NOTICE OF MEETING

Des Moines Area Metropolitan Planning Organization (MPO)
Policy Committee

–

4:00 p.m., January 19, 2023
Des Moines Area MPO Burnham Conference Room

–

TENTATIVE

1. **Call To Order**
2. **VOTE: Approval of Agenda**
3. **VOTE: Approval of Meeting Minutes**..... Page 3
   - Approve the November 17, 2022, meeting minutes.
4. **CONSENT and VOTE: Approval of the Financial Statement**..... Page 7
5. **CONSENT and VOTE: Contracts and Expenses** ..... Page 8
6. **REPORT and VOTE: *FFY 2023-2026 Transportation Improvement Program* Amendments** ..... Page 9
   - Report on *FFY 2023-2026 Transportation Improvement Program* amendments from the City of Des Moines, City of consider approval.
7. **REPORT and VOTE: *FFY 2023-2027 Passenger Transportation Plan* Draft**.....Page 11
   - Report and vote on DMAMPO/CIRTPA *FFY 2023-2027 Passenger Transportation Plan* draft; consider approval.
8. **REPORT: *FY 2024 Unified Planning Work Program* and Budget Development** ..... Page 12
   - Discussion on the process to develop the upcoming work program and budget for FY 2024.
9. **REPORT: FFY 2027 Surface Transportation Block Grant Applications**..... Page 13
   - Report and Discussion regarding applications for FFY 2027 Surface Transportation Block Grant Program (STBG).
10. **REPORT: RAISE Grant Notice of Funding Opportunity .....**Page 14
    - Report and discussion on the release of the RAISE grant Notice of Funding Opportunity.
11. **REPORT: Iowa DOT 2019-2023 Safety Performance Targets (PM1) .....**Page 15
    - Report on the Iowa DOT's 2019-2023 safety performance targets.
12. **REPORT: Iowa DOT 2022-2025 Pavement and Bridge Performance Targets (PM2) .....**Page 16
    - Report on the Iowa DOT's 2022-2025 pavement and bridge performance targets.
13. **REPORT: Iowa DOT 2022-2025 System and Freight Performance Targets (PM3) .....**Page 17
    - Report on the Iowa DOT's 2022-2025 system and freight performance targets.
14. **REPORT: Greenhouse Gas Inventory Update .....**Page 18
    - Update on community-wide and regional greenhouse gas inventories.
15. **REPORT: Purple Heart Highway Update**..... Page 19
    - Update on the process to redesignate IA 5/ US 65 Freeway Corridor to an Interstate.

The established protocol for minutes of this meeting will be to list all attendees, and with each item on which a vote is conducted in the ordinary course in order to take formal action, those voting nay or abstaining will be identified by name. Any member who is absent from the meeting for any period of time during which a vote of the body is taken, is expected to notify the recording secretary at the conclusion of the meeting so that the absence can be duly noted in the minutes. Roll Call votes will be taken as required by law or upon the request of any member that is approved by the chair, and the vote of each member for or against the proposition, or abstention, will be incorporated in the minutes or recorded on a separate sheet attached to the minutes.

The MPO receives federal funding and may not discriminate against anyone on the basis of race, color, or national origin, according to Title VI of the Civil Rights Act of 1964. For more information or to obtain a Title VI Complaint form, visit www.dmampo.org/title-vi/ or call 515-334-0075.

16. **REPORT: Water Trails Update** ..... Page 20
    - Update on efforts related to the use of the BUILD Grant for water trails.
17. **REPORT: Legislative Update**..... Page 21
    - Update on the key legislative issues that impact the MPO member governments.
18. **REPORT: MPO Representative Selection Process** ..... Page 22
    - Review of the process for MPO members to appoint representatives and for the MPO to select officers for calendar year 2023.
19. **REPORT: Upcoming Events** ..... Page 23
20. **Other Non-Action Items of Interest to the Committee**
21. **Next Meeting Date – February 16, 2023, at 4:00 p.m.**
22. **Adjournment**

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January 2023
Item No. 3

ISSUE: Approval of Meeting Minutes

VOTE: Consider approval of the November 17, 2022, MPO Policy Committee meeting minutes.

