

Meeting Minutes

Des Moines Area Metropolitan Planning Organization (MPO) 4:00 p.m., Thursday, August 19, 2021

The MPO held a hybrid in-person/ virtual meeting at 4:00 p.m. on August 19, 2021. The MPO staff emailed agenda packets to the MPO's representatives and posted the agenda at the MPO office on August 12, 2021. **In addition to these published tentative minutes, there also may be additional Meeting Notes on file with the MPO staff that are public records and available upon request as provided by law. These tentative minutes reflect all action taken at the meeting.**

MPO Representatives Present:

Gary Lorenz | City of Ankeny
Ted Weaver | City of Clive
Brent Highfill | City of Cumming**
Mark Hanson | Dallas County
Elizabeth Presutti | DART
Frank Cownie | City of Des Moines
Carl Voss | City of Des Moines
Matt Anderson | City of Des Moines
Joe Gatto | City of Des Moines
Malcolm Hankins | City of Des Moines
Tom Leners | Madison County**
Stephanie Riva | City of Norwalk
Mark Konrad | City of Pleasant Hill
Jeff Walters | Polk City
Matt McCoy | Polk County
Courtney Clarke | City of Waukee
Tom Hadden | City of West Des Moines
Jamie Letzing | City of West Des Moines
Darla Hugaboom | FHWA*
Gerri Doyle | FTA*
Eva Steinman | FTA*
Andy Loonan | IDOT *

MPO Representatives Absent:

Elizabeth Burns Thompson | City of Altoona
David Jones | City of Ankeny
Curt Sullivan | City of Bondurant
Ruth Randleman | City of Carlisle
Colton Fors | City of Elkhart
Scott Mikkelsen | City of Grimes
Pam Pepper | City of Indianola**
Jim Evans | City of Johnston
Tammi Dillavou | City of Mitchellville

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Robert Andeweg | City of Urbandale
Aaron Dekoch | Warren County
Dave Burgess | City of Windsor Heights
Kyle Michel | Van Meter**
Julia Castillo | HIRTA*
Kevin Foley | Des Moines International Airport
Clinton Torp | Des Moines International Airport
* Advisory/Non-Voting Representatives
** Associate/Non-Voting Representative

Others Present:

Clifford Leonard | Public
Ted Corrigan | CEO Des Moines Waterworks

MPO Staff Present:

Scott Brennan | MPO General Counsel
Todd Ashby | Executive Director
Dylan Mullenix | Assistant Director
Zach Young | Planning Manager
Andrew Collings | Principal Planner
Sreyoshi Chakraborty | Senior Planner
Zhi Chen | Associate Planner
Gunnar Olson | Communications Manager
Tracey Deckard | Office Manager
Andre LaFontant | Intern

1. Call to Order

MPO Chair, Joe Gatto recognized a quorum and called the August 19, 2021, meeting to order at 4:03 p.m.

2. Approval of Agenda

MOTION: A motion was made by Cownie and seconded by Voss to approve the Des Moines Area Metropolitan Planning Organization August 19, 2021, meeting agenda.

MOTION CARRIED UNANIMOUSLY

3. Approval of the Meeting Minutes

MOTION: A motion was made and seconded to approve the Des Moines Area Metropolitan Planning Organization's June meeting minutes.

MOTION CARRIED UNANIMOUSLY

4. Approval of the Financial Statement

MOTION: A motion was made by Hadden and seconded to approve the Des Moines Area Metropolitan Planning Organizations Financial Statements.

MOTION CARRIED UNANIMOUSLY

5. Public Comment

None.

6. Presentation: Des Moines Water Works

Des Moines Waterworks CEO, Ted Corrigan, provided an update on current conditions and future initiatives.

7. Presentation: MPO Certification Review

FHWA Iowa Division staff presented the findings of the MPO's quadrennial review. MPO staff was commended for their excellent work.

8. Fiscal Year 2022 UPWP and Budget Amendment

Staff presented. Recommend approval of the Fiscal Years 2022 Unified Planning Work Program and Budget to add the remaining funds for the West Des Moines University Avenue Corridor Study.

MOTION: Motion made by Hadden to approve FFY 2021-2024 Transportation Improvement Program amendment by Dallas County. Seconded by Riva.

MOTION CARRIED

9. Executive Director Annual Review and Compensation Adjustment

McCoy presented. Recommend approval of the Executive Director's salary by 4.7 percent.

MOTION: Motion made by Voss to approve the Transportation Improvement Program Amendment request from DART. Seconded by Anderson. City of Pleasant Hill – Konrad abstained.

MOTION CARRIED

10. FY 2022-2025 Transportation Capital Improvement Program

Staff presented. Recommend approval of the FY 2022-2025 Transportation Capital Improvement Program and the addition of green infrastructure projects.

MOTION: Motion made by Hadden to approve the FY 2022-2025 Transportation Capital Improvement Program. Second by Riva.

MOTION CARRIED

11. Water Trails BUILD Grant Sub agreements

Executive Director and staff presented. Staff has been working with the FHWA, Iowa DOT, City of Des Moines, Polk County and Central Iowa Water Trails to develop the sub agreements needed to execute the BUILD grant with FHWA and Iowa DOT. Copies of sub agreements were provided and discussed in detail. Chair Gatto indicated that there was a potential conflict of interest with legal counsel. Upon discussion with Scott Brennan of Dentons Davis Brown a Conflict Acknowledgment and Consent was prepared. Hearing no objections, the Chair executed said Acknowledgment and Consent.
Report and discussion only.

12. Fiscal Year 2021 End-of-Year Financial Report

Assistant Director presented. A copy of a status report for the Fiscal Year 2021 budget was provided and discussed. Report and discussion only.

13. Iowa's Clean Air Attainment Program Applications

Staff presented. Report on Federal Fiscal Year 2023 Iowa Clean Air Attainment Program applications. List of submitted FFY 2023 ICAAP pre-applications was provided, and schedule was discussed. Report and discussion only.

14. Purple Heart Highway Update

Executive Director presented. Matt McCoy and Joe Gatto and Gunnar Olson traveled to Washington D.C. on July 20 to meet with congressional offices regarding the redesignation. Meetings went well. Additional studies have been requested by the Iowa DOT to satisfy FHWA requirements. Draft scope of services includes interim-year traffic operations report; predictive 2050 safety analysis and additional evaluation

15. Economic Development District

Staff presented. Update on process to designate Central Iowa as an Economic Development District. Staff is currently working towards phase 3. Updates include Articles of Incorporation have been submitted to the state, Developing the EDD Designation application, entity bylaws are drafted and being reviewed. Next CEDS Steering Committee is scheduled for September 7. Report and discussion only.

16. Des Moines Transload Facility

Planning Manager presented. Report regarding the Des Moines Transload Facility. MPO received the first reimbursement request from Des Moines Transload. Photos of the site were shown. Report and discussion only.

17. Legislative Issues Update

Assistant Director presented. Discussion of the Senate passing the \$944 billion Infrastructure Investment and Jobs Act. 550 billion in new spending and \$274 billion for transportation. Numerous funding changes, including increases to existing programs as well as programmatic changes. Must go back to the House, which passed its own version of the bill July 1. Report and discussion only.

18. Disaster Recovery Grant Funding

Staff presented. Report on recently released Deracho Community Forestry Grant Program. Report only.

19. Upcoming Events

Information only.

20. Next Meeting Date – September 16, 2021 at 4:00 p.m.

21. Adjournment

Hearing no objection to the contrary Chair Joe Gatto adjourned the meeting at 5:18 p.m.