

MEETING MINUTES  
Des Moines Area Metropolitan Planning Organization (MPO)  
SPECIAL EXECUTIVE COMMITTEE  
3:30 P.m., Thursday, September 19, 2019  
Des Moines Area MPO | Mead Conference Room

The MPO Executive Committee held a special meeting at 3:30 p.m. on September 19, 2019 at the Des Moines Area MPO offices. Before the meeting, the MPO staff emailed agenda packets on September 18, 2019. **In addition to these published tentative minutes, there also may be additional meeting notes on file with the MPO staff that are public records and available upon request as provided by law. These tentative minutes reflect all action taken at the meeting.**

**Executive Members Present:**

Steve Gaer | City of West Des Moines  
Joe Gatto | City of Des Moines  
Gary Lorenz | City of Ankeny- via phone  
Tom Armstrong | City of Grimes  
Ted Weaver | City of Clive  
Stephanie Riva | City of Norwalk  
Matt McCoy | Polk County  
Bob Andeweg | City of Urbandale  
Andy Loonan | IDOT  
Kyle Mertz | City of Altoona- via phone  
Sara Kurovski | City of Pleasant Hill  
Chris Coleman | City of Des Moines

**Staff Present:**

Todd Ashby | Executive Director  
Dylan Mullenix | Assistant Director  
Zach Young | Planning Manager  
Gunnar Olson | Communications & Strategy Manager  
Tracey Deckard | Office Manager

**Others Present**

Jonathan Wilson | MPO General Counsel  
Scott Brennan | MPO General Counsel (alt)  
Gabe Claypool  
Chris Sackett  
Matt Hinch

1. **Call to Order**

MPO Chair Steve Gaer called the September 19, 2019, meeting to order at 3:34 p.m. A quorum was present.

2. **Approval of Agenda**

**MOTION:** A motion was made to approve the September 19, 2019, Des Moines Area Metropolitan Planning Organization Special Executive Committee meeting agenda.

**MOTION CARRIED**

3. **Des Moines Transload Facility Sub-Agreement**

Consider approval of the sub-agreement between Des Moines Industrial, LLC and the MPO regarding the Railroad Revolving Loan and Grant. Lengthy discussion ensued. Negotiations and various options were discussed.

**MOTION:** A motion was made to approve the sub-agreement between the Des Moines Industrial LLC and the MPO regarding the Revolving Loan and Grant as further outlined by a resolution to be prepared by general counsel and approved by the Policy Committee.

**MOTION CARRIED WITH GARY LORENZ ABSTAINING.**

4. **Approval of the MPO Policy Agenda**

**MOTION:** A motion was made to approve the amended September MPO Policy Agenda.

**MOTION CARRIED**

5. **Other Non-Action Items**

None.

6. **Adjournment**

Hearing no objection to the contrary, Chair Steve Gaer adjourned the Executive Committee meeting at 4:18 p.m.