

## Meeting Minutes

### Des Moines Area Metropolitan Planning Organization (MPO) 4:00 p.m., Thursday, April 16, 2021

The MPO held a virtual meeting at 4:00 p.m. on April 16, 2021. The MPO staff emailed agenda packets to the MPO's representatives and posted the agenda at the MPO office on February 12, 2021. **In addition to these published tentative minutes, there also may be additional Meeting Notes on file with the MPO staff that are public records and available upon request as provided by law. These tentative minutes reflect all action taken at the meeting.**

#### **MPO Representatives Present:**

Elizabeth Burns Thompson | City of Altoona  
Vern Willey, II | City of Altoona  
David Jones | City of Ankeny  
Paul Moritz | City of Ankeny  
Marketa Oliver | City of Bondurant  
Ruth Randleman | City of Carlisle  
Brent Highfill | City of Cumming\*\*  
Mark Hanson | Dallas County  
Scott Sanders | City of Des Moines  
Carl Voss | City of Des Moines  
Connie Boesen | City of Des Moines  
Joe Gatto | City of Des Moines  
Bill Gray | City of Des Moines  
Chris Coleman | City of Des Moines  
Pam Cooksey | City of Des Moines  
Stephanie Riva | City of Norwalk  
Mark Konrad | City of Pleasant Hill  
Jeff Walters | Polk City  
Matt McCoy | Polk County  
Tom Hadden | City of West Des Moines  
Steve Gaer | City of West Des Moines  
Dave Burgess | City of Windsor Heights  
Kevin Foley | Des Moines International Airport  
Clinton Torp | Des Moines International Airport  
Julia Castillo | HIRTA\*  
Andy Loonan | IDOT \*

#### **MPO Representatives Absent:**

Ted Weaver | City of Clive  
Elizabeth Presutti | DART  
Colton Fors | City of Elkhart  
Scott Mikkelsen | City of Grimes  
Pam Pepper | City of Indianola\*\*  
Jim Evans | City of Johnston  
Tom Leners | Madison County\*\*

Tammi Dillavou | City of Mitchellville  
Robert Andeweg | City of Urbandale  
Aaron Dekoch | Warren County  
Courtney Clarke | City of Waukee  
Kyle Michel | Van Meter\*\*  
Darla Hugaboom | FHWA\*  
\* Advisory/Non-Voting Representatives  
\*\* Associate/Non-Voting Representative

#### **Others Present:**

Clifford Leonard | Public

#### **MPO Staff Present:**

Scott Brennan | MPO General Counsel  
Todd Ashby | Executive Director  
Dylan Mullenix | Assistant Director  
Zach Young | Planning Manager  
Andrew Collings | Principal Planner  
Sreyoshi Chakraborty | Senior Planner  
Zhi Chen | Associate Planner  
Gunnar Olson | Communications Manager  
Tracey Deckard | Office Manager  
Tanvi Halde | Intern

**1. Call to Order**

MPO Chair, Joe Gatto recognized a quorum and called the May 20, 2021, meeting to order at 4:02 p.m.

**2. Approval of Agenda**

**MOTION:** A motion was made by McCoy and seconded by Riva to approve the Des Moines Area Metropolitan Planning Organization May 20, 2021, meeting agenda.

**MOTION CARRIED UNANIMOUSLY**

**3. Approval of the Meeting Minutes**

**MOTION:** A motion was made by Randleman and seconded by McCoy to approve the Des Moines Area Metropolitan Planning Organization's April meeting minutes.

**MOTION CARRIED UNANIMOUSLY**

**4. Approval of the Financial Statement**

**MOTION:** A motion was made by Coleman and seconded by Riva to approve the Des Moines Area Metropolitan Planning Organizations Financial Statements.

**MOTION CARRIED UNANIMOUSLY**

**5. Contracts and Expenses**

Executive Director presented. Consider approval of the payment to Polk County Housing Trust in the amount of \$4,250.00 for split sponsorship of the CRE Trends & Issues Forum.

**MOTION:** A motion was made by Coleman and seconded by Randleman to approve payment.

**MOTION CARRIED UNANIMOUSLY**

**6. Public Comments**

None

**7. FY 2021 Unified Planning Work Program and Budget Amendment**

Assistant Director presented. Recommend approval of the amendment to the FY 2021 Budget.

