

MEETING MINUTES  
Des Moines Area Metropolitan Planning Organization (MPO)  
EXECUTIVE COMMITTEE  
11:30 a.m., Wednesday, December 11, 2019  
Des Moines Area MPO | Burnham Conference Room

The MPO Executive Committee held a meeting at 11:30 a.m. on December 11, 2019 at the Des Moines Area MPO offices. MPO staff emailed agenda packets to the MPO Executive and members on December 5, 2019. **In addition to these published tentative minutes, there also may be additional meeting notes on file with the MPO staff that are public records and available upon request as provided by law. These tentative minutes reflect all action taken at the meeting.**

**Executive Members Present:**

Steve Gaer | City of West Des Moines  
Joe Gatto | City of Des Moines  
Gary Lorenz | City of Ankeny  
Tom Armstrong | City of Grimes  
Ted Weaver | City of Clive  
Chris Coleman | City of Des Moines  
Stephanie Riva | City of Norwalk  
Sara Kurovski | City of Pleasant Hill  
Matt McCoy | Polk County  
Bob Andeweg | City of Urbandale  
Andy Loonan | IDOT  
**Executive Members Absent**  
Kyle Mertz | City of Altoona

**Staff Present:**

Todd Ashby | Executive Director  
Dylan Mullenix | Assistant Director  
Zach Young | Planning Manager  
Gunnar Olson | Communications & Strategy Manager  
Sreyoshi Chakraborty | Senior Planner  
Allison van Pelt | Associate Planner  
Zhi Chen | Associate Planner  
Tracey Deckard | Office Manager  
Aspen Pflanz | Intern  
Tanvi Halde | Intern  
**Others Present:**  
Scott Brennan | MPO General Counsel (alt)

1. **Call to Order**

MPO Chair Steve Gaer called the December 11, 2019, meeting to order at 11:30 a.m. A quorum was present.

2. **Approval of Agenda**

**MOTION:** A motion was made to approve the December 11, 2019, Des Moines Area Metropolitan Planning Organization Executive Committee amended meeting agenda.

**MOTION CARRIED**

3. **Approval of Meeting Minutes**

**MOTION:** A motion was made to approve the November Executive Committee meeting minutes.

**MOTION CARRIED**

4. **Contracts and Expenses**

Executive Director presented. Recommend approval of payment of the invoice from Davis Brown Law Firm.

**MOTION:** A motion was made to approve payment of these invoices.

**MOTION CARRIED**

5. **Surface Transportation Block Grant (STBG) Program Schedule**

Staff presented. Report and discussion only.

6. **Water Investment Mapping Project**

Staff presented. Report and discussion only.

7. **DRAFT 2019 Central Iowa Trail Condition Report**

Staff presented. Report and discussion only.

8. **Greater Des Moines street Collective's B-Cycle Application**

Staff presented. Recommend approval for the MPO to serve as the project sponsor for Des Moines Street Collective's B-Cycle application for Transportation Alternative Program funding. Discussion ensued.

**MOTION:** None. No action taken.

9. **Upcoming Events**

Staff presented. Report only.

10. **Approval of MPO Policy Agenda**

The Chair requested that the B-Cycle application & Model Bicycle Ordinance be pulled from the agenda.

**MOTION:** A motion was made to approve the Policy Agenda as amended.

**MOTION CARRIED**

11. **Other Non-Action Items**

Executive Director provided an update on the Transload project and his recent trip to Washington DC to speak with various members of the congressional congregation. An update was provided on the status of the nominating committee. Additional discussion was held regarding Stormwater districts as well as the VW Settlement.

12. **Next Meeting Date**

January 15, 2020 at 11:30 a.m. at the MPO offices.

13. **Adjournment**

Hearing no objection to the contrary, Chair Steve Gaer adjourned the Executive Committee meeting at 12:07 p.m.