BACKGROUND:

The minutes of the November 17, 2022, MPO Policy Committee meeting is included on the following pages.

RECOMMENDATION:

Approve the minutes of the November 17, 2022, MPO Policy Committee meeting.

STAFF CONTACT:

Tracey Deckard, tdeckard@dmampo.org
(515) 334-0075

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Meeting Minutes
Des Moines Area Metropolitan Planning Organization (MPO)
4:00 p.m., Thursday, November 17, 2022

The MPO held a hybrid in-person/ virtual meeting at 4:00 p.m. on November 17, 2022. The MPO staff emailed agenda packets to the MPO's representatives and posted the agenda at the MPO office on October 14, 2022. **In addition to these published tentative minutes, there also may be additional Meeting Notes on file with the MPO staff that are public records and available upon request as provided by law. These tentative minutes reflect all action taken at the meeting.**

MPO Representatives Present:
Mark Holm| City of Ankeny
David Jones | City of Ankeny
Doug Elrod| City of Bondurant
Ruth Randleman | City of Carlisle
Ted Weaver | City of Clive
Elizabeth Presutti| DART
Scott Sanders | City of Des Moines
Joe Gatto| City of Des Moines
Josh Mandelbaum| City of Des Moines
Connie Boesen| City of Des Moines
Carl Voss | City of Des Moines
Pam Cooksey| City of Des Moines
Jake Anderson | City of Grimes
Stephanie Riva| City of Norwalk
Len Murray| City of Pleasant Hill
Tom Hockensmith | Polk County
Robert Andeweg| City of Urbandale
Courtney Clarke| City of Waukee
Russ Trimble| City of West Des Moines
Jamie Letzring | City of West Des Moines
Mike Jones| City of Windsor Heights
Johnnie Gibson| FHWA
Andy Loonan | IDOT *

MPO Representatives Absent:
Elizabeth Burns Thompson | City of Altoona
Kathie Hungerford | City of Cumming**
Mark Hanson | Dallas County
Colton Fors | City of Elkhart
Stephanie Erickson | City of Indianola**
Jim Evans | City of Johnston
Heather Stancil| Madison County**
Tammi Dillavou | City of Mitchellville
Jeff Walters | Polk City
Travis Brott| Van Meter**
Aaron Dekock| Warren County
Julia Castillo| HIRTA*
Kevin Foley | Des Moines International Airport
Gerri Doyle | FTA*
Eva Steinman | FTA*
* Advisory/Non-Voting Representatives
** Associate/Non-Voting Representative

Others Present:
Clifford Leonard | Public

MPO Staff Present:
Scott Brennan | MPO General Counsel
Todd Ashby | Executive Director
Dylan Mullenix | Assistant Director
Zach Young | Planning Manager
Andrew Collings | Principal Planner
Allison van Pelt | Senior Planner
Zhi Chen | Associate Planner
Tracey Deckard | Office Manager
Rhonda Miller | Accountant

1. **Call To Order**
Chair Andeweg recognized a quorum and called the August Policy Meeting to order at 4:01 p.m.

2. **Approval of Agenda**
MOTION: A motion was made by Murray and seconded by Gatto to approve the Des Moines Area Metropolitan Planning Organization November 17, 2022, meeting agenda.
MOTION CARRIED UNANIMOUSLY

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3. **Approval of the Meeting Minutes**

MOTION: A motion was made by Hockensmith and seconded by Gatto to approve the Des Moines Area Metropolitan Planning Organization's October meeting minutes.

MOTION CARRIED UNANIMOUSLY

4. **Approval of the Financial Statement**

MOTION: A motion was made by Hockensmith and seconded by Holm to approve the Des Moines Area Metropolitan Planning Organizations Financial Statements.

