bring it back to the Funding Subcommittee at a future meeting.

8. Other Non-Action Items of Interest to the Committee

9. Next Meeting Date – TBD

10. Adjournment

Chair Wandro adjourned the meeting at 3:31 p.m.

October 2019
Item No. 4

ISSUE: Surface Transportation Block Grant Project Scoring

REPORT: Consider approval of the updated scoring process for the Surface Transportation Block Grant (STBG) program applications.

BACKGROUND:

In light of the long-range transportation plan update, staff is reviewing and updating the scoring process for Surface Transportation Block Grant (STBG) program applications. Staff has prepared a draft of the updated scoring criteria.

The major changes to the scoring criteria include the following:

- Higher weighting of some of the performance measure criteria;
- Point distribution within goal areas; and,
- Added stratification to some of the performance measure criteria.

[The updated scoring criteria is available on the MPO website \(click to access\).](#)

RECOMMENDATION:

Recommend approval of the updated scoring criteria for STBG application and forward recommendation to the Executive Committee.

STAFF CONTACTS:

Zach Young, zyoung@dmampo.org;
(515) 334-0075.

October 2019
Item No. 5

ISSUE: Excess Surface Transportation Block Grant Program Policy

REPORT: Report regarding the development of a policy for distributing excess Surface Transportation Block Grant funding.

BACKGROUND:

Each year the MPO receives Surface Transportation Block Grant (STBG) Program funding through the Iowa Department of Transportation (DOT). In February/March, the Iowa DOT provides the MPO with the final apportionment from the previous fiscal year and estimated apportionments for the next four fiscal years. Since STBG funding is awarded four years in advance, the final apportionment is usually different than the amount that was awarded four years previously. This often results in excess STBG funding that is available to be awarded to projects.

The Executive Committee requested that staff develop a formal policy on how to distribute excess STBG funding.

[The draft policy is available on the MPO website \(click to access\).](#)

RECOMMENDATION:

Recommend approval of the excess STBG policy and forward recommendation to the Executive Committee.

STAFF CONTACT:

Zach Young, zyoung@dmampo.org;
(515) 334-0075.

October 2019
Item No. 6

ISSUE: Pavement Condition Data Collection

REPORT: Report and discussion regarding changes to Pavement Condition Collection Process.

BACKGROUND:

Since 2013 the Iowa Department of Transportation (DOT) has collected pavement condition data for all paved roads every two years. They have paid for the collection effort solely with Iowa DOT funding. Due to budgetary constraints the Iowa DOT has been exploring ways to reduce the pavement collection cost by about \$750,000 each year.

Two stakeholder meetings were held which were attended by MPO staff. Several options were presented that would make the necessary budget cuts, but one option was selected. The current plan is for the Iowa DOT to pay for a data collection cycle that allows all pavement data in the state to be collected on a 4-year cycle, with the option for locals to opt in and purchase data in the 2nd year.

The MPO area is finalizing a collection cycle this calendar year, with the next scheduled collection year being calendar year 2023. Any opt in by the MPO would occur in calendar year 2021 and require programming in the FFY 2021-2024 TIP. The estimated amount is \$250k.

RECOMMENDATION:

Recommend approval of using STBG funding to pay for pavement data and forward recommendation to the Executive Committee.

STAFF CONTACT:

Andrew Collings, acollings@dmampo.org;
(515) 334-0075.

March 2019
Item No. 7

ISSUE: STBG Funding and Maintenance Accountability

REPORT: Discussion on the request from the Executive Committee to look at setting a standard of accountability for maintenance to receive STBG funding.

BACKGROUND:

On September 20, 2018, the MPO Policy Committee approved new funding target percentages that will go into effect following the adoption of the Mobilizing Tomorrow update in September 2019. The updated targets are listed in the table below:

Funding Category	Target
System Capacity	30%
Bridge	20%
Major Reconstruction/Replacement	25%
System Optimization	15%
Transit	10%

Following approval of these targets, the requested that the Funding Subcommittee address how to develop a method to make sure that each community is spending funding on maintenance to be eligible for the Major Reconstruction/Replacement funds.

The Funding Subcommittee discussed the issue at their March 12, 2019, meeting and requested that the Planning and Engineering Subcommittee develop a recommendation. The Planning and Engineering Subcommittee discussed the issue at their June 17, 2019, meeting. They determined that there is no good way to quantify or accurately compare maintenance across communities.

Based on the discussion with the Planning and Engineering Subcommittee, staff believes the best way to address this is to allow the Funding Subcommittee to make this determination as part of their review process.

RECOMMENDATION:

None. Report and discussion only.

STAFF CONTACT:

Zach Young, zyoung@dmampo.org
(515) 334-0075