

MEETING MINUTES
Des Moines Area Metropolitan Planning Organization (MPO)
EXECUTIVE COMMITTEE
11:30 a.m., Wednesday, May 13, 2020
Des Moines Area MPO | Virtual Meeting

The MPO Executive Committee held a virtual meeting at 11:30 a.m. on May 13, 2020. MPO staff emailed agenda packets to the MPO Executive and members on May 8, 2020. **In addition to these published tentative minutes, there also may be additional meeting notes on file with the MPO staff that are public records and available upon request as provided by law. These tentative minutes reflect all action taken at the meeting.**

Executive Members Present:

Joe Gatto | City of Des Moines
Matt McCoy | Polk County
Sara Kurovski | City of Pleasant Hill
Steve Gaer | City of West Des Moines
Kyle Mertz | City of Altoona
Gary Lorenz | City of Ankeny
Chris Coleman | City of Des Moines
Stephanie Riva | City of Norwalk
Jeff Walters | City of Polk City
Bob Andeweg | City of Urbandale
Andy Loonan | IDOT

Executive Members Absent:

Ted Weaver | City of Clive

Staff Present:

Todd Ashby | Executive Director
Dylan Mullenix | Assistant Director
Zach Young | Planning Manager
Andrew Collings | Principal Planner
Gunnar Olson | Communication Manager
Tracey Deckard | Office Manager
Allison van Pelt | Associate Planner
Sreyoshi Chakraborty | Senior Planner
Zhi Chen | Associate Planner
Tanvi Halde | Intern
Scott Brennan | MPO General Counsel (alt)

Others Present:

Clifford Leonard | Public

1. **Call to Order**

MPO Chair Joe Gatto called the May 13, 2020, meeting to order at 11:32 a.m. A quorum was present.

2. **Roll Call**

3. **Approval of Agenda**

MOTION: A motion was made to approve the May 13, 2020, Des Moines Area Metropolitan Planning Organization Executive Committee meeting agenda.

MOTION CARRIED

4. **Approval of Meeting Minutes**

MOTION: A motion was made to approve the April Executive Committee meeting minutes as amended.

MOTION CARRIED

5. **Contracts and Expenses**

Executive Director presented. Recommend approval of payment to the Business Record for the CRE Trends & Issues Forum in the amount of \$8,500.00. This event was co-sponsored with Polk County Housing Trust Fund. The MPO share is \$4,250.00.

MOTION: A motion was made to approve payment to the Business Record.

MOTION CARRIED

6. **FFY 2020-2023 Transportation Improvement Program (TIP) Amendment**

Staff presented. Recommend approval of the FFY 2020-2023 TIP Amendment proposed by DART.

MOTION: A motion was made to approve the FFY 2020-2023 TIP Amendment proposed by DART.

MOTION CARRIED

7. **Fiscal Year 2021 Member Assessments**
Executive Director presented. Discussion of FY 2021 Member Assessment amounts. Recommend approval of reducing annual membership assessments by 50% due to Covid-19 pandemic.
MOTION: A motion was made to approve the reduction of membership assessments by 50%.
MOTION CARRIED
8. **Fiscal Year 2021 Unified Planning Work Program and Budget (UPWP)**
Staff presented. Recommend approval of the FY 2021 Unified Planning Work Program and Budget.
MOTION: A motion was made to approve the FY 2021 UPWP.
MOTION CARRIED
9. **Project Coordination for I-80 Widening Project**
Andy Loonan presented. Report and discussion only
10. **Rail Revolving Loan and Grant Reimbursements**
Staff presented. Report and discussion only.
11. **Transload Facility Update**
Staff presented. Report and discussion only.
12. **Purple Heart Highway Update**
Executive Director presented. Report and discussion only.
13. **Water Trails Update**
Staff presented. Report and discussion only.
14. **Legislative Update**
Staff presented. Report and discussion only.
15. **Upcoming Events**
Information only.
16. **Approval of the Policy Committee Agenda**
MOTION: A motion was made to approve the Policy Committee Agenda.
MOTION CARRIED
17. **Other Non-Action Items**
Discussion regarding Stormwater language integration into city documents
18. **Next Meeting Date**
June 10, 2020 beginning at 11:30.
19. **Adjournment**
Hearing no objection to the contrary, the Chair adjourned the Executive Committee meeting at 12:51 p.m.