

MEETING MINUTES
Des Moines Area Metropolitan Planning Organization (MPO)
EXECUTIVE COMMITTEE
11:30 a.m., Wednesday, July 13, 2022
Des Moines Area MPO | Virtual Meeting

The MPO Executive Committee held a hybrid live/virtual meeting at 11:30 a.m. on July 13, 2022, at the Des Moines Area MPO office and via Zoom. MPO staff emailed agenda packets to the MPO Executive and members on July 7, 2022. **In addition to these published tentative minutes, there also may be additional meeting notes on file with the MPO staff that are public records and available upon request as provided by law. These tentative minutes reflect all action taken at the meeting.**

Executive Members Present:

Bob Andeweg | City of Urbandale
Stephanie Riva | City of Norwalk
Ted Weaver | City of Clive
Mark Holm | City of Ankeny
Ruth Randleman | City of Carlisle
Joe Gatto | City of Des Moines
Frank Cownie | City of Des Moines
Jeff Walters | City of Polk City
Tom Hockensmith | Polk County

Staff Present:

Todd Ashby | Executive Director
Dylan Mullenix | Assistant Director
Zach Young | Planning Manager
Allison van Pelt | Senior Planner
Zhi Chen | Senior Planner
Aspen Pflanz | Planner II
Tracey Deckard | Office Manager
Scott Brennan | MPO General Counsel

Executive Members Absent:

Elizabeth Burns Thompson | City of Altoona
Russ Trimble | West Des Moines
Andy Loonan | IDOT

Others Present:

Clifford Leonard | public
Daniel Nguyen | FHA
Jason Clayworth
Scott Kuknyo

1. **Call to Order**

MPO Chair Bob Andeweg called the July 13, 2022, meeting to order at 11:30 a.m. A quorum was present.

2. **Approval of Agenda**

MOTION: A motion was made by Hockensmith and seconded by Holm to approve the July 13, 2022, Des Moines Area Metropolitan Planning Organization Executive Committee meeting agenda.

MOTION CARRIED

3. **Approval of Meeting Minutes**

MOTION: A motion was made by Holm and seconded by Hockensmith to approve the June 8, 2022, meeting minutes.

MOTION CARRIED

4. **Approval of Contracts and Expenses**

Executive Director presented. Recommend approval of the AMPO Membership invoice in the amount of \$3,245.00.

MOTION: A motion was made by Hockensmith and seconded by Randleman to approve the Denton Davis Law Firm invoice.

MOTION CARRIED

5. **Public Comment of MPO Actions**

None.

6. **Final FFY 2023-2026 Transportation Improvement Program**

Staff presented. Recommend approval of the final Federal Fiscal Years 2023-2026 Transportation Improvement Program.

MOTION: A motion was made by Weaver and seconded by Riva to approve the final Federal Fiscal Years 2023-2026 Transportation Improvement Program.

MOTION CARRIED

{RUSS TRIMBLE JOINED THE MEETING AT 11:35}

7. **Executive Director Annual Review and Compensation Adjustment**

Ted Weaver, Chair of the Review Committee presented. Executive Director was commended on his excellent performance this past year. The Review Committee would like to add staff opinions to the review process next year. Salary recommendation of 5.5% will be presented to the Policy Committee for approval in August. Report and discussion only.

8. **Iowa's Clean Air Attainment Program Applications (ICAAP)**

Planning Manager presented. Report on Federal Fiscal Year 2024 ICAAP Applications. Report and discussion only.

{MAYOR COWNIE JOINED THE MEETING AT 11:41}

9. **Purple Heart Highway**

Executive Director presented. Work continues to move forward with the designation. Currently waiting on a list of all items that need to be accomplished from the Iowa DOT. Report and discussion only.

10. **Water Trails Update**

Executive Director presented. Developed money savings with change of scope; new letting date of November 1; contracts to be turned in by 8/23. Report and discussion only.

11. **Legislative Issues Update**

Assistant Director presented. Appropriations passed. The Des Moines International Airport terminal project will receive 7 million and the Broadway reconstruction will receive 5 million. Report and discussion only.

12. **MIPA Update**

Assistant Director presented. Additional meetings with surrounding communities are in progress.

13. **Upcoming Events**

Information only.

14. **Other Non-Action Items**

Planning Manager discussed the Safe Streets for All Grant Program and how to provide the matching funds. Various options were discussed. Item will be brought back to the committee in August. Executive Director announced his 10 year anniversary since his liver transplant and encouraged everyone to be an organ donor.

15. **Next Meeting Date**

August 10, 2022, beginning at 11:30.

16. **Adjournment**

Hearing no objection to the contrary, the Chair adjourned the Executive Committee meeting at 11.51 p.m.