

## Meeting Minutes

### Des Moines Area Metropolitan Planning Organization (MPO)

4:00 p.m., Thursday, November 19, 2020

The MPO held a virtual meeting at 4:00 p.m. on November 19, 2020. The MPO staff emailed agenda packets to the MPO's representatives and posted the agenda at the MPO office on November 13, 2020. **In addition to these published tentative minutes, there also may be additional Meeting Notes on file with the MPO staff that are public records and available upon request as provided by law. These tentative minutes reflect all action taken at the meeting.**

#### **MPO Representatives Present:**

Marketa Oliver | City of Bondurant  
Ruth Randleman | City of Carlisle  
Ted Weaver | City of Clive  
Brent Highfill | City of Cumming\*\*  
Mark Hanson | Dallas County  
Elizabeth Presutti | DART  
Scott Sanders | City of Des Moines  
Frank Cownie | City of Des Moines  
Carl Voss | City of Des Moines  
Joe Gatto | City of Des Moines  
Bill Gray | City of Des Moines  
Tom Leners | Madison County\*\*  
Stephanie Riva | City of Norwalk  
Mark Konrad | City of Pleasant Hill  
Jeff Walters | Polk City  
Matt McCoy | Polk County  
Aaron Dekoch | Warren County  
Laura Reveles | City of West Des Moines  
Tom Hadden | City of West Des Moines  
Dave Burgess | City of Windsor Heights  
Kevin Foley | Des Moines Airport  
Andy Loonan | IDOT \*

Darla Hugaboom | FHWA\*

Mark Bechtel | FTA\*

\* Advisory/Non-Voting Representatives

\*\* Associate/Non-Voting Representative

#### **Others Present:**

Pam Cooksey | City of Des Moines

Mark Land | Snyder

Gabe Nelson | Snyder

Clifford Leonard | Public

#### **MPO Staff Present:**

Scott Brennan | MPO General Counsel

Todd Ashby | Executive Director

Dylan Mullenix | Assistant Director

Zach Young | Planning Manager

Andrew Collings | Principal Planner

Allison van Pelt | Senior Planner

Sreyoshi Chakraborty | Senior Planner

Zhi Chen | Associate Planner

Gunnar Olson | Communications Manager

Tanvi Halde | Intern

#### **MPO Representatives Absent:**

Vern Willey, II | City of Altoona  
David Jones | City of Ankeny  
Gary Lorenz | City of Ankeny  
Colton Fors | City of Elkhart  
Scott Mikkelsen | City of Grimes  
Ryan Waller | City of Indianola\*\*  
Jim Evans | City of Johnston  
Tammi Dillavou | City of Mitchellville  
Robert Andeweg | City of Urbandale  
Kyle Michel | Van Meter\*\*  
Courtney Clarke | City of Waukee  
Julia Castillo | HIRTA\*

**1. Call to Order**

MPO Chair, Joe Gatto recognized a quorum and called the November 19, 2020 meeting to order at 4:03 p.m.

**2. Approval of Agenda**

**MOTION:** A motion was made and seconded to approve the Des Moines Area Metropolitan Planning Organization November 19, 2020 meeting agenda.

**MOTION CARRIED UNANIMOUSLY**

**3. Approval of the Meeting Minutes**

**MOTION:** A motion was made and seconded to approve the Des Moines Area Metropolitan Planning Organization's October 15, 2020 meeting minutes.

**MOTION CARRIED UNANIMOUSLY**

**4. Approval of the Financial Statement**

**MOTION:** A motion was made and seconded to approve the Des Moines Area Metropolitan Planning Organizations Financial Statements.

**MOTION CARRIED UNANIMOUSLY**

**5. Contracts and Expenses**

Executive Director presented. Recommend approval of payment to the City of West Des Moines in the amount of \$20,178.40 for the University Avenue Corridor Study.

