

MEETING MINUTES
Des Moines Area Metropolitan Planning Organization (MPO)
EXECUTIVE COMMITTEE
11:30 a.m., Wednesday, February 12, 2020
Des Moines Area MPO | Burnham Conference Room

The MPO Executive Committee held a meeting at 11:30 a.m. on February 12, 2020 at the Des Moines Area MPO offices. MPO staff emailed agenda packets to the MPO Executive and members on February 6, 2020. **In addition to these published tentative minutes, there also may be additional meeting notes on file with the MPO staff that are public records and available upon request as provided by law. These tentative minutes reflect all action taken at the meeting.**

Executive Members Present:

Joe Gatto | City of Des Moines
Gary Lorenz | City of Ankeny
Tom Armstrong | City of Grimes
Stephanie Riva | City of Norwalk
Matt McCoy | Polk County
Sara Kurovski | City of Pleasant Hill
Bob Andeweg | City of Urbandale
Andy Loonan | IDOT

Executive Members Absent

Steve Gaer | City of West Des Moines
Ted Weaver | City of Clive
Chris Coleman | City of Des Moines
Kyle Mertz | City of Altoona

Staff Present:

Todd Ashby | Executive Director
Zach Young | Planning Manager
Andrew Collings | Principal Planner
Sreyoshi Chakraborty | Senior Planner
Zhi Chen | Associate Planner
Tanvi Halde | Intern
Scott Brennan | MPO General Counsel (alt)

Others Present:

Clifford Leonard | Public

1. **Call to Order**

MPO Vice Chair Joe Gatto called the February 12, 2020, meeting to order at 11:32 a.m. A quorum was present.

2. **Approval of Agenda**

MOTION: A motion was made to approve the February 12, 2020, Des Moines Area Metropolitan Planning Organization Executive Committee meeting agenda.

MOTION CARRIED

3. **Approval of Meeting Minutes**

MOTION: A motion was made to approve the January Executive Committee meeting minutes.

MOTION CARRIED

4. **Election of Calendar Year 2020 Officers**

Executive Director presented. Nominating Committee recommends approval of Calendar Year 2020 Executive Committee officers: Joe Gatto – Chair; Matt McCoy- Vice Chair; Sara Kurovski – Secretary/Treasurer

MOTION: A motion was made to approve the Calendar Year 2020 Executive Committee officer positions.

MOTION CARRIED

5. **FY 2020 Budget Amendment**

Staff presented. Discussion ensued. Recommend approval of the amendment to the FY 2020 Budget.

MOTION: A motion was made to approve the amendment to the FY 2020 Budget.

MOTION CARRIED

6. **FFY 2020-2023 Transportation Improvement Program Amendment (TIP)**

Staff presented. Recommend approval of the City of Norwalk’s requested amendment to the FFY 2020-2023 Transportation Improvement Program.

MOTION: A motion was made to approve the FFY 2020-2023 TIP Program amendment.

MOTION CARRIED

7. **2019 Central Iowa Trail Condition Report**

Staff presented. Discussion ensued. Recommend approval of the 2019 Central Iowa Trail Condition Report.

MOTION: A motion was made to approve the 2019 Central Iowa Trail Condition Report.

MOTION CARRIED

8. **Safety Targets**

Staff presented. Recommend approval of the 2016-2020 safety performance targets and report.

MOTION: A motion was made to approve the 2016-2020 safety performance targets and report.

MOTION CARRIED

9. **Fiscal Year 2021 Unified Planning Work Program and Budget**

Staff presented. Report and discussion only.

10. **Quarterly Budget Report**

Staff presented. Report and discussion only.

11. **Fiscal Year 2019 Audit**

Staff presented. Report and discussion only.

12. **Illustrative Project List**

Staff presented. Report and discussion only.

13. **FFY 2024 Surface Transportation Block Grant Program Applications**

Staff presented. Report and discussion only.

14. **FFY 2024 Transportation Alternatives Program Applications**

Staff presented. Report and discussion only.

15. **State Legislative Update**

Staff presented. Report and discussion only.

16. **Upcoming Events**

Staff presented. Report only.

17. **Approval of MPO Policy Agenda**

MOTION: A motion was made to approve the January Policy Agenda.

MOTION CARRIED

18. **Other Non-Action Items**

Staff provided an update on the Rain Campaign. A request was made to include BUILD Grant updates in future meetings and to include an item regarding the Strategic Plan status. Tom Armstrong was thanked for his years of service to the MPO.

19. **Next Meeting Date**

March 11, 2020 at 11:30 a.m. at the MPO offices.

20. **Adjournment**

Hearing no objection to the contrary, the Vice Chair adjourned the Executive Committee meeting at 12:33 p.m.