

Meeting Minutes

Des Moines Area Metropolitan Planning Organization (MPO)

4:00 p.m., Thursday, January 21, 2021

The MPO held a virtual meeting at 4:00 p.m. on January 21, 2021. The MPO staff emailed agenda packets to the MPO's representatives and posted the agenda at the MPO office on January 14, 2021 and an amended agenda was provided on January 20, 2021. **In addition to these published tentative minutes, there also may be additional Meeting Notes on file with the MPO staff that are public records and available upon request as provided by law. These tentative minutes reflect all action taken at the meeting.**

MPO Representatives Present:

Elizabeth Burns Thompson | City of Altoona
David Jones | City of Ankeny
Marketa Oliver | City of Bondurant
Ruth Randleman | City of Carlisle
Ted Weaver | City of Clive
Brent Highfill | City of Cumming**
Mark Hanson | Dallas County
Elizabeth Presutti | DART
Scott Sanders | City of Des Moines
Frank Cownie | City of Des Moines
Connie Boesen | City of Des Moines
Joe Gatto | City of Des Moines
Bill Gray | City of Des Moines
Jake Anderson | City of Grimes
Jim Evans | City of Johnston
Stephanie Riva | City of Norwalk
Sara Kurovski | City of Pleasant Hill
Robert Andeweg | City of Urbandale
Jeff Walters | Polk City
Courtney Clarke | City of Waukee
Laura Reveles | City of West Des Moines
Jamie Letzring | City of West Des Moines
Dave Burgess | City of Windsor Heights
Kevin Foley | Des Moines Airport
Andy Loonan | IDOT *
Brooke Ramsey | HIRTA*

MPO Representatives Absent:

Gary Lorenz | City of Ankeny
Colton Fors | City of Elkhart
Pam Pepper | City of Indianola**
Tom Leners | Madison County**
Tammi Dillavou | City of Mitchellville
Matt McCoy | Polk County
Aaron Dekoch | Warren County
Kyle Michel | Van Meter**

Darla Hugaboom | FHWA*

Mark Bechtel | FTA*

* Advisory/Non-Voting Representatives

** Associate/Non-Voting Representative

Others Present:

Vern Willey, II | City of Altoona

Carl Voss | City of Des Moines

Luke Lynch | United Way

Clifford Leonard | Public

MPO Staff Present:

Scott Brennan | MPO General Counsel

Todd Ashby | Executive Director

Dylan Mullenix | Assistant Director

Zach Young | Planning Manager

Andrew Collings | Principal Planner

Sreyoshi Chakraborty | Senior Planner

Zhi Chen | Associate Planner

Gunnar Olson | Communications Manager

Tanvi Halde | Intern

1. Call to Order

MPO Chair, Joe Gatto recognized a quorum and called the January 21, 2021 meeting to order at 4:00 p.m.

2. Approval of Agenda

MOTION: A motion was made by Boesen and seconded by Riva to approve the Des Moines Area Metropolitan Planning Organization January 21, 2021 meeting agenda.

MOTION CARRIED UNANIMOUSLY

3. Approval of the Meeting Minutes

MOTION: A motion was made by Randleman and seconded by Willey to approve the Des Moines Area Metropolitan Planning Organization’s November meeting minutes.

MOTION CARRIED UNANIMOUSLY

4. Approval of the Financial Statement

MOTION: A motion was made by Riva and seconded by Randleman to approve the Des Moines Area Metropolitan Planning Organizations Financial Statements.

MOTION CARRIED UNANIMOUSLY

5. Public Comment on MPO Actions

None

6. Central Iowa Transportation Analysis

Luke Lynch from the United Way of Central Iowa presented.

7. TAP Criteria and Schedule

Staff presented. Report on the updated TAP scoring Criteria and review process.

MOTION: A motion was made by Hansen and seconded by Randleman to approve the updated TAP scoring Criteria.

MOTION CARRIED UNANIMOUSLY

8. Draft 2017-2021 Safety Performance Targets

Staff presented. As part of the Federal Highway Administration’s Highway Safety Improvement Program, MPO’s have the option to support their state’s DOT targets or establish targets for their planning area. As in previous years, the MPO recommend setting their own safety performance targets for 2017-2021. It is further noted that as in previous years the MPO Board members do not like to set “targets” and object to the wording in this MPO Requirement. Discussion only. This item will be brought back with a full report and voting in the coming months.

