1. Call To Order
2. VOTE: Approval of Agenda
3. VOTE: Approval of Meeting Minutes ................................................................. Page 2
   • Approve the November 4, 2020, meeting minutes.
4. CONSENT and VOTE: Contracts and Expenses .................................................. Page 5
5. REPORT and VOTE: FFY 2021-2024 Transportation Improvement Program Amendment ..... Page 6
   • Report regarding an amendment to the Federal Fiscal Year 2021-2024 Transportation Improvement Program to update Excess TAP funding amounts; consider approval.
6. REPORT and VOTE: FFY 2021-2024 Transportation Improvement Program Amendment ...... Page 7
   • Report regarding an amendment to the Federal Fiscal Year 2021-2024 Transportation Improvement Program for a City of Des Moines project; consider approval.
7. REPORT: Surface Transportation Block Grant (STBG) Program Schedule ....................... Page 8
   • Report regarding the Federal Fiscal Year 2025 Surface Transportation Block Grant (STBG) Program schedule.
8. REPORT: Pavement Condition Report ...................................................................... Page 9
   • Report on the draft Pavement Condition Report.
9. REPORT: Transload Facility Update ....................................................................... Page 10
   • Update on the development of the Des Moines Transload Facility.
10. REPORT: Purple Heart Highway Update ................................................................ Page 11
11. REPORT: Water Trails Update .................................................................................. Page 12
    • Update on efforts related to the use of the BUILD Grant for water trails.
12. REPORT: Legislative Update ................................................................................... Page 13
    • Standing item to discuss any items related to the Federal and State Legislative issues.
13. REPORT: TAP Scoring Criteria Update ................................................................... Page 14
    • Report and discussion regarding the TAP Scoring Criteria update and review process
14. REPORT: Upcoming Events .................................................................................... Page 15
15. Other Non-Action Items of Interest to the Committee
16. Next Meeting Date – January 7, 2021, at 9:30 a.m.
17. Adjournment
ISSUE: Approval of Meeting Minutes

VOTE: Consider approval of the November 4, 2020, MPO Executive Committee meeting minutes.

BACKGROUND:

The minutes of the November 4, 2020, MPO Executive Committee meeting is included on the following pages.

RECOMMENDATION:

Approve the minutes of the November 4, 2020, MPO Executive Committee meeting.

STAFF CONTACT:

Tracey Deckard, tdeckard@dmampo.org
(515) 334-0075
MEETING MINUTES
Des Moines Area Metropolitan Planning Organization (MPO)
EXECUTIVE COMMITTEE
11:30 a.m., Wednesday, November 4, 2020

Des Moines Area MPO | Virtual Meeting

The MPO Executive Committee held a virtual meeting at 11:30 a.m. on November 4, 2020. MPO staff emailed agenda packets to the MPO Executive and members on October, 2020. In addition to these published tentative minutes, there also may be additional meeting notes on file with the MPO staff that are public records and available upon request as provided by law. These tentative minutes reflect all action taken at the meeting.

Executive Members Present:
Joe Gatto | City of Des Moines
Matt McCoy | Polk County
Sara Kurovski | City of Pleasant Hill
Gary Lorenz | City of Ankeny
Stephanie Riva | City of Norwalk
Jeff Walters | City of Polk City
Bob Andeweg | City of Urbandale
Chris Coleman | City of Des Moines
Kyle Mertz | City of Altoona
Andy Loonan | IDOT

Staff Present:
Todd Ashby | Executive Director
Dylan Mullenix | Assistant Director
Zach Young | Planning Manager
Andrew Collings | Principal Planner
Tracey Deckard | Office Manager
Allison van Pelt | Associate Planner
Sreyoshi Chakraborty | Senior Planner
Zhi Chen | Associate Planner
Tanvi Halde | Intern
Scott Brennan | MPO General Counsel (alt)

Executive Members Absent:
Ted Weaver | City of Clive
Steve Gaer | City of West Des Moines

Others Present:
Clifford Leonard | public

1. **Call to Order**
MPO Chair Joe Gatto called the November 4, 2020, meeting to order at 11:31 a.m. A quorum was present.