MOTION CARRIED UNANIMOUSLY

5. **Contracts and Expenses**

Executive Director presented. Recommend approval of the Story County Housing Trust Fund Amended Contract in the amount of $40,000. Chair announced that a special meeting of the MPO Policy Committee would be scheduled to discuss the MPO accepting contracts and the Strategic Plan of the MPO. Extensive discussion ensued.

MOTION: A motion was made by Randleman and seconded by Clarke to approve the MPO amended contract with Story County Housing Trust in the amount of $40,000. A roll call vote was requested.

MOTION CARRIED 11-6 WITH SANDERS, BOESEN, VOSS, GATTO, MURRAY AND HOCKENSMITH VOTING NO; ANDERSON ABSTAINED FROM THE VOTE.

6. **Public Comment**

None.

7. **Calendar Year 2023 Meeting Dates**

Executive Director presented. A proposed Calendar Year MPO meeting schedule was provided in the meeting packet. Recommend approval of the meeting dates for CY 2023.

MOTION: A motion was made by Hockensmith and seconded by Murray to approve the Calendar Year 2023 Meeting Dates.

MOTION CARRIED UNANIMOUSLY

8. **FFY 2023-2026 Transportation Improvement Program Amendments**

Staff presented. Recommend approval of the FFY 2023-2026 Transportation Improvement Program Amendments from the City of Des Moines, DART and IDOT.

MOTION: A motion was made by Hockensmith and seconded by Gatto to approve the FFY 2023-2026 Transportation Improvement Program Amendments from the City of Des Moines DART, and IDOT.

MOTION CARRIED UNANIMOUSLY

9. **Surface Transportation Block Grant (STBG) Program Schedule**

Staff presented. Report on the Federal Fiscal Year 2027 Surface Transportation Block Grant (STBG) program schedule.

Report and discussion only.

10. **Priority Project Solicitation for Annual D.C. Trip**

Staff presented. Report and discussion on the process to identify priority projects and policies for the Grater Des Moines Partnership's annual trip to Washington D.C.

Report and discussion only.

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11. MPO Representative Selection Process

Assistant Director presented. Review of the process for MPOI members to appoint representatives and for the MPO to select officers for calendar year 2023. Discussion ensued. Report and discussion only.

12. Fiscal Year 2023 1st Quarter Budget Report

Staff presented. Update on the 1st quarter expenditures for Fiscal Year 2023. Report and discussion only.

13. Purple Heart Highway Update

Staff presented. Staff is continuing to work with GDMP and other stakeholders to promote the Highway 5/US Highway 65 interstate designation. MPO and partners continue to meet with stakeholders in the community. America's Cultivation Corridor has been helping schedule and facilitate the meetings. Recent meetings include Bill Northey, Agribusiness Association of Iowa, Mike Steenhoek and the Soy Transportation Coalition. Report and discussion only.

14. Water Trails Update

Executive Director presented. Contract have been signed and 10% will be forwarded to get the project off the stalled project list. Discussion ensued. Report and discussion only.

15. Legislative Issues Update

Assistant Director presented. No new items to report. Report and discussion only.

16. Upcoming Events

Staff advised that the Safe Streets and Roads for All grants submitted by the MPO and RPA's have been flagged as duplicative efforts. Staff has met with DOT to provide additional information which should clear up the flagged issues. Discussion also regarding the Hickman Road interchange public meeting. Also

17. Other Non-Action Items of Interest to the Committee

None.

18. Next Meeting Date- January 19, 2023 at 4:00 p.m. (no December Meeting)

19. Adjournment

Hearing no objection to the contrary Chair Bob Andeweg adjourned the meeting at 4:40 p.m.

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January 2023
Item No. 4

ISSUE: Approval of Financial Statement

VOTE: Consider approval of the December 2022, MPO Financial Statement.

BACKGROUND:

The December MPO Financial Statement will be provided prior to the meeting.

RECOMMENDATION:

Approve the December MPO Financial Statement.

