

NOTICE OF MEETING

Des Moines Area Metropolitan Planning Organization (MPO)  
Policy Committee

—

4:00 p.m., August 18, 2022

Des Moines Area MPO Burnham Conference Room

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TENTATIVE

1. **Call To Order**
2. **VOTE: Approval of Agenda**
3. **VOTE: Approval of Meeting Minutes**..... Page 2
  - Approve the June 16, 2022, meeting minutes.
4. **CONSENT and VOTE: Approval of the Financial Statement**..... Page 6
5. **CONSENT and VOTE: Contracts and Expenses** ..... Page 7
6. **PUBLIC COMMENT on MPO Actions** ..... Page 8
7. **PRESENTATION: Iowa DOT Regional Projects Update**..... Page 9
  - Representatives from the Iowa Department of Transportation will provide an update on projects in the region.
8. **REPORT and VOTE: Executive Director Annual Review and Compensation Adjustment**..... Page 10
  - Receive report from the Executive Director Review Committee regarding their review and recommendation for compensation adjustment; consider approval.
9. **REPORT and VOTE: Safe Streets and Roads for All Grant Application** ..... Page 11
  - Update regarding the US DOT Safe Streets for All Grant opportunity; consider approval.
10. **REPORT: FY 2024 Iowa Clean Air Attainment Program Pre-Applications** ..... Page 12
  - Report regarding Federal Fiscal Year 2024 Iowa Clean Air Attainment Program applications.
11. **REPORT: EV Workshop Series Development & Survey** ..... Page 14
  - Report on MPO staff’s development of an EV workshop series, including a request from TTC members for input.
12. **REPORT: Purple Heart Highway Update**..... Page 15
  - Update on the process to redesignate IA 5/ US 65 Freeway Corridor to an Interstate.
13. **REPORT: Water Trails Update** ..... Page 16
  - Update on efforts related to the use of the BUILD Grant for water trails.
14. **REPORT: Legislative Update** ..... Page 17
15. **REPORT: Upcoming Events** ..... Page 18
16. **Other Non-Action Items of Interest to the Committee**
17. **Next Meeting Date – September 15, 2022, at 4:00 p.m.**
18. **Adjournment**

*The established protocol for minutes of this meeting will be to list all attendees, and with each item on which a vote is conducted in the ordinary course in order to take formal action, those voting nay or abstaining will be identified by name. Any member who is absent from the meeting for any period of time during which a vote of the body is taken, is expected to notify the recording secretary at the conclusion of the meeting so that the absence can be duly noted in the minutes. Roll Call votes will be taken as required by law or upon the request of any member that is approved by the chair, and the vote of each member for or against the proposition, or abstention, will be incorporated in the minutes or recorded on a separate sheet attached to the minutes.*

*The MPO receives federal funding and may not discriminate against anyone on the basis of race, color, or national origin, according to Title VI of the Civil Rights Act of 1964. For more information or to obtain a Title VI Complaint form, visit [www.dmampo.org/title-vi/](http://www.dmampo.org/title-vi/) or call 515-334-0075.*

August 2022  
Item No. 3

**ISSUE: Approval of Meeting Minutes**

VOTE: Consider approval of the June 16, 2022, MPO Policy Committee meeting minutes.

**BACKGROUND:**

The minutes of the June 16, 2022, MPO Policy Committee meeting is included on the following pages.

**RECOMMENDATION:**

Approve the minutes of the June 16, 2022, MPO Policy Committee meeting.

**STAFF CONTACT:**

Tracey Deckard, [tdeckard@dmampo.org](mailto:tdeckard@dmampo.org)  
(515) 334-0075

August 2022  
Item No. 4

**ISSUE: Approval of Financial Statement**

VOTE: Consider approval of the June and July 2022, MPO Financial Statements.

**BACKGROUND:**

The June and July MPO Financial Statements will be provided prior to the meeting.

**RECOMMENDATION:**

Approve the June and July MPO Financial Statements.

**STAFF CONTACT:**

Tracey Deckard, [tdeckard@dmampo.org](mailto:tdeckard@dmampo.org)  
(515) 334-0075

August 2022  
Item No. 5

**ISSUE: Contracts and Expenses**

CONSENT and VOTE: Consider approval of the following expenses in accordance with the MPO’s proposed policies and procedures regarding contracts and expenses.

**BACKGROUND:**

Below is an expense that exceed the limits set by the MPO’s policy and procedures regarding expenditures.

VENDOR	PURPOSE	NOTES/INFORMATION	AMOUNT REQUESTED
Jester Insurance	Insurance Policy	Included in FY 2023 budget	\$11,961.00
Now Now LLC	Contract for Website Update	Included in FY 2023 budget	\$16,800.00

**RECOMMENDATION:**

Recommend approval of the above expense.

