

NOTICE OF MEETING

Des Moines Area Metropolitan Planning Organization (MPO)
Executive Committee

-

11:30 a.m., Wednesday, December 11, 2019

Des Moines Area MPO Burnham Conference Room

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TENTATIVE AGENDA

1. Call To Order
2. VOTE: Approval of Agenda
3. VOTE: Approval of Meeting Minutes..... Page 2
 - Approve the November 13, 2019, meeting minutes.
4. CONSENT and VOTE: Contracts and Expenses Page 5
5. REPORT: Surface Transportation Block Grant (STBG) Program Schedule Page 6
 - Report on the Federal Fiscal Year 2023 Surface Transportation Block Grant (STBG) Program Schedule.
6. REPORT: Water Investment Mapping Project..... Page 7
 - Report on MPO’s effort to map regional water investments.
7. REPORT: DRAFT 2019 Central Iowa Trail Condition Report Page 8
 - Report on the process and findings of the 2019 Iowa Data Bike data collection effort.
8. REPORT: Upcoming Events Page 9
9. Other Non-Action Items of Interest to the Committee
10. Next Meeting Date – January 15, 2020, at 11:30 a.m.
11. Adjournment

The established protocol for minutes of this meeting will be to list all attendees, and with each item on which a vote is conducted in the ordinary course in order to take formal action, those voting nay or abstaining will be identified by name. Any member who is absent from the meeting for any period of time during which a vote of the body is taken, is expected to notify the recording secretary at the conclusion of the meeting so that the absence can be duly noted in the minutes. Roll Call votes will be taken as required by law or upon the request of any member that is approved by the chair, and the vote of each member for or against the proposition, or abstention, will be incorporated in the minutes or recorded on a separate sheet attached to the minutes.

The MPO receives federal funding and may not discriminate against anyone on the basis of race, color, or national origin, according to Title VI of the Civil Rights Act of 1964. For more information or to obtain a Title VI Complaint form, visit www.dmamp.org/title-vi/ or call 515-334-0075.

December 2019
Item No. 3

ISSUE: Approval of Meeting Minutes

VOTE: Consider approval of the November 13, 2019, MPO Executive Committee meeting minutes.

BACKGROUND:

The minutes of the November 13, 2019, MPO Executive Committee meeting are included on the following pages.

RECOMMENDATION:

Approve the minutes of the November 13, 2019, MPO Executive Committee meeting.

STAFF CONTACT:

Tracey Deckard, tdeckard@dmampo.org
(515) 334-0075

December 2019
Item No. 4

ISSUE: Contracts and Expenses

Consent and VOTE: Consider approval of the following expenses in accordance with the MPO's proposed policies and procedures regarding contracts and expenses.

BACKGROUND:

Below are expenses that exceed the limits set by the MPO's policy and procedures regarding expenditures and require the Executive Committee's approval.

VENDOR	PURPOSE	NOTES/INFORMATION	AMOUNT REQUESTED
Davis Brown Law Firm	Special Legal Services	Transload	\$7,468.31

RECOMMENDATION:

Recommend approval of the contracts and expenses.

STAFF CONTACT:

Todd Ashby, tashby@dmampo.org
(515) 334-00

December 2019
Item No. 5

ISSUE: Surface Transportation Block Grant (STBG) Program Schedule

REPORT: Report on the Federal Fiscal Year 2024 Surface Transportation Block Grant (STBG) Program Schedule.

BACKGROUND:

The MPO will award Surface Transportation Block Grant (STBG) Program funds to critical projects throughout the region. The MPO will begin the process for selecting and awarding Federal Fiscal Year (FFY) 2024 STBG funds in December 2019.

MPO staff posted applications on the MPO website by December 5, 2019. Completed applications are due to the MPO office by **January 17, 2020**.

RECOMMENDATION:

None. Report and discussion only.

STAFF CONTACTS:

Zach Young, zyoung@dmampo.org;
(515) 334-0075

December 2019
Item No. 6

ISSUE: Water Investment Mapping Project

REPORT: Report on MPO's effort to map regional water investments.

BACKGROUND:

Throughout the Des Moines metro there are multiple efforts targeting water issues; water trails, watershed management, flood mitigation, stormwater improvements, green infrastructure, water quality testing, etc. In an effort to organize the many water investments happening region wide, MPO staff has developed an online mapping tool for jurisdictions to input details about their contributions to these regional efforts.

Additional information about this online mapping tool will be shared at the December meeting.

RECOMMENDATION:

None. Report and discussion only.

STAFF CONTACT:

Allison van Pelt, avanpelt@dmampo.org;
(515) 334-0075

December 2019
Item No. 7

ISSUE: DRAFT 2019 Central Iowa Trail Condition Report

REPORT: Report on the process and findings of the 2019 Iowa Data Bike data collection effort

BACKGROUND:

The MPO's Data Bike Program has been developed to utilize a bike-based data collection system that provides comprehensive trail roughness information for the over 600 plus miles of trails within Central Iowa. In 2018 the MPO produced a report of trail conditions from a data collection effort in 2017 ([click to access report from the MPO's website](#)).

During the summer and fall of 2019, the MPO staff conducted another round of data collection on approximately 112 miles of more highly used trails and the Downtown Des Moines on-street bike facilities. Over 31,400 photos of the trail surface, and more than 1,400 photos for Google Street View were also collected.

The process and finding from the recent data collection are summarized in the draft *2019 Central Iowa Trail Conditions Report*. [The draft report is available for review on the MPO website \(click to access\)](#).

RECOMMENDATION:

None. Report and discussion only.

STAFF CONTACT:

Sreyoshi Chakraborty, schakraborty@dmampo.org;
(515) 334-0075

December 2019
Item No. 8

ISSUE: Upcoming Events

REPORT: Report on upcoming events of regional interest.

BACKGROUND:

Staff will highlight upcoming events, trainings and other opportunities of interest to representatives of MPO member governments.

Cultivating Communities as a Catalyst for Lasting Change

Rich Harwood, president and founder of The Harwood Institute, will be the keynote speaker for a special edition of the Tomorrow Plan Speaker Series, featuring a midpoint review of Capital Crossroads 2.0. Harwood is dedicated to transforming public and political lives by supporting individuals, organizations and communities in their quest to create change. Harwood will discuss concrete ways for Central Iowans to build community and overcome challenges to inspire positive, lasting change.

THURSDAY, DECEMBER 12 - STATE HISTORICAL MUSEUM, DES MOINES
11:30 a.m. — PICK UP LUNCH (optional for purchase)
11:35 a.m. — MIDPOINT REVIEW OF CAPITAL CROSSROADS
12 p.m. — KEYNOTE
1 p.m. — Q&A

RSVP HERE: <http://tomorrowplanspeakerseries.org/rich-harwood/>

Iowa Safe Routes to Schools Conference

The Iowa Safe Routes to School conference will focus on successful Safe Routes to Schools programs, how to mobilize volunteers, grant writing, and more. Stay tuned for more details. The conference will be held 10 a.m. to 3 p.m. January 23 at Des Moines Area MPO offices. Lunch will be available for purchase during registration (\$12), or maps will be provided for lunch on your own. To register visit <https://www.eventbrite.com/e/2020-iowa-safe-routes-to-school-conference-tickets-83356819491>.

RECOMMENDATION:

None. Report and discussion only.

STAFF CONTACT:

Gunnar Olson, golson@dmampo.org;
(515) 334-0075