**MOTION:** A motion was made by McCoy and seconded Burgess to approve the FY 2022 Unified Planning Work Program and Budget Amendment

**MOTION CARRIED UNANIMOUSLY**

**8. Fiscal Year 2022 Unified Planning Work Program and Budget**

Assistant Director presented. Recommend approval of the Fiscal Year 2022 Unified Planning Work Program and budget.

**MOTION:** A motion was made by Coleman and seconded Riva to approve the Final FY 2022 Unified Planning Work Program and Budget.

**MOTION CARRIED**

**9. FFY 2021-2024 Transportation Improvement Program Amendment**

Staff presented. Recommend approval of the Executive Committee's approval of the Federal Fiscal Years 2021-2024 Transportation Improvement Program amendment request from DART. Federal Fiscal Year 2025 Surface

**MOTION:** Motion made by McCoy to a approve FFY 2021-2024 Transportation Improvement Program amendment by DART. Seconded by Randleman.

**MOTION CARRIED**

**10. FFY 2021-2024 Transportation Improvement Program Amendment**

Staff presented. Recommend approval of the Executive Committee's approval of the Federal Fiscal Years 2021-2024 Transportation Improvement Program amendment request from IDOT.

**MOTION:** Motion made by Gaer to approve the Transportation Improvement Program Amendment request from IDOT. Seconded by Riva.

**MOTION CARRIED**

**11. FFY 2019-2023 Passenger Transportation Plan Amendment**

Staff presented. Consider approval of the Executive Committee's recommendation to approve the FFY 2019-2023 Passenger Transportation Plan Amendment.

**MOTION:** Motion made by Gaer to approve the Executive Committee's recommendation to approve the FFY 2019-2023 Passenger Transportation Plan Amendment Second by Riva.

**MOTION CARRIED**

**12. Salary and Compensation Review Matrix**

Executive Director presented. The Executive Committee recommends approval of the salary and compensation matrix.

**MOTION:** Motion made by Gaer to approve the Executive Committee's recommendation to approve the FFY 2019-2023 Passenger Transportation Plan Amendment Second by Riva.

**MOTION CARRIED**

**13. Purple Heart Highway Update**

Executive Director presented. Meeting was held with a spirited discussion. Other parties will contribute to the cost of the requested studies. IDOT requesting another meeting to conclude the outstanding issues. Randleman asked that the issue of slow-moving vehicles moving to secondary roads be considered. Report and discussion only.

**14. Quarterly Budget Report.**

Assistant Director presented. Update on the MPO budget through the end of the 3<sup>rd</sup> Quarter, FY 2021. Report and discussion only.

**15. Environmental Justice Report Update**

Staff presented. Report on final determinations made by the Environmental Justice sub-committee. Amended 2021 MPO Environmental Justice Report was provided. Report and discussion only.

**16. Economic Development District**

Staff presented. Update on process to designate Central Iowa as an Economic Development District. Report and discussion only.

**17. 2022-2025 Transportation Capital Improvement Program**

Staff presented. Report on the upcoming FY 2022-2025 Transportation Capital Improvement Program and the addition of Hazard Mitigation projects. Report and discussion only.

**18. FY 2022-2025 Transportation Improvement Program Development**

Staff presented. Update regarding the Transportation Improvement Program development. Report and discussion only.

**19. EV Charging Infrastructure and alternative Fuel Corridor Designations**

Staff presented. Report on Federal EV Charging infrastructure funding and the opportunity to apply for alternative Fuel Corridor designations. Report and discussion only.

**20. Des Moines Transload Facility**

Planning Manager presented. Report regarding the Des Moines Transload Facility. Report and discussion only.

**21. Water Trails Update**

Executive Director presented. Discussion regarding the execution of the BUILD Grant for Central Iowa Water Trails. Report and discussion only.

**22. Legislative Issues Update**

Assistant Director presented. Discussion on Federal and State legislative issues. Report and discussion only.

**23. Upcoming Events**

Information only.

**24. Next Meeting Date June 17, 2021, at 4:00 p.m.**

**25. Adjournment**

Hearing no objection to the contrary Chair Joe Gatto adjourned the meeting at 5:00 p.m.