MEETING MINUTES
Des Moines Area Metropolitan Planning Organization (MPO)
EXECUTIVE COMMITTEE
11:30 a.m., Wednesday, January 11, 2023
Des Moines Area MPO | Virtual Meeting

The MPO Executive Committee held a hybrid live/virtual meeting at 11:30 a.m. on January 11, 2023, at the Des Moines Area MPO office and via Zoom. MPO staff emailed agenda packets to the MPO Executive and members on January 5, 2023. **In addition to these published tentative minutes, there also may be additional meeting notes on file with the MPO staff that are public records and available upon request as provided by law. These tentative minutes reflect all action taken at the meeting.**

Executive Members Present:
Bob Andeweg | City of Urbandale
Matthew McKinney | City of West Des Moines
Ted Weaver | City of Clive
Mark Holm | City of Ankeny
Ruth Randleman | City of Carlisle
Frank Cownie | City of Des Moines
Joe Gatto| City of Des Moines
Jeff Walters | City of Polk City
Tom Hockensmith | Polk County
Russ Trimble | West Des Moines
Dean O'Connor| City of Altoona
Andy Loonan | IDOT

Executive Members Absent:
Stephanie Riva | City of Norwalk

Staff Present:
Todd Ashby | Executive Director
Dylan Mullenix | Assistant Director
Andrew Collings | Principal Planner
Allison van Pelt | Senior Planner
Tracey Deckard | Office Manager
Lucas Young | Senior Planner
Aspen Pflanz | Associate Planner
Rhonda Miller | Accountant
Scott Brennan | MPO General Counsel

Others Present:
Clifford Leonard |Public

1. **Call to Order**
MPO Chair Bob Andeweg called the January 11th meeting to order at 11:30 a.m. A quorum was present.

2. **Approval of Agenda**
MOTION: A motion was made by Gatto and seconded by Weaver to approve the January 11, 2023, Des Moines Area Metropolitan Planning Organization Executive Committee meeting agenda.
MOTION CARRIED

3. **Approval of Meeting Minutes**
MOTION: A motion was made by Cownie and seconded by Gatto to approve the November meeting minutes.
MOTION CARRIED

4. **Approval of Contracts and Expenses**
Executive Director presented. Recommend approval of payment to Denman & Co. for the FY 2022 Audit in the amount of $6,000, payment to ICLEI for membership dues in the amount of $3,400 and ESRI for the ArcGIS License in the amount of $5,900.
MOTION: A motion was made by Gatto and seconded by O'Connor to approve payment of the invoices from Denman & Co., ICLEI, and ESRI.
MOTION TO APPROVE INVOICES ONLY CARRIED

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5. **FFY 2023-2026 Transportation Improvement Program Amendments**

Planning Manager presented. Recommend approval of the Federal Fiscal Year 2023-2026 Transportation Improvement Program amendments from the City of Des Moines, the City of Johnston, and the City of West Des Moines.

MOTION: A motion was made by Weaver and seconded by O'Connor to approve the FFY 2023-2026 Transportation Improvement Program Amendments.

MOTION CARRIED

6. **FFY 2022-2026 Passenger Transportation Plan Draft**

Staff presented. Recommend approval of the DMAMPO/CIRTPA FFY 2023-2027 Passenger Transportation Plan draft.

MOTION: A motion was made by Cownie and seconded by Randleman to approve the draft FFY 2023-2027 Central Iowa Passenger Transportation Plan draft.

MOTION CARRIED

7. **Fiscal Year 2024 Unified Planning Work Program and Budget Development**

Assistant Director presented. Discussion of the process to develop the next work program and budget.
Report and discussion only.

8. **FFY 2027 Surface Transportation Block Grant (STBG) Program Applications**

Discussion regarding applications for FFY 2027 Surface Transportation Block Grant Program and deadlines and schedule.
Report and discussion only.

9. **RAISE Grant Notice of Funding Opportunity**

Planning Manager presented. Update on the release of the RAISE grant Notice of Funding Opportunity.
Report and discussion only.

10. **Iowa DOT 2019-2023 Safety Performance Targets (PM1)**

Staff presented. Report on the Iowa DOT's 2019-2023 safety performance targets.
Report and discussion only.

11. **Iowa DOT 2022-2025 Pavement and Bridge Performance Targets (PM2)**

Staff presented. Report on the Iowa DOT's 2022-2025 pavement and bridge performance targets.
Report and discussion only.

12. **Iowa DOT 2022-2025 System and Freight Performance Targets (PM3)**

Staff presented. Report on the Iowa DOT's 2022-2025 system and freight performance targets.
Report and discussion only.

13. **Greenhouse Gas Inventory Upate**

Staff presented. Update on community-wide and regional greenhouse gas inventories.
Report and discussion only.

14. **Purple Heart Highway**

Staff presented. Continued work in Phase 2, discussion of special meeting held in December, continue to work with other stakeholders to work through potential issues with ag stakeholders.
Report and discussion only.

15. **Water Trails**

Executive Director presented. First payment and reimbursement has been made Contractor to start work this month depending on weather.
Report and discussion only.

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16. **Legislative Issues Update**

Assistant Director presented. Discussion of various Senate files of interest as well as discussion of potential new programs and funding since the appropriations has passed

Report and discussion only.

17. **MPO Representative Process**

Assistant Director presented. Review of the process for MPO members to appoint representatives and for the MPO to select officers or 2023.

18. **Upcoming Events**

Information only.

19. **Other Non-Action Items**

None.

20. **Vote- MPO Policy Agenda**

MOTION: A motion was made by Gatto and seconded by O'Connor to approve the draft agenda.

MOTION CARRIED

21. **Next Meeting Date**

February 8, 2023, beginning at 11:30.

22. **Adjournment**

Hearing no objection to the contrary, the Chair adjourned the Executive Committee meeting at 12:09 p.m.

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