STAFF CONTACT:

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(515) 334-0075

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January 2023
Item No. 5

ISSUE: Contracts and Expenses

CONSENT and VOTE: Consider approval of the following expenses in accordance with the MPO's proposed policies and procedures regarding contracts and expenses.

BACKGROUND:

Below is an expense that exceed the limits set by the MPO's policy and procedures regarding expenditures.

VENDOR	PURPOSE	NOTES/INFORMATION	AMOUNT REQUESTED

RECOMMENDATION:

Recommend approval of the above expense.

STAFF CONTACT:

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January 2023
Item No. 6

ISSUE: *FFY 2023-2026 Transportation Improvement Program* Amendments

REPORT and VOTE: Consider approval of the following amendments to the *Federal Fiscal Year 2023-2026 Transportation Improvement Program*.

BACKGROUND:

The MPO staff is proposing amendments to the *FFY 2023-2026 Transportation Improvement Program*. Amendments require approval by the MPO Policy Committee, and the public will have an opportunity to comment on the proposed amendments at the January 19, 2023, Policy Committee Meeting.

The details regarding the proposed amendments are included on the following page.

RECOMMENDATIONS:

Recommend approval of the proposed *Federal Fiscal Year 2023-2026 Transportation Improvement Program* amendments.

STAFF CONTACTS:

Zach Young, zyoung@dmampo.org
(515) 334-0075

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FFY 2023-2026 Transportation Improvement Program Amendments

Sponsor: City of Des Moines
Project: Traffic Signal Timing Update - Phase 5 (ID 52454)
Federal Aid Amount: $232,000
Total Cost: $290,000
Type of Funding: ICAAP (CMAQ)
TIP Project Modifications: None necessary.
Change: Change funding from SWAP-STBG to CMAQ (FA) and update the project number.

Sponsor: City of Johnston
Project: Merle Hay Road Corridor Traffic Signal Improvements (ID 52457)
Federal Aid Amount: $621,470
Total Cost: $776,840
Type of Funding: ICAAP (CMAQ)
TIP Project Modifications: None necessary.
Change: Change funding from SWAP-STBG to CMAQ (FA) and update the project number.

Sponsor: West Des Moines
Project: Traffic Signal Vehicle Detector Improvement Project (ID 52462)
Federal Aid Amount: $480,000
Total Cost: $600,000
Type of Funding: ICAAP (CMAQ)
TIP Project Modifications: None necessary.
Change: Change funding from SWAP-STBG to CMAQ (FA) and update the project number.

January 2023
Item No. 7

ISSUE: *FFY2022-2026 Passenger Transportation Plan* Draft

REPORT & VOTE: Consider approval of the DMAMPO/CIRTPA *FFY 2023-2027 Passenger Transportation Plan* draft.

BACKGROUND:

The Passenger Transportation Plan (PTP) process for Iowa's 9 Metropolitan Planning Organizations (MPOs) and 18 Regional Planning Affiliations (RPAs) is designed to promote joint, coordinated passenger transportation planning programs that further the development of the local and regional public transportation systems. Public transportation systems in Iowa include 35 public transit systems plus a wide array of human service and private transportation providers.

This document is updated every five years. DMAMPO & CIRTPA's updated draft PTP is due to the Iowa Department of Transportation on February 1, 2023. MPO staff has developed a draft plan in cooperation with HIRTA, DART, and the regional Transportation Advisory Groups.

The FFY 2023-2027 Central Iowa Passenger Transportation Plan draft is available on the MPO website.

RECOMMENDATIONS:

Staff recommends approval.

STAFF CONTACT:

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January 2023
Item No. 8

ISSUE: *Fiscal Year 2024 Unified Planning Work Program* and Budget Development

REPORT: Discussion of the process to develop the next work program and budget.

