

## Meeting Minutes

### Des Moines Area Metropolitan Planning Organization (MPO)

4:00 p.m., Thursday, May 21, 2020

The MPO held a virtual meeting at 4:00 p.m. on May 21, 2020. The MPO staff emailed agenda packets to the MPO's representatives and posted the agenda at the MPO office on May 15, 2020. **In addition to these published tentative minutes, there also may be additional Meeting Notes on file with the MPO staff that are public records and available upon request as provided by law. These tentative minutes reflect all action taken at the meeting.**

#### **MPO Representatives Present:**

Vern Willey, II | City of Altoona  
Paul Moritz | City of Ankeny  
David Jones | City of Ankeny  
Ruth Randleman | City of Carlisle  
Ted Weaver | City of Clive  
Brent Highfill | City of Cumming\*\*  
Mark Hanson | Dallas County  
Elizabeth Presutti | DART  
Frank Cownie | City of Des Moines  
Connie Boesen | City of Des Moines  
Chris Coleman | City of Des Moines  
Joe Gatto | City of Des Moines  
Bill Gray | City of Des Moines  
Carl Voss | City of Des Moines  
Chad Sands | City of Elkhart  
Jim Evans | City of Johnston  
Stephanie Riva | City of Norwalk  
Sara Kurovski | City of Pleasant Hill  
Jeff Walters | Polk City  
Matt McCoy | Polk County  
Robert Andeweg | City of Urbandale  
Courtney Clarke | City of Waukee  
Steve Gaer | City of West Des Moines  
Tom Hadden | City of West Des Moines  
Joseph Jones | City of Windsor Heights  
Kevin Foley | Des Moines Airport  
Brooke Ramsey | HIRTA\*  
Andy Loonan | IDOT \*

#### **MPO Representatives Absent:**

Curt Sullivan | City of Bondurant  
Scott Mikkelsen | City of Grimes  
Ryan Waller | City of Indianola\*\*  
Aaron Price | Madison County\*\*  
Tammi Dillavou | City of Mitchellville  
Kyle Michel | Van Meter\*\*  
Aaron Dekock | Warren County

Darla Hugaboom | FHWA\*

Mark Bechtel | FTA\*

\* Advisory/Non-Voting Representatives

\*\* Associate/Non-Voting Representative

#### **Others Present:**

Clifford Leonard | Public

#### **MPO Staff Present:**

Scott Brennan | MPO General Counsel

Todd Ashby | Executive Director

Dylan Mullenix | Assistant Director

Zach Young | Planning Manager

Andrew Collings | Principal Planner

Allison van Pelt | Associate Planner

Sreyoshi Chakraborty | Senior Planner

Zhi Chen | Associate Planner

Tracey Deckard | Office Manager

Gunnar Olson | Communications Manager

Aspen Pflanz | Intern

Tanvi Halde | Intern

**1. Call to Order**

MPO Chair, Joe Gatto recognized a quorum and called the May 21, 2020, meeting to order at 4:06 p.m.

**2. Roll Call**

**3. Approval of Agenda**

**MOTION:** A motion was made and seconded to approve the Des Moines Area Metropolitan Planning Organization May 21, 2020 meeting agenda.

**MOTION CARRIED UNANIMOUSLY**

**4. Approval of the Meeting Minutes**

**MOTION:** A motion was made and seconded to approve the Des Moines Area Metropolitan Planning Organization's April 20, 2020 minutes.

**MOTION CARRIED UNANIMOUSLY**

**5. Public Comment on MPO Actions**

**6. Presentation: DART and COVID-19 Stimulus Package**

Elizabeth Presutti and Amanda Wanke presented regarding the Des Moines Area Regional Transit Authority's COVID-19 & CARES Stimulus Package Impacts.

**7. Financial Statements**

Executive Director presented. Recommend approval of the MPO Financial Statements.

**MOTION:** A motion was made and seconded to approve the MPO Financial Statements.

**MOTION CARRIED UNANIMOUSLY**

**8. Fiscal Year 2021 Member Assessments**

Executive Director presented. MPO Executive Committee recommends reducing member assessments by 50 percent for Fiscal Year 2021.

**MOTION:** A motion was made and seconded to approve the recommendation of the MPO Executive Committee to reduce member assessments by 50 percent for the Fiscal year 2021.

**MOTION CARRIED UNANIMOUSLY**

**9. Fiscal Year 2021 Unified Planning Work Program and Budget**

Staff presented. Recommend approval of the Fiscal Year 2021 Unified Planning Work Program and Budget.

**MOTION:** A motion was made and seconded to approve the Fiscal Year 2021 Unified Planning Work Program and Budget

**MOTION CARRIED UNANIMOUSLY**

**10. Project Coordination for I-80 Widening Project**

Staff and Andy Loonan, IDOT presented. Report and discussion only

**11. Rail Revolving Loan and Grant Program Reimbursement Requests**

Staff presented. Report and discussion only.

**12. Des Moines Transload Facility**

Staff presented. Report and discussion only

**13. Purple Heart Highway Update**

Executive Director presented. Report and discussion only.

**14. Water Trails Update**

Executive Director presented. Report and discussion only

**15. State Legislation Update**

Staff presented. Report and discussion only.

**16. Upcoming Events**

Staff presented. Information only.

**17. Other Non-Action Items of interest to the Committee**

Reminder to communities to follow up and begin to incorporate Capital Crossroads Stormwater Management language and documents. Dallas County discussed the Board of Supervisors agreement on stop signals and trail construction to Redfield.

Steve Gaer requested an item be included on the next agenda regarding STBG excess funds policy.

**18. Next Meeting Date June 18, 2020 at 4:00 p.m.**

**19. Adjournment**

Hearing no objection to the contrary Chair Joe Gatto adjourned the meeting at 5:16 p.m.