

MEETING MINUTES
Des Moines Area Metropolitan Planning Organization (MPO)
EXECUTIVE COMMITTEE
11:30 a.m., Wednesday, August 10, 2022
Des Moines Area MPO | Virtual Meeting

The MPO Executive Committee held a hybrid live/virtual meeting at 11:30 a.m. on August 10, 2022, at the Des Moines Area MPO office and via Zoom. MPO staff emailed agenda packets to the MPO Executive and members on August 5, 2022. **In addition to these published tentative minutes, there also may be additional meeting notes on file with the MPO staff that are public records and available upon request as provided by law. These tentative minutes reflect all action taken at the meeting.**

Executive Members Present:

Bob Andeweg | City of Urbandale
Stephanie Riva | City of Norwalk
Elizabeth Burns Thompson | City of Altoona
Mark Holm | City of Ankeny
Ruth Randleman | City of Carlisle
Jeff Walters | City of Polk City
Tom Hockensmith | Polk County
Russ Trimble | West Des Moines
Andy Loonan | IDOT

Staff Present:

Todd Ashby | Executive Director
Dylan Mullenix | Assistant Director
Zach Young | Planning Manager
Allison van Pelt | Senior Planner
Zhi Chen | Senior Planner
Aspen Pflanz | Planner II
Tracey Deckard | Office Manager
Rhonda Miller | Accountant
Scott Brennan | MPO General Counsel

Executive Members Absent:

Ted Weaver | City of Clive
Frank Cownie | City of Des Moines
Joe Gatto | City of Des Moines

Others Present:

Clifford Leonard | public
Daniel Nguyen | FHA
Jason Clayworth

1. Call to Order

MPO Chair Bob Andeweg called the August 10, 2022, meeting to order at 11:31 a.m. A quorum was present.

2. Approval of Agenda

MOTION: A motion was made by Randleman and seconded by Riva to approve the August 10, 2022, Des Moines Area Metropolitan Planning Organization Executive Committee meeting agenda.

MOTION CARRIED

3. Approval of Meeting Minutes

MOTION: A motion was made by Holm and seconded by Hockensmith to approve the July 13, 2022; meeting minutes as amended.

MOTION CARRIED

4. Approval of Contracts and Expenses

Executive Director presented. Recommend approval of the Denton Davis Legal Services invoices in the amount of \$2,961.00 and \$2,972.00; Jester Insurance invoice in the amount of \$11,961.00 and the invoice from Now Now LLC for the website update in the amount of \$16,800.00.

MOTION: A motion was made by Hockensmith and seconded by Riva to approve payment of all the presented invoices.

MOTION CARRIED

5. **Executive Director Annual Review and Compensation Adjustment**

Jeff Walters/ Ruth Randleman from the Review Committee presented. Executive Director was commended on his excellent performance this past year. Recommend approval of the Review Committee's recommended salary adjustment of 5.5 percent for the Executive Director.

MOTION: A motion was made by Randleman and seconded by Riva to approve the salary adjustment for the Executive Director.

MOTION CARRIED

6. **Safe Streets for All Grant**

Planning Manager presented. Discussion regarding a new grant opportunity created through the recent infrastructure bill. Recommend approval for the MPO to contact the DOT for assistance providing part or all the local match and use of MPO reserve funds for any match shortfall. Staff shall prepare a Safe Streets for All grant application for a regional Comprehensive Safety Action Plan. Discussion ensued.

MOTION: A motion was made by Randleman and seconded by Hockensmith to approve the MPO to contact the DOT for assistance providing part or all the local match and use of MPO reserve funds for any match shortfall. Staff shall prepare a Safe Streets for All grant application for a regional Comprehensive Safety Action Plan.

MOTION CARRIED

7. **Iowa's Clean Air Attainment Program Applications (ICAAP)**

Planning Manager presented. Report on Federal Fiscal Year 2024 ICAAP Applications. Report and discussion only.

8. **Electric Vehicle Workshop Series Development & Survey**

Staff presented. Report on MPO Staff's development of an Electric Vehicle (EV) workshop series, including a request from TTC members for input.

Report and discussion only.

9. **Purple Heart Highway**

Staff presented. Work continues to move forward with the designation. MPO has been in contact with the DOT regarding the final report; advised the MPO can move forward with implementation plan. Discussion regarding the upcoming phases of this project. MPO will oversee all phases. Several political issues to overcome. Hope to formally designate in the summer of 2023.

Report and discussion only.

10. **Water Trails Update**

Executive Director presented. Work continues to complete the amended agreements from the BUILD grant following the change of scope for the project.

Report and discussion only.

11. **Legislative Issues Update**

Planning Manager presented. Discussion regarding additional funding for transportation from the approved Appropriations bill. passed. The Des Moines International Airport terminal project will receive 7 million and the Broadway reconstruction will receive 5 million. Discussion about the Inflation Reduction Act that passed recently; new grant called Neighborhood Access & Equity Grant Program. MPO can apply, 20% match for assistance in distressed areas. Additional information will be provided as it becomes available.

Report and discussion only.

12. **Upcoming Events**

Information only.

13. **Vote- MPO Policy Agenda**

MOTION: A motion was made by Hockensmith and seconded by Riva to approve the agenda.

MOTION CARRIED

14. **Other Non-Action Items**

Staff discussed Iowa's EV infrastructure Deployment Plan.

Executive Director introduced the MPO's new accountant, Rhonda Miller.

15. **Next Meeting Date**

September 14, 2022, beginning at 11:30.

16. **Adjournment**

Hearing no objection to the contrary, the Chair adjourned the Executive Committee meeting at 12:04 p.m.