BACKGROUND:

MPO staff is beginning to develop the *Fiscal Year 2024 Unified Planning Work Program* (FY 2024 UPWP) and budget, which will document all planning activities the MPO will perform from July 1, 2023, through June 30, 2024. The Iowa Department of Transportation (DOT) requires the UPWP to describe the MPO's proposed planning activities – including task objectives, previous work, project descriptions, and work products – as well as the budget and funding sources to carry out the planning activities. The Iowa DOT requires the MPO to submit a draft UPWP by April 1, 2023, and a final UPWP by June 1, 2023.

The MPO staff asks for input from member governments and participating agencies on planning tasks for FY 2024 throughout the development of the UPWP. In particular, MPO staff would welcome any proposals for special studies, plans, or other activities, as well as requests for local planning assistance.

RECOMMENDATION:

None. Report and discussion only.

STAFF CONTACT:

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January 2023
Item No. 9

ISSUE: FFY 2027 Surface Transportation Block Grant Program Applications

REPORT: Discussion regarding applications for FFY 2027 Surface Transportation Block Grant Program (STBG).

BACKGROUND:

The deadline for submission of Federal Fiscal Year (FFY) 2027 Surface Transportation Block Grant (STBG) Program applications was January 6, 2023. Staff will provide an overview of the submitted applications at the January Executive Committee meeting.

Staff will spend the next few weeks working to develop scores and will provide the project scores in February. Staff are working to schedule a Funding Subcommittee meeting in February to hear presentations from sponsors with eligible projects. This workshop provides project sponsors with the opportunity to discuss their projects and to answer specific questions from the Funding Subcommittee.

The Funding Subcommittee will meet sometime in March to develop a funding recommendation for consideration by the MPO Executive Committee and the MPO Policy Committee.

RECOMMENDATIONS:

None. Report and discussion only.

STAFF CONTACT:

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January 2023
Item No. 10

ISSUE: RAISE Grant Notice of Funding Opportunity

REPORT: Update on the release of the RAISE grant Notice of Funding Opportunity

BACKGROUND:

The RAISE Grant Notice of Funding Opportunity (NOFO) has been released by the Office of the Secretary of Transportation. There is $1.5 billion available for the FY 2023 RAISE grant program. Applications must be submitted by 11:59 P.M. Eastern on February 28, 2023. All applications must be submitted through Grants.gov.

The RAISE grant NOFO is available on the US DOT website (click to access).

Please advise MPO staff if your community plans to submit an application.

RECOMMENDATION:

None. Report and discussion only.

STAFF CONTACT:

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January 2023
Item No. 11

ISSUE: Iowa DOT 2019-2023 Safety Performance Targets (PM1)

REPORT: Report on the Iowa DOT's 2019-2023 safety performance targets.

BACKGROUND:

As part of the Federal Highway Administration's (FHWA) Highway Safety Improvement Program (HSIP), MPOs can either (1) support their state department of transportation's (DOT) targets or (2) establish their own targets for their planning area. In August 2022, the Iowa DOT established statewide safety performance targets for the 2019-2023-period. The Des Moines Area MPO has 180 days, or until February 27, 2023, to either support the Iowa DOT's statewide targets or set its own regional targets. There are no penalties for MPOs that do not meet or make significant progress towards the safety performance targets.

A memo from the Iowa DOT summarizing the targets and target setting methodology is available here (click to access).

Previously, the Des Moines Area MPO adopted the Iowa DOT's statewide safety performance targets.

Performance Measure	Five-year Rolling Averages	
	2017-2021 Baseline	2019-2023 Target
Number of Fatalities	337.2	351.4
Fatality Rate*	1.029	1.073
Number of Serious Injuries	1,376.4	1,398.2
Serious Injury Rate*	4.193	4.264
Non-Motorized Fatalities and Serious Injuries	130.0	134.4

**Rates are per 100 million vehicle miles traveled (VMT)*

RECOMMENDATIONS:

None. Report and discussion only.

STAFF CONTACT:

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January 2023
Item No. 12

ISSUE: Iowa DOT 2022-2025 Pavement and Bridge Performance Targets (PM2)

REPORT: Report on the Iowa DOT's 2022-2025 pavement and bridge performance targets.

