

Meeting Minutes

**Des Moines Area Metropolitan Planning Organization (MPO)
4:00 p.m., Thursday, October 17, 2019
Des Moines Area MPO Burnham Conference Room**

The MPO held a meeting at 4:00 p.m. on October 17, 2019, in the Des Moines Area MPO Burnham Conference Room. Before the meeting, the MPO staff emailed agenda packets to the MPO's representatives and posted the agenda at the MPO office on October 10, 2019. An Amended Agenda was posted and sent to members on October 16, 2019. **In addition to these published tentative minutes, there also may be additional Meeting Notes on file with the MPO staff that are public records and available upon request as provided by law. These tentative minutes reflect all action taken at the meeting.**

MPO Representatives Present:

Gary Lorenz | City of Ankeny
David Jones | City of Ankeny
Marketa Oliver | City of Bondurant
Eric Goodhue | City of Carlisle
Ted Weaver | City of Clive
Mark Hanson | Dallas County
Elizabeth Presutti | DART
Chris Johansen | City of Des Moines
Chris Coleman | City of Des Moines
Scott Sanders | City of Des Moines
Tom Armstrong | City of Grimes
Stephanie Riva | City of Norwalk
Mark Konrad | City of Pleasant Hill
Jeff Walters | Polk City
Matt McCoy | Polk County
Robert Andeweg | City of Urbandale
Tim Moerman | City of Waukee
Steve Gaer | City of West Des Moines
Tom Hadden | City of West Des Moines
Joseph Jones | City of Windsor Heights
Andy Loonan | IDOT *

Darla Hugaboom | FHWA*
Mark Bechtel | FTA*
* Advisory/Non-Voting Representatives
** Associate/Non-Voting Representative

Others Present:

Clifford Leonard, Public

MPO Staff Present:

Scott Brennan | MPO General Counsel
Todd Ashby | Executive Director
Dylan Mullenix | Assistant Director
Andrew Collings | Principal Planner
Tracey Deckard | Office Manager
Gunnar Olson | Communications & Strategy Manager
Sreyoshi Chakraborty | Senior Planner
Zhi Chen | Associate Planner
Tanvi Halde | Intern

MPO Representatives Absent:

Kyle Mertz | City of Altoona
Dave Chelsvig | City of Cumming**
Connie Boesen | City of Des Moines
Bill Gray | City of Des Moines
Ryan Waller | City of Indianola**
Paula Dierenfeld | City of Johnston
Aaron Price | Madison County**
Tammi Dillavou | City of Mitchellville
Allan Adams | Van Meter**
Aaron Dekock | Warren County
Kevin Foley | Des Moines Airport *
Julia Castillo | HIRTA*

1. Call to Order

MPO Chair Steve Gaer recognized a quorum and called the October 17, 2019, meeting to order at 4:01 p.m.

2. Approval of Agenda

MOTION: A motion was made and seconded to approve the Amended Des Moines Area Metropolitan Planning Organization October 17, 2019 meeting agenda.

MOTION CARRIED UNANIMOUSLY

3. Approval of the Meeting Minutes

MOTION: A motion was made and seconded to approve the Des Moines Area Metropolitan Planning Organization's September 19, 2019 minutes as amended.

MOTION CARRIED UNANIMOUSLY

4. Approval of Financial Statements

MOTION: A motion was made and seconded to approve the Des Moines Area Metropolitan Planning Organization's Financial Statements.

MOTION CARRIED UNANIMOUSLY

5. Public Comment of MPO Actions

None

6. Executive Director Annual Review and Compensation Adjustment

Matt McCoy presented. Recommend approval of the Review Committee's recommendation for a 3.4% salary increase for the Executive Director.

MOTION: A motion was made and seconded to approve the Review Committee's recommendation for a 3.4% salary increase for the Executive Director

MOTION CARRIED UNANIMOUSLY

7. FFY 2020-2023 Transportation Improvement Program (TIP) Amendment Requests

Staff presented. Recommend approval of the TIP amendment requested by the City of Pleasant Hill.

MOTION: A motion was made and seconded to approve the TIP amendment.

MOTION CARRIED UNANIMOUSLY

8. Surface Transportation Block Grant Swap with Polk County

Executive Director presented. Report and discussion only.

9. Des Moines Transload Facility Sub-Agreement

Executive Director presented. Report and discussion only.

10. Surface Transportation Block Grant Project Scoring

Staff presented. Report and discussion only.

11. Federal Legislative Agenda for Annual D.C. Trip

Staff presented. Report and discussion only.

12. Mobilizing Tomorrow Draft

Staff presented. Report and discussion only.

13. Pavement Condition Data Collection

Staff presented. Report and discussion only.

14. Upcoming Events

Staff presented. Information only.

15. Other Non-Action Items of interest to the Committee

Executive Director provided an update regarding E-Scooters; Chris Coleman discussed the need to speed up the completion of the SE Connector and discussed the plan for how to fund the project. The Chair indicated he would be making appointments to the nominating committee.

16. Next Meeting Date- November 21, 2019 at 4:00 p.m.

17. Adjournment

Hearing no objection to the contrary Chair Steve Gaer adjourned the meeting at 4:28 p.m.