**MOTION:** A motion was made and seconded to approve payment to the City of West Des Moines for the University Avenue Corridor Study

**MOTION CARRIED UNANIMOUSLY**

**6. Public Comment on MPO Actions**

None

**7. Downtown Water Trails Check Plan Submittal**

Executive Director presented. Representatives from Snyder Associates presented the site plans for the Scott Avenue, Birdland Marina, Prospect Park and Harriet Street access points. These site plans will be submitted to the Iowa DOT as part of the check plan process. Recommend approval to receive and file the site plans and submitting them to the Iowa DOT to satisfy the check plan process.

**MOTION:** A motion was made by Hadden and seconded by Randleman to approve the Funding Subcommittee's excess TAP funding award recommendation.

**MOTION CARRIED UNANIMOUSLY**

**8. Calendar Year 2021 Meeting Dates**

Executive Director presented. Report on the proposed meeting dates in Calendar Year 2021. MPO is required to issues its upcoming meeting dates to comply with the State of Iowa's Open Meeting Law. Recommend approval of the proposed meeting dates for Calendar Year 2021.

**MOTION:** A motion was made by Riva and seconded by McCoy to approve the Calendar Year meeting dates for 2021.

**MOTION CARRIED UNANIMOUSLY**

**9. TIP Amendment**

Staff presented. Report regarding an amendment to the Federal Fiscal Year 2021-2024 Transportation Improvement Plan (TIP) to increase the federal aid amount for an Iowa Department of Transportation

(DOT) project. Recommend approval of the Federal Fiscal Years 2021-2024 TIP amendment request by the Iowa DOT.

**MOTION:** A motion was made by Riva and seconded by Gray to approve the Calendar Year meeting dates for 2021.

**MOTION CARRIED UNANIMOUSLY**

**10. Iowa DOT Mid-Performance Period Adjustments**

Staff presented. Report of the Iowa DOT's Mid-Performance Period adjustments. Recommend approval of the Iowa DOT's Mid-Performance Period adjustments.

**MOTION:** A motion was made by McCoy and seconded by Dekock to approve Iowa DOT's Mid-Performance Period adjustments.

**MOTION CARRIED UNANIMOUSLY**

**11. Fiscal Year 2021 1<sup>st</sup> Quarter Financial Report**

Staff presented. Update on the 1<sup>st</sup> quarter expenditures for FY 2021. Report only.

**12. Environmental Justice Report**

Staff presented. Report identifying Environmental Justice (EJ) in the MPO planning area. The MPO works to ensure the fair treatment and meaningful involvement of all residents in the region. To ensure fair treatment, the MPO identifies EJ areas or areas with large populations of traditionally underserved individuals. A Draft Environmental Justice Report was made available. Report only.

**13. Rain Campaign Update**

Staff presented. Report on the Campaign and its progress. Report and discussion only.

**14. Des Moines Transload Facility**

Staff presented. Report regarding the Des Moines Transload Facility. A copy of the Disadvantage Business Enterprises (DBE) was prepared and made available. Report only.

**15. Purple Heart Highway Update**

Executive Director presented. Report regarding the updated Iowa Highway 5/ US Highway 65 Freeway Corridor Interstate System Designation Summary Report. A copy of the report was made available. Report only.

**16. Water Trails Update**

Executive Director presented. Report regarding the execution of the BUILD Grant for Central Iowa Water Trails. Report only.

**17. Legislation Update**

Staff presented. Discussion regarding the Hero's Act and potential additional stimulus which will depend on incoming leadership. Report only.

**18. Upcoming Events**

Information only. Reminder of the availability of prior Speaker Series recordings available.

**19. Other Non-Action Items of interest to the Committee**

Executive Director reported that Chair Joe Gatto received an award from AMPO for his leadership. Staff reported that the TAP and Safe Routes for Schools review meetings have been completed.

**20. Next Meeting Date November 19, 2020 at 4:00 p.m.**

**21. Adjournment**

Hearing no objection to the contrary Chair Joe Gatto adjourned the meeting at 4:43 p.m.