BACKGROUND:

The Moving Ahead for Progress in the 21st Century (MAP-21) Act and the Fixing America's Surface Transportation (FAST) Act established pavement and bridge conditions national performance measures (PM2) for state department of transportation (DOT) and metropolitan planning organizations (MPOs). Targets are set every 2 and 4 years, with the first targets set in calendar year (CY) 2018 for the CY 2018-2021 performance period. For the second reporting period of CY 2022-2025, the Iowa DOT set its 2 and 4 year PM2 targets in October 2022. The Des Moines Area MPO has 180 days, or until April 1, 2023, to support the Iowa DOT's statewide 4-year targets or set its own regional targets. There are no penalties for MPOs that do not meet or make significant progress towards the performance targets.

A memo from the Iowa DOT summarizing the targets and target setting methodology is available here (click to access).

Previously, the Des Moines Area MPO adopted the Iowa DOT's statewide pavement and bridge performance targets.

	Topic	Performance measure(s)	Baseline (CY 2021 data)	Proposed 2-year target (CY 2023 data)	Proposed 4-year target (CY 2025 data)
PM2	Pavement	Percentage of pavements of the Interstate System in Good condition	58.8%	55.0%	55.0%
		Percentage of pavements of the Interstate System in Poor condition	0.4%	3.0%	3.0%
		Percentage of pavements of the non-Interstate NHS in Good condition	37.9%	35.0%	35.0%
		Percentage of pavements of the non-Interstate NHS in Poor condition	3.7%	6.0%	6.0%
	Bridge	Percentage of NHS bridges classified as in Good condition	48.6%	52.5%	56.0%
		Percentage of NHS bridges classified as in Poor condition	2.4%	5.0%	6.6%

RECOMMENDATIONS:

None. Report and discussion only.

STAFF CONTACT:

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January 2023
Item No. 13

ISSUE: Iowa DOT 2022-2025 System and Freight Performance Targets (PM3)

REPORT: Report on the Iowa DOT's 2022-2025 system and freight performance targets.

BACKGROUND:

The Moving Ahead for Progress in the 21st Century (MAP-21) Act and the Fixing America's Surface Transportation (FAST) Act established system and freight national performance measures (PM3) for state department of transportation (DOT) and metropolitan planning organizations (MPOs). Targets are set every 2 and 4 years, with the first targets set in calendar year (CY) 2018 for the CY 2018-2021 performance period. For the second reporting period of CY 2022-2025, the Iowa DOT set its 2 and 4 year PM3 targets in October 2022. The Des Moines Area MPO has 180 days, or until April 1, 2023, to support the Iowa DOT's statewide 4-year targets or set its own regional targets. There are no penalties for MPOs that do not meet or make significant progress towards the performance targets.

A memo from the Iowa DOT summarizing the targets and target setting methodology is available here (click to access).

Previously, the Des Moines Area MPO adopted the Iowa DOT's statewide system and freight performance targets.

	Topic	Performance measure(s)	Baseline (CY 2021 data)	Proposed 2-year target (CY 2023 data)	Proposed 4-year target (CY 2025 data)
PM3	System Performance	Percent of person-miles traveled on the Interstate that are reliable	99.9%	98.0%	98.0%
		Percent of person-miles traveled on the non-Interstate NHS that are reliable	96.5%	94.0%	94.0%
	Freight	Truck Travel Time Reliability Index (Interstate only)	1.13	1.25	1.25

RECOMMENDATIONS:

None. Report and discussion only.

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January 2023
Item No. 14

ISSUE: Greenhouse Gas Inventory Update

REPORT: Update on community-wide and regional greenhouse gas inventories.

BACKGROUND:

In January 2022, the MPO became a member of ICLEI-USA. As part of this membership and initiative, MPO staff has been drafting greenhouse gas emissions inventories for MPO member communities and the MPO region.

A draft copy of the Des Moines Metropolitan Area 2019 Greenhouse Gas Emissions Report is available on the MPO website.