2. **Approval of Agenda**
MOTION: A motion was made to approve the November 4, 2020, Des Moines Area Metropolitan Planning Organization Executive Committee meeting agenda.
MOTION CARRIED

3. **Approval of Meeting Minutes**
MOTION: A motion was made to approve the October 7, 2020 Executive Committee meeting minutes.
MOTION CARRIED

4. **Contracts and Expenses**
Executive Director presented. Recommend approval of payment to the City of West Des Moines for the University Avenue Corridor Study in the amount of $20,178.40.
MOTION: A motion was made to approve payment for the University Avenue Corridor Study in the amount of $20,178.40
MOTION CARRIED

5. **Calendar Year 2021 Meeting Dates**
Executive Director presented. Recommend approval of the Calendar Year 2021 meeting dates.
MOTION: A motion was made to approve the Calendar Year 2021 meeting dates.
MOTION CARRIED

6. **TIP Amendment**
Staff presented. Recommend approval of the proposed Federal Fiscal Years 2021-2024 Transportation Improvement Program amendment request from the Iowa DOT.
MOTION: A motion was made to approve the Calendar Year 2021 meeting dates.
MOTION CARRIED
7. **Iowa DOT Mid-Performance Period Adjustments**  
Staff presented. Recommend approval of the Iowa DOT’s Mid-Performance Period adjustments

8. **Fiscal Year 2021 1st Quarter Financial Report**  
Staff presented. Report and discussion only.

9. **Environmental Justice Report**  
Staff presented. Report and discussion identifying Environmental Justice (EJ) in the MPO Planning area.

10. **Rain Campaign Update**  
Staff presented. Report and discussion on the Campaign and its progress.

11. **Des Moines Transload Facility**  
Staff presented. Report and discussion on the development of the Des Moines Transload Facility.

12. **Purple Heart Highway Update**  
Executive Director presented. Report and discussion regarding the updated Iowa Highway 5 / US Highway 65 Freeway Corridor Interstate System.

13. **Water Trails Update**  
Executive Director presented. Report and discussion on efforts related to the use of the BUILD Grant for water trails.

14. **Legislative Update**  
Assistant Director presented. Report and discussion regarding current Federal and State legislative issues.

15. **Upcoming Events**  
Information only.

16. **Approval of the Policy Committee Meeting Agenda**  
As amended to change the items regarding TAP funding from voting items to information only.  
**MOTION:** A motion was made to approve the MPO Policy Agenda as amended.  
**MOTION CARRIED**

17. **Other Non-Action Items**  
The MPO Data Bike won an award at the Smart Cities Conference and Joe Gatto received an award for Outstanding Leadership.

18. **Next Meeting Date**  
December 9, 2020 beginning at 11:30.

19. **Adjournment**  
Hearing no objection to the contrary, the Chair adjourned the Executive Committee meeting at 12:09 p.m.
ISSUE: Contracts and Expenses

Consent and VOTE: Consider approval of the following expenses in accordance with the MPO’s proposed policies and procedures regarding contracts and expenses.

BACKGROUND:

Below is an expense that exceed the limits set by the MPO’s policy and procedures regarding expenditures.

<table>
<thead>
<tr>
<th>VENDOR</th>
<th>PURPOSE</th>
<th>NOTES/INFORMATION</th>
<th>AMOUNT REQUESTED</th>
</tr>
</thead>
<tbody>
<tr>
<td>HNTB</td>
<td>IA 5/US 65 Study Update</td>
<td>Invoice #5- final through October 30, 2020</td>
<td>$4,967.99</td>
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<tr>
<td>HNTB</td>
<td>IA 5/US 65 Study Update</td>
<td>Invoice #4- through September 25, 2020</td>
<td>$9,227.29</td>
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<tr>
<td>HNTB</td>
<td>IA 5/US 65 Study Update</td>
<td>Invoice #3 – through August 21, 2020</td>
<td>$21,990.42</td>
</tr>
</tbody>
</table>

RECOMMENDATION:

Recommend approval of the above expense.

STAFF CONTACT:

Todd Ashby, tashby@dmampo.org
(515) 334-00
ISSUE: FFY 2021-2024 Transportation Improvement Program Amendment

REPORT and VOTE: Report regarding an amendment to the Federal Fiscal Year 2021-2024 Transportation Improvement Program (FFY 2021-2024 TIP) to update funding amounts for projects that received Excess TAP Funding; consider approval.

