

## Meeting Minutes

Des Moines Area Metropolitan Planning Organization (MPO)

4:00 p.m., Thursday, April 16, 2020

Des Moines Area MPO Burnham Conference Room

The MPO held a virtual meeting at 4:00 p.m. on April 16, 2020. The MPO staff emailed agenda packets to the MPO's representatives and posted the agenda at the MPO office on April 10, 2020. **In addition to these published tentative minutes, there also may be additional Meeting Notes on file with the MPO staff that are public records and available upon request as provided by law. These tentative minutes reflect all action taken at the meeting.**

### **MPO Representatives Present:**

Gary Lorenz | City of Ankeny  
David Jones | City of Ankeny  
Marketa Oliver | City of Bondurant  
Ruth Randleman | City of Carlisle  
Ted Weaver | City of Clive  
Brent Highfill | City of Cumming\*\*  
Mark Hanson | Dallas County  
Elizabeth Presutti | DART  
Joe Gatto | City of Des Moines  
Frank Cownie | City of Des Moines  
Chris Coleman | City of Des Moines  
Connie Boesen | City of Des Moines  
Bill Gray | City of Des Moines  
Carl Voss | City of Des Moines  
Chad Sands | City of Elkhart  
Jim Evans | City of Johnston  
Tom Leners | Madison County\*\*  
Stephanie Riva | City of Norwalk  
Sara Kurovski | City of Pleasant Hill  
Jeff Walters | Polk City  
Matt McCoy | Polk County  
Robert Andeweg | City of Urbandale  
Courtney Clarke | City of Waukee  
Steve Gaer | City of West Des Moines  
Tom Hadden | City of West Des Moines  
Joseph Jones | City of Windsor Heights  
Brooke Ramsey | HIRTA\*  
Andy Loonan | IDOT \*

Darla Hugaboom | FHWA\*

Mark Bechtel | FTA\*

\* Advisory/Non-Voting Representatives

\*\* Associate/Non-Voting Representative

### **Others Present:**

John Swanson | Polk County Water Resources Planner

### **MPO Staff Present:**

Scott Brennan | MPO General Counsel  
Todd Ashby | Executive Director  
Dylan Mullenix | Assistant Director  
Zach Young | Planning Manager  
Andrew Collings | Principal Planner  
Allison van Pelt | Associate Planner  
Sreyoshi Chakraborty | Senior Planner  
Zhi Chen | Associate Planner  
Tracey Deckard | Office Manager  
Gunnar Olson | Communications Manager  
Aspen Pflanz | Intern

### **MPO Representatives Absent:**

Kyle Mertz | City of Altoona  
Scott Mikkelsen | City of Grimes  
Ryan Waller | City of Indianola\*\*  
Tammi Dillavou | City of Mitchellville  
Kyle Michel | Van Meter\*\*  
Aaron Dekock | Warren County  
Kevin Foley | Des Moines Airport

**1. Call to Order**

MPO Chair, Joe Gatto recognized a quorum and called the April 16, 2020, meeting to order at 4:00 p.m.

**2. Roll Call**

**3. Approval of Agenda**

**MOTION:** A motion was made and seconded to approve the Des Moines Area Metropolitan Planning Organization April 16, 2020 meeting agenda.

**MOTION CARRIED UNANIMOUSLY**

**4. Approval of the Meeting Minutes**

**MOTION:** A motion was made and seconded to approve the Des Moines Area Metropolitan Planning Organization's February 20, 2020 minutes.

**MOTION CARRIED UNANIMOUSLY**

**5. Public Comment on MPO Actions**

**6. Presentation: Capital Crossroads Stormwater Management Work Products**

John Swanson, Polk County Water Resources Planner presented on the outcomes of the Capital Crossroads Stormwater Management work. Recommend approval of the Capital Crossroads Stormwater Management language and documents.

**MOTION:** A motion was made and seconded to approve the Capital Crossroads Stormwater Management language and documents.

**MOTION CARRIED UNANIMOUSLY**

**7. FFY 2020-2023 Transportation Improvement Program Amendment**

Staff presented. Recommend approval of the FFY 2020-2023 Transportation Improvement Program Amendment requested by the City of Des Moines.

**MOTION:** A motion was made and seconded to approve the FFY 2020-2023 Transportation Improvement Program Amendment requested by the City of Des Moines

**MOTION CARRIED UNANIMOUSLY**

**8. FFY 2020-2023 Transportation Improvement Program Amendment**

Staff presented. Recommend approval of the FFY 2020-2023 Transportation Improvement Program Amendment requested by the IDOT.

**MOTION:** A motion was made and seconded to approve the FFY 2020-2023 Transportation Improvement Program Amendment requested by the IDOT.

**MOTION CARRIED UNANIMOUSLY**

**9. Purple Heart Highway Update**

Executive Director presented. Recommend approval for the Executive Director to execute a contract with HNTB to update the Iowa Highway 5/ US Highway 65 Freeway Corridor Interstate System Designation Summary Report. Contract not to exceed \$75,000.

**MOTION:** A motion was made and seconded to approve the Executive Director to execute the contract with HNTB.

**MOTION CARRIED UNANIMOUSLY**

**10. FFY 2024 Surface Transportation Block Grant Program Funding Recommendation**

Staff presented. Recommend approval of the award recommendations for FFY 2024 STBG funding.

**MOTION:** A motion was made and seconded to approve the award recommendations.

**MOTION CARRIED UNANIMOUSLY**

**11. DMAMPO Audit RFP**

Executive Director presented. Recommend awarding contract to Denman & Company, LLP and authorizing the Executive Director to enter into contract negotiations.

**MOTION:** A motion was made and seconded to award the contract to Denman & Company, LLP to authorize the Executive Director to enter into contract negotiations.

**MOTION CARRIED UNANIMOUSLY**

**12. Water Trails Update**

Executive Director presented. Report and discussion only

**13. Des Moines Transload Facility**

Staff presented. Report and discussion only.

**14. State Legislation Update**

Staff presented. Report and discussion only.

**15. Upcoming Events**

Staff presented. Information only.

**16. Items Approved at the March 11, 2020 Committee Meeting**

Executive Director provided an update of items approved at the March 11, 2020 Executive Committee meeting which included approval of the FY 2019 Audit RFP, Approval of the Draft 2021 UPWP to be submitted to the IDOT for comment and approval for staff to fundraise to purchase an updated camera for the Iowa Data Bike.

**17. Other Non-Action Items of interest to the Committee**

Assistant Director, Dylan Mullenix advised that the new IDOT Director will present at a future in-person Policy Committee meeting. Date to be determined.

**18. Next Meeting Date May 21, 2020 at 4:00 p.m.**

**19. Adjournment**

Hearing no objection to the contrary Chair Joe Gatto adjourned the meeting at 4:54 p.m.