

MEETING MINUTES  
Des Moines Area Metropolitan Planning Organization (MPO)  
EXECUTIVE COMMITTEE  
11:30 a.m., Wednesday, October 9, 2019  
Des Moines Area MPO | Burnham Conference Room

The MPO Executive Committee held a meeting at 11:30 a.m. on October 9, 2019 at the Des Moines Area MPO offices. Before the meeting, the MPO staff emailed agenda packets to the MPO Executive and members on October 4, 2019. **An Amended Agenda was emailed to members on October 5, 2019. In addition to these published tentative minutes, there also may be additional meeting notes on file with the MPO staff that are public records and available upon request as provided by law. These tentative minutes reflect all action taken at the meeting.**

**Executive Members Present:**

Steve Gaer | City of West Des Moines  
Joe Gatto | City of Des Moines  
Gary Lorenz | City of Ankeny  
Tom Armstrong | City of Grimes  
Ted Weaver | City of Clive  
Chris Coleman | City of Des Moines  
Stephanie Riva | City of Norwalk  
Sara Kurovski | City of Pleasant Hill  
Matt McCoy | Polk County  
Bob Andeweg | City of Urbandale  
Andy Loonan | IDOT

**Executive Members Absent**

Kyle Mertz | City of Altoona

**Staff Present:**

Todd Ashby | Executive Director  
Dylan Mullenix | Assistant Director  
Gunnar Olson | Communications & Strategy Manager  
Sreyoshi Chakraborty | Senior Planner  
Allison van Pelt | Associate Planner  
Zhi Chen | Associate Planner  
Tracey Deckard | Office Manager  
Tanvi Halte | Intern  
Aspen Pflanz | Intern

**Others Present**

Scott Brennan | MPO General Counsel  
Clifford Leonard | Public  
Carol White | Shull, Schrum, McClafien

1. **Call to Order**

MPO Chair Steve Gaer called the October 9, 2019, meeting to order at 11:30 a.m. A quorum was present.

2. **Approval of Agenda**

**MOTION:** A motion was made to approve the October 9, 2019, Des Moines Area Metropolitan Planning Organization Executive Committee amended meeting agenda.

**MOTION CARRIED**

3. **Approval of Meeting Minutes**

**MOTION:** A motion was made to approve the September 11, 2019 Executive Committee meeting minutes as amended.

**MOTION CARRIED**

[Chris Coleman arrives 11:31]

4. **Federal Fiscal Year 2020-2023 Transportation Improvement Program (TIP) Amendment Request**

Staff presented. Recommend approval of payment of FFY 2020-2023 TIP Amendment made by the City of Pleasant Hill.

**MOTION:** A motion was made to approve the FFY 2020-2023 TIP Amendment.

**MOTION CARRIED**

[Matt McCoy arrives 11:33]

5. **Surface Transportation Block Grant Funding Swap with Polk County**

Executive Director presented. Discussion ensued. Report & discussion only.

6. **Des Moines Transload Facility Sub-Agreement**  
Executive Director presented. Report and discussion only.
7. **Surface Transportation Block Grant Project Scoring**  
Staff presented. Report and discussion only.
8. **Federal Legislative Agenda for Annual D.C. Trip.**  
Staff presented. Report and discussion only.
9. **Mobilizing Tomorrow Draft**  
Staff presented. Report and discussion only.
10. **Pavement Condition Data Collection**  
Staff presented. Report and discussion only.
11. **Upcoming Events**  
Staff presented. Report only.
12. **Approval of MPO Policy Agenda**  
**MOTION:** A motion was made to approve the September 19, 2019 Policy Committee meeting Agenda as amended.  
**MOTION CARRIED**
13. **Other Non-Action Items**  
Chris Coleman discussed the SE Connector and the need to complete the project as soon as possible and discussed possible STBG options.  
Matt McCoy requested quarterly status updates on the water trails matters.  
Joe Gatto requested that the finance committee become involved regarding MPO dues.  
Additional discussion was held regarding the status of E-Scooters.
14. **Next Meeting Date**  
November 13, 2019 at 11:30 a.m. at the MPO offices.
15. **Adjournment**  
Hearing no objection to the contrary, Chair Steve Gaer adjourned the Executive Committee meeting at 12:50 p.m.