BACKGROUND:

The Funding Subcommittee reviewed the excess funding available and eligible projects and developed a recommendation for awarding excess funds at their September 24, 2020, meeting. MPO’s Policy Board approved excess TAP funding on October 15 for the following projects:

<table>
<thead>
<tr>
<th>Project Sponsor</th>
<th>Project Title</th>
<th>Excess Funding Award</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ankeny</td>
<td>Oralabor Gateway Trail – SW State Street Overpass</td>
<td>$65,000.00</td>
</tr>
<tr>
<td>Clive</td>
<td>Bcycle Locations</td>
<td>$70,000.00</td>
</tr>
<tr>
<td>Des Moines</td>
<td>Des Moines to Carlisle Trail</td>
<td>$100,000.00</td>
</tr>
<tr>
<td>Des Moines</td>
<td>Central Place Levee Trail – Phase 1</td>
<td>$65,000.00</td>
</tr>
<tr>
<td>Polk County</td>
<td>Trestle-to-Trestle Trail Bridge</td>
<td>$400,000.00</td>
</tr>
<tr>
<td><strong>Excess TAP Funding Total</strong></td>
<td></td>
<td><strong>$700,000.00</strong></td>
</tr>
</tbody>
</table>

RECOMMENDATIONS:

Recommend approval of the Federal Fiscal Years 2021-2024 Transportation Improvement Program amendment request.

STAFF CONTACT:

Sreyoshi Chakraborty, schakraborty@dmampo.org
(515) 334-0075
ISSUE: FFY 2021-2024 Transportation Improvement Program Amendment

REPORT and VOTE: Report regarding an amendment to the Federal Fiscal Year 2021-2024 Transportation Improvement Program (FFY 2021-2024 TIP) to add City of Des Moines East Douglas Reconstruction Project to the 2021 STIP; consider approval.

BACKGROUND:

The East Douglas Reconstruction project extends from East 42nd to East 56th Street. This project is currently programmed in Federal Fiscal Year 2020. The City of Des Moines has requested to move the programming to FFY 2021 and add the project to the FFY 2021-2024 TIP.

RECOMMENDATIONS:

Recommend approval of the Federal Fiscal Years 2021-2024 Transportation Improvement Program amendment request.

STAFF CONTACT:

Sreyoshi Chakraborty, schakraborty@dmampo.org
(515) 334-0075
**ISSUE: Surface Transportation Block Grant (STBG) Program Schedule**

**REPORT:** Report on the Federal Fiscal Year 2025 Surface Transportation Block Grant (STBG) Program Schedule.

**BACKGROUND:**

The MPO will award Surface Transportation Block Grant (STBG) Program funds to critical projects throughout the region. The MPO will begin the process for selecting and awarding Federal Fiscal Year (FFY) 2025 STBG funds in December 2020.

MPO staff will post applications on the MPO website by December 4, 2020. Completed applications are due to the MPO office by **January 15, 2021**.

Applications, guidelines, schedule and scoring criteria will be posted on the MPO website by December 4, 2020

**RECOMMENDATION:**

None. Report and discussion only.

**STAFF CONTACTS:**

Zach Young, zyoung@dmampo.org
(515) 334-0075
ISSUE: Pavement Condition Report


BACKGROUND:

MPO staff has developed a report on pavement conditions for the MPO planning area. The report is a follow-up to performance goal setting for Mobilizing Tomorrow. MPO staff examined 2019 pavement condition information and will report on pavement condition information for locally owned roads. In addition to the analysis of roads and streets as a region, each community is broken out individually for review. More information will be available in the report.

Staff will provide the Pavement Condition Report prior to the December 3, 2020, meeting.

RECOMMENDATIONS:

None. Report and discussion only.

STAFF CONTACT:

Andrew Collings, acollings@dmampo.org
(515) 334-0075
ISSUE: Des Moines Transload Facility

REPORT: Update regarding the Des Moines Transload Facility.

BACKGROUND:

Staff is continuing to work with Des Moines Industrial, LLC, to develop the Des Moines Transload Facility. The following are the main topics that staff is working with the Federal Railroad Administration (FRA) and Des Moines Industrial, LLC, to complete:

- Baseline Performance Report – deadline September 30, 2020;
- Quarterly Report – deadline October 30, 2020;
- Disadvantaged Business Enterprises Plan – deadline November 1, 2020;
- Project Management Plan – deadline November 30, 2020; and,

Staff will provide a full update at the December meeting.

RECOMMENDATION:

None. Report and discussion only.

