



# APPENDIX L: AMENDMENTS AND REVISIONS

# AMENDMENTS AND REVISION PROCESS

The MPO considers the following criteria when amending and revising Mobilizing Tomorrow, and believes these criteria to be consistent with Federal and Iowa DOT requirements.

## Amendments

The MPO considers proposed changes that meet any of the following criteria as amendments to Mobilizing Tomorrow:

- Changes in socioeconomic projections;
- Addition of a project to the plan in any year increment;
- Movement of a project between any year increment in the plan; or,
- Major changes in a project's scope, where the recalculated project costs increase federal funding by more than 30 percent or increase federal funding by more than \$2,000,000 from the original amount.

If the MPO considers a change to the plan to be an amendment, the MPO must formally vote on the requested change and follow the public participation process identified in the MPO's Public Participation Plan, including:

- Proposed amendments are made available for review on the MPO website
- Provide a 45-day public comment period and issue an announcement of the public meeting approximately 30 days prior to the scheduled public input meeting;
- Hold at least one public input meeting to receive public comment prior to MPO approval; and,
- Legal notice published one week prior to the public meeting.

If the MPO approves an amendment, the MPO would notify the Iowa DOT, FHWA, and FTA and update the plan document accordingly. Generally, plan amendments take a minimum of 60 days to process.

## Revisions

The MPO considers proposed changes that meet any of the following criteria as revisions to Mobilizing Tomorrow:

- Changes to any of the modal elements;
- Editorial revisions of text and/or graphics;
- Removal of a project from the plan in any year increment; or,
- Minor changes in a project's scope where the recalculated project costs increase federal funding by less than 30 percent or increase federal funding by less than \$2,000,000 from the original amount.

If the MPO considers a change to Mobilizing Tomorrow to be a revision, the MPO processes the revision administratively. Following a thorough review of the proposed revision, the MPO staff:

- Processes the revision by notifying the Iowa DOT, FHWA, and FTA;
- Notifies the MPO's committee representatives of all revisions through their monthly meeting agendas.

Generally, revisions take a minimum of 30 days to process.

# OVERVIEW OF AMENDMENTS

Since the Mobilizing Tomorrow's (HY 2050 MTP) adoption in November 2019, the Des Moines Area MPO has made periodic amendments to the plan. **Appendix L** outlines the amendment process and documents the approved amendments.

## Amendment 1