

## Meeting Minutes

### Des Moines Area Metropolitan Planning Organization (MPO) Special Policy Committee Meeting 4:00 p.m., Thursday, November 19, 2020

The MPO held a special virtual meeting at 3:00 p.m. on November 18, 2020. The MPO staff emailed agenda packets to the MPO's representatives and posted the agenda at the MPO office on November 18, 2020. **In addition to these published tentative minutes, there also may be additional Meeting Notes on file with the MPO staff that are public records and available upon request as provided by law. These tentative minutes reflect all action taken at the meeting.**

#### **MPO Representatives Present:**

Kyle Mertz | City of Altoona  
David Jones | City of Ankeny  
Marketa Oliver | City of Bondurant  
Ruth Randleman | City of Carlisle  
Ted Weaver | City of Clive  
Brent Highfill | City of Cumming\*\*  
Mark Hanson | Dallas County  
Elizabeth Presutti | DART  
Scott Sanders | City of Des Moines  
Frank Cownie | City of Des Moines  
Joe Gatto | City of Des Moines  
Bill Gray | City of Des Moines  
Jake Anderson | City of Grimes  
Tom Leners | Madison County\*\*  
Stephanie Riva | City of Norwalk  
Sara Kurovski | City of Pleasant Hill  
Jeff Walters | Polk City  
Matt McCoy | Polk County  
Robert Andeweg | City of Urbandale  
Jamie Letzring | City of West Des Moines  
Tom Hadden | City of West Des Moines  
Kevin Foley | Des Moines Airport  
Andy Loonan | IDOT \*

#### **MPO Representatives Absent:**

Gary Lorenz | City of Ankeny  
Chris Coleman | City of Des Moines  
Colton Fors | City of Elkhart  
Ryan Waller | City of Indianola\*\*  
Jim Evans | City of Johnston  
Tammi Dillavou | City of Mitchellville  
Kyle Michel | Van Meter\*\*  
Aaron Dekoch | Warren County  
Courtney Clarke | City of Waukee  
Joseph Jones | City of Windsor Heights  
Julia Castillo | HIRTA\*

Darla Hugaboom | FHWA\*

Mark Bechtel | FTA\*

\* Advisory/Non-Voting Representatives

\*\* Associate/Non-Voting Representative

#### **Others Present:**

##### **MPO Staff Present:**

Scott Brennan | MPO General Counsel  
Jonathan Wilson | MPO General Counsel  
Todd Ashby | Executive Director  
Dylan Mullenix | Assistant Director  
Zach Young | Planning Manager  
Andrew Collings | Principal Planner  
Allison van Pelt | Senior Planner  
Sreyoshi Chakraborty | Senior Planner  
Zhi Chen | Associate Planner  
Gunnar Olson | Communications Manager

**1. Call to Order**

MPO Chair, Joe Gatto recognized a quorum and called the November 18, 2020 meeting to order at 3:00 p.m.

**2. Approval of Agenda**

**MOTION:** A motion was made and seconded to approve the Des Moines Area Metropolitan Planning Organization Special Policy Committee November 18, 2020 meeting agenda.

**MOTION CARRIED UNANIMOUSLY**

**3. Advancement of Funds for Des Moines Transload Facility Project**

Executive Director presented. Report and discussion regarding the need to provide an emergency advancement of \$150,000 to Des Moines Industrial to cover costs associated with the Des Moines Transload Facility project. Des Moines Transload needs these funds to cash flow a right of way transaction with Norfolk Southern Railroad Company and they need funds by the end-of-day November 18, 2020.

**MOTION:** A motion was made and seconded to approve the emergency advancement of funds in the amount of \$150,000 to Des Moines Industrial

**MOTION CARRIED. MAYOR FRANK COWNIE ABSTAINED.**

**4. Other Non-Action Items of interest to the Committee**

None.

**5. Next Meeting Date November 19, 2020 at 4:00 p.m.**

**6. Adjournment**

Hearing no objection to the contrary Chair Joe Gatto adjourned the meeting at 3:11 p.m.