

Meeting Minutes

Des Moines Area Metropolitan Planning Organization (MPO)

4:00 p.m., Thursday, November 21, 2019

Des Moines Area MPO Burnham Conference Room

The MPO held a meeting at 4:00 p.m. on November 21, 2019, in the Des Moines Area MPO Burnham Conference Room. Before the meeting, the MPO staff emailed agenda packets to the MPO's representatives and posted the agenda at the MPO office on November , 2019. An Amended Agenda was posted and sent to members on October 16, 2019. **In addition to these published tentative minutes, there also may be additional Meeting Notes on file with the MPO staff that are public records and available upon request as provided by law. These tentative minutes reflect all action taken at the meeting.**

MPO Representatives Present:

Gary Lorenz | City of Ankeny
David Jones | City of Ankeny
Curt Sullivan | City of Bondurant
Ruth Randleman | City of Carlisle
Mark Hanson | Dallas County
Elizabeth Presutti | DART
Joe Gatto | City of Des Moines
Bill Gray | City of Des Moines
Chris Coleman | City of Des Moines
Scott Sanders | City of Des Moines
Tom Armstrong | City of Grimes
Tom Cope | City of Johnston
Tom Leners | Madison County**
Stephanie Riva | City of Norwalk
Sara Kurovski | City of Pleasant Hill
Jeff Walters | Polk City
Matt McCoy | Polk County
Tom Hadden | City of West Des Moines
Joseph Jones | City of Windsor Heights
Kevin Foley | Des Moines Airport *
Brooke Ramsey | HIRTA*
Andy Loonan | IDOT *

Darla Hugaboom | FHWA*

Mark Bechtel | FTA*

* Advisory/Non-Voting Representatives

** Associate/Non-Voting Representative

Others Present:

Clifford Leonard, Public

MPO Staff Present:

Scott Brennan | MPO General Counsel
Todd Ashby | Executive Director
Dylan Mullenix | Assistant Director
Zach Young | Planning Manager
Andrew Collings | Principal Planner
Gunnar Olson | Communications & Strategy Manager
Sreyoshi Chakraborty | Senior Planner
Allison van Pelt | Associate Planner
Zhi Chen | Associate Planner
Tracey Deckard | Office Manager
Tanvi Halde | Intern

MPO Representatives Absent:

Kyle Mertz | City of Altoona
Dave Chelsvig | City of Cumming**
Ted Weaver | City of Clive
Connie Boesen | City of Des Moines
Ryan Waller | City of Indianola**
Tammi Dillavou | City of Mitchellville
Robert Andeweg | City of Urbandale
Allan Adams | Van Meter**
Aaron Dekock | Warren County
Tim Moerman | City of Waukee
Steve Gaer | City of West Des Moines

1. **Call to Order**
MPO Vice Chair Joe Gatto recognized a quorum and called the November 21, 2019, meeting to order at 4:01 p.m.
2. **Approval of Agenda**
MOTION: A motion was made and seconded to approve the Amended Des Moines Area Metropolitan Planning Organization November 21, 2019 meeting agenda.
MOTION CARRIED UNANIMOUSLY
3. **Approval of the Meeting Minutes**
MOTION: A motion was made and seconded to approve the Des Moines Area Metropolitan Planning Organization's October 17, 2019 minutes as amended.
MOTION CARRIED UNANIMOUSLY
4. **Approval of Financial Statements**
MOTION: A motion was made and seconded to approve the Des Moines Area Metropolitan Planning Organization's Financial Statements.
MOTION CARRIED UNANIMOUSLY
5. **Public Comment of MPO Actions**
None
[Elizabeth Presutti arrives 4:07]
6. **Presentation: Des Moines International Airport Parking Garage Navigation System**
Kevin Foley presented. Report and discussion only.
7. **Calendar Year 2020 Meeting Dates**
Staff presented. Recommend approval of the revised 2020 Meeting dates.
MOTION: A motion was made and seconded to approve the amended 2020 meeting dates.
MOTION CARRIED UNANIMOUSLY
8. **Mobilizing Tomorrow Final Draft**
Staff presented. Recommend approval of the final draft of the update to Mobilizing Tomorrow, the MPO's long range transportation plan.
MOTION: A motion was made and seconded to approve the Mobilizing Tomorrow final draft.
MOTION CARRIED UNANIMOUSLY
9. **Surface Transportation Block Grant (STBG) Project Scoring Criteria**
Staff presented. Recommend approval of the updated scoring criteria for STBG applications.
MOTION: A motion was made and seconded to approve the updated scoring criteria.
MOTION CARRIED UNANIMOUSLY
10. **Fiscal Year 2020 1st Quarter Budget Report**
Staff presented. Report and discussion only.
11. **Budget Forecast and Member Assessments**
Staff presented. Report and discussion only.
12. **Des Moines Transload Facility**
Staff presented. Report and discussion only.
13. **Central Iowa Water Trails**
Staff presented. Report and discussion only.

14. Iowa Data Bike 2.0

Staff presented. Report and discussion only.

15. Upcoming Events

Staff presented. Information only.

16. Other Non-Action Items of interest to the Committee

Executive Director, Todd advised that Zhi Chen has passed the AICP exam. Todd also announced that he has been elected as the current President of AMPO.

17. Next Meeting Date-January 23, 2020 at 4:00 p.m. (no December meeting)

18. Adjournment

Hearing no objection to the contrary Vice- Chair Joe Gatto adjourned the meeting at 5:02 p.m.