**STAFF CONTACT:**

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August 2022  
Item No. 6

**ISSUE: Public Comment of MPO Actions**

PUBLIC COMMENT: Opportunity for public comment on actions taken by the MPO board.

**BACKGROUND:**

The MPO's *Public Participation Plan* provides an opportunity for the public to comment on items on the agenda.

**RECOMMENDATION:**

None. Public comment only.

**STAFF CONTACTS:**

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(515) 334-0075

August 2022  
Item No. 7

**ISSUE: Iowa Department of Transportation**

**PRESENTATION:** Representatives from the Iowa Department of Transportation will provide an update on projects in the region.

**BACKGROUND:**

Representatives from the Iowa Department of Transportation will provide an update on current and future projects happening in the Greater Des Moines region.

**RECOMMENDATION:**

None. Presentation and discussion only.

**STAFF CONTACT:**

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August 2022  
Item No. 8

**ISSUE: Executive Director Annual Review and Compensation Adjustment**

REPORT and VOTE: Consider approval of the Review Committee's report on the Executive Director's annual review and consideration of compensation adjustment.

**BACKGROUND:**

The MPO Chair appointed an Executive Director Review Committee (Review Committee) to complete an evaluation of the Executive Director's performance over the past year. The 2022 Review Committee include the following members:

- Ted Weaver, City of Clive – Chair
- Jeff Walters, Polk City
- Ruth Randleman, City of Carlisle

The Executive Director Review Committee has met on several occasions and is recommending a 5.5 percent salary increase. The Review Committee Chair will provide the Committee with a full report at the August meeting.

**RECOMMENDATION:**

Recommend approval of the Review Committee's recommended salary adjustment of 5.5 percent for the Executive Director.

**STAFF CONTACT:**

Todd Ashby, [tashby@dmampo.org](mailto:tashby@dmampo.org);  
(515) 334-0075

August 2022  
Item No. 9

**ISSUE: Safe Streets for All Grant**

REPORT and VOTE: Update regarding the Safe Streets for All Grant; consider approval.

**BACKGROUND:**

As discussed at the July meeting, the Safe Streets for All program is a new grant opportunity created through the recent infrastructure bill. In late May, the US DOT released additional grant details and application instructions. The grant will provide \$1 billion in each of the next 6 years. For Fiscal Year 2023, two different funding pools are available:

- Funds to develop a Comprehensive Safety Action Plan
  - US DOT will make several hundred awards
  - Award amounts range from \$200,000 to \$1 million for single jurisdictions, or up to \$5 million for MPOs/multijurisdictional applications
- Implementation Funds
  - US DOT will make up to 100 awards
  - Award amounts range from \$5 million to \$30 million for single jurisdictions, or up to \$50 million for MPO/multijurisdictional applications
  - Applicants must already have a qualified Action Plan to be eligible

Upon reviewing the application guidance, MPO staff does not believe an eligible Action Plan already exists for the planning area; therefore, the MPO and its communities would be ineligible for implementation funds until one is developed.

MPO has received interest from several MPO member communities about applying for this opportunity. The Transportation Technical Committee discussed this opportunity at its July 7, 2022, meeting and was supportive of the MPO applying for a regional Action Plan.

Staff is proposing applying for \$800,000 in federal funds which would require a local match of \$200,000 that would come from the MPO's reserve fund if the application is awarded.

Staff was made aware that the Iowa County Engineers Association is submitting a statewide application for the non-incorporated areas of each county. Staff was also made aware that the Iowa DOT was providing the local match for that application.

**RECOMMENDATIONS:**

Recommend approval for the MPO staff to develop a Safe Streets for All grant application for a regional Comprehensive Safety Action Plan.

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(515) 334-0075



August 2022  
Item No. 10

**ISSUE: FY 2024 Iowa Clean Air Attainment Program Pre-Applications**

REPORT: Report on Federal Fiscal Year 2024 Iowa Clean Air Attainment Program applications.

**BACKGROUND:**

Pre-applications for Federal Fiscal Year 2024 Iowa Clean Air Attainment Program applications were due on July 26, 2022. Staff will provide an overview of the pre-applications at the August meeting.

The ICAAP Schedule moving forward is as follows:

- **July 26, 2022** – Pre-Applications due to the MPO
- **August 2022** – Pre-Application presented to the Transportation Technical, Executive, and Policy Committee’s for review.
- **September 2022** – Pre-Applications are presented to Technical, Executive, and Policy Committee’s for approval and ICAAP resolutions are forwarded to project sponsor to include in the final application to the Iowa Department of Transportation.