RECOMMENDATIONS:

None. Report and discussion only.

STAFF CONTACT:

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January 2023
Item No. 15

ISSUE: Purple Heart Highway Update

REPORT: Update regarding the process to redesignate Iowa Highway 5 / US Highway 65 Freeway Corridor to an Interstate.

BACKGROUND:

Staff are continuing to work with the Greater Des Moines Partnership and other stakeholders to promote the Highway 5/US Highway 65 interstate designation. Staff will provide a full update at the January meeting.

RECOMMENDATIONS:

None. Report and discussion only.

STAFF CONTACT:

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January 2023
Item No. 16

ISSUE: Water Trails Update

REPORT: Discussion regarding the execution of the BUILD Grant for Central Iowa Water Trails.

BACKGROUND:

Staff is continuing to work with project partners to develop the Downtown Dam Mitigation and User Access Project and will provide an update at the January meeting.

RECOMMENDATIONS:

None. Report and discussion only.

STAFF CONTACT:

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January 2023
Item No. 17

ISSUE: Legislative Issues Update

REPORT: Standing item to discuss Federal and State legislative issues.

BACKGROUND:

Standing item to allow the committee to discuss any legislative (federal or state) items of interest.

RECOMMENDATIONS:

None. Report and discussion only.

STAFF CONTACT:

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January 2023
Item No. 18

ISSUE: MPO Representative Selection Process

REPORT: Review of the process for MPO members to appoint representatives and for the MPO to select officers for 2023.

BACKGROUND:

At the end of the calendar year, MPO staff begins the process of soliciting MPO member representatives for the new year. This agenda item is to review the process outlined in the MPO's bylaws and to discuss steps staff intends to take to facilitate this process.

Proposed Process:

- By November 15th, MPO staff will send a request to each member government requesting the names of their primary and alternate representatives for the Policy and Technical Committees, as well as their Executive Committee representative (for those with designated representatives) or their Executive Committee nominee (for communities under 50,000), due by the end of December (Article III, Section 5 of the bylaws). Staff will provide a sample resolution for the members to use. New representatives take their positions beginning in January.

- Executive Committee representatives for the three subareas are to be appointed by a vote of a selection committee, comprised of each subarea city's mayor or their county board chair. Each community's appointment must be approved in advance by their city or county. Each subarea may appoint two representatives. This process is to be completed prior to the February Executive Committee meeting where a nominating committee will propose their slate of officers (Article V, Section 2 of the bylaws). To aid in this process, staff will provide each subarea's selection committee with the Executive Committee nominations from each subarea community. Staff will also organize a meeting in late January for each subarea's selection committee to meet to vote on their selection.

- The MPO chair will appoint a three-person nominating committee prior to the February Executive Committee meeting. The nominating committee will present their slate of officers, to be selected from among the 11 Executive Committee members – at the February Executive and Policy meetings (Article VIII, Section 3 of the bylaws). The Policy Committee will vote to elect officers at its February meeting (Article VI, Section 5 of the bylaws).

- New officers serve from March 1 through the end of February (Article VI, Section 6 of the bylaws).

RECOMMENDATION:

None. Report and discussion only.

STAFF CONTACT:

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January 2023
Item No. 19

ISSUE: Upcoming Events

REPORT: Report on upcoming events.

BACKGROUND:

Staff will highlight upcoming events, trainings, and other opportunities of interest to representatives of MPO member governments.

2023 events include:

February
7-9: Smart Growth America's Equity Summit – Virtual
13: *Greater Des Moines Council of WMAs Quarterly Meeting* – Annual Review Session – Virtual – - contact Allison van Pelt for details
17-21: ATSSA Convention & Traffic Expo – Phoenix, AZ

April
1-4 – APA National Planning Conference – Philadelphia, PA
26-28 - APA National Planning Conference – Virtual

May
15-18: NACTO Designing Cities Conference – Denver, CO

RECOMMENDATIONS:

None. Report and discussion only.

STAFF CONTACT:

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