9. Fiscal Year 2022 Unified Planning Work Program and Budget Development

Staff presented. Discussion of the process to develop the next work program and budget. Staff requested input from member governments and participating agencies on planning tasks for FY 2022 throughout the development of the UPWP. Report only.

10. Pavement Condition Report

Staff presented. Report on the draft Pavement Condition Report. The report is a follow-up performance goal setting for Mobilizing Tomorrow. Staff examined 2019 pavement condition information and reported on pavement condition information for locally owned roads. Each community was broken out individually for review.

11. Des Moines Transload Facility

Executive Director and Staff presented. Staff has completed all pre-reimbursement requirements from the FRA. Des Moines Industrial plans to begin submitting reimbursement requests after March 2021. The project quarterly report is due on January 30, 2021. The agreements with the railroads and the City of Des Moines are wrapping up. Des Moines Industrial is planning on starting construction in March 2021. Kurovski requested counsel discuss protections put in place following prior meetings and discussions. Counsel advised that the MPO worked with the lender and would have a seat at the table if DSMI defaults on their loans. A construction bond from Ryan Corporation was also put in place. Counsel worked with counsel for Des Moines Industrial about the type of construction manager in which a Construction Manager At Risk model (CMAR) was selected as the best way to proceed. Counsel for the MPO also reviewed this plan and concurred. Report only.

12. Purple Heart Highway Update

Executive Director provided an update on the project. Report only. Following the study, which was completed in October 2020, the overall conclusions are the same as in 2012 but costs have come down considerable. Currently, a DOT Task Force was being formed and that future meetings were in the process of being scheduled with Farm Bureau and the Governor's office. A one-page summary with talking points about the project will be forwarded to all board members following the meeting.

13. Water Trails Update

Executive Director presented. Water Trails project working on original schedule. Build grant deadline has been extended until September 30, 2022. An agreement between MPO and FHWA is drafted. An agreement between MPO and DOT is underway as well as agreements between MPO, Central Iowa Water Trails (CIWT) and the City of Des Moines. Important milestone dates include Design Plans IDOT Submittal (90%)- due February 10, 2021; Final Plans Complete Executive Director indicated that as owner of the contract, MPO can assign construction manager. Working with Polk County to handle that portion for Owner Review (100%) March 30, 2021; Final Plan Submittal to Iowa DOT (100%)- May 6, 2021.

Chair requested information about the construction contract. Executive Director advised that the MPO will be partnering with Polk County and Bob Rice's team as the project manager.

14. Legislation Update

Assistant Director presented. Two bills passed and signed in late December include COVID recovery plus 2021 appropriations. \$1 billion for another round of BUILD grants, Economic relieve provisions, 100% federal share which includes \$10 billion in extra STBG funds to the USDOT. MPO calculates that approximately \$4.5 million will be allocated the Des Moines area MPO; \$14 billion to public transportation and \$2 billion to airports. 2019 BUILD grant funds timelines are also extended one year. These are not match funds.

Discussion of State legislative item HSB 25 that authorizes and regulates personal delivery devices. Iowa DOT is currently opposed to the bill in current form. Additional issue proposed by Iowa Homebuilders Association regarding stormwater runoff. This bill has not yet been introduced.

Chair asked the airport and DART representatives how much they anticipate receiving. Kevin Foley reports potential receipt of \$3.9 million dollars. Elizabeth Presutti from DART anticipates receipt of \$3.3 million dollars.

15. Upcoming Events

Information only.

16. Other Non-Action Items of interest to the Committee

Executive Director reported that the subareas need to get their Executive Committee appointments in by the end of January. Chair welcomed Elizabeth Burns-Thompson. FHWA/FTA will be doing the quadrennial review in late April.

17. Next Meeting Date February 18, 2021 at 4:00 p.m.

18. Adjournment

Hearing no objection to the contrary Chair Joe Gatto adjourned the meeting at 5:05 p.m.