STAFF CONTACT:

Zach Young, zyoung@dmampo.org
(515) 334-0075
ISSUE: Purple Heart Highway Update

REPORT: Discussion regarding the updated Iowa Highway 5 / US Highway 65 Freeway Corridor Interstate System Designation Summary Report

BACKGROUND:

Over the last decade the MPO has pursued efforts to designate the US 65/Iowa 5 bypass as an interstate. At the MPO’s request and with funding from communities along the corridor, the Iowa DOT produced in 2012 the Iowa Highway 5/US Highway 65 Freeway Corridor Interstate System Designation Summary Report. This report outlined the potential improvements necessary for the interstate designation, including issues related to roadway design and safety, right-of-way access, and signage. The report also identified the need to address how to handle slow moving and/or overweight agricultural equipment.

Since the report’s publication the MPO and local stakeholders have worked to identify options to address the outstanding issues identified by the Iowa DOT, particularly the slow moving and overweight vehicle issues. The primary concern is that without an alternative to cross the Des Moines River, some farm operators would be unable to access some fields and/or grain elevators if they are unable to use the bypass.

Staff met with representatives of Farm Bureau in early March and had additional discussions with the DOT. The DOT recommended contracting with HNTB (who did the initial study) to update the Iowa Highway 5 / US Highway 65 Freeway Corridor Interstate System Designation Summary Report.

A copy of the Iowa 5/US 65 Re-Designation Update report is available on the MPO website (click to access).

RECOMMENDATIONS:

None. Report and discussion only.

STAFF CONTACT:

Todd Ashby, tashby@dmampo.org
(515) 334-0075
ISSUE: Water Trails Update

REPORT: Discussion regarding the execution of the BUILD Grant for Central Iowa Water Trails.

BACKGROUND:

In November, the Des Moines Area MPO was awarded a $25 million grant from the Better Utilizing Investments to Leverage Development, or BUILD, grant program of the U.S. Department of Transportation.

The grant is significantly accelerating the implementation of the Central Iowa Water Trails initiative, specifically a five-mile stretch of the Des Moines River including the mitigation of the Scott Avenue Dam and improvements at three neighborhood access points.

Snyder and Associates has been brought on as the owner’s representative and is providing weekly project updates. Notable progress includes:

- Schematic design is the key focus for the possible dam-modification projects.
- Concepts are being refined for the neighborhood access sites.

Staff will provide updates as part of the discussion.

RECOMMENDATIONS:

None. Report and discussion only.

STAFF CONTACT:

Todd Ashby, tashby@dmampo.org
(515) 334-0075
ISSUE: Legislative Issues Update

REPORT: Standing item to discuss Federal and State legislative issues.

BACKGROUND:
Standing item throughout the Iowa legislative session to allow the committee to discuss any legislative (federal or state) items of interest.

RECOMMENDATIONS:
None. Report and discussion only.

STAFF CONTACT:
Dylan Mullenix, dmullenix@dmampo.org;
(515) 334-00
ISSUE: TAP Scoring Criteria Update

REPORT: Report and discussion on the TAP Scoring Criteria update and review process

BACKGROUND:

The MPO began an update to the TAP application scoring criteria to address the following goals:
- Align scoring criteria to goals and priorities of the MPO’s LRTP
- Update and refine scoring criteria to make it objective and reduce redundancies
- Eliminating the two-step application process to make it more efficient

The scoring criteria went through several rounds of review and iterations by the following MPO committees:
- Central Iowa Bicycle and Pedestrian Roundtable
- MPO Planning Subcommittee
- MPO Engineering Subcommittee
- MPO STBG Funding Subcommittee
- MPO Environment Roundtable

The criteria were refined and updated based on input from the above committees.

Additionally, the City of Des Moines Trails and Greenways Committee (TAG) reviewed this updated Scoring Criteria. No additional comments were received from the TAG.

RECOMMENDATIONS:

None. Report and discussion only.

STAFF CONTACT:

Sreyoshi Chakraborty, schakraborty@dmampo.org
(515) 334-0075
ISSUE: Upcoming Events

REPORT: Report on upcoming events of regional interest.

BACKGROUND:

Staff will highlight upcoming events, trainings and other opportunities of interest to representatives of MPO member governments.

RECOMMENDATION:

None. Report and discussion only.

STAFF CONTACT:

Gunnar Olson, golson@dmampo.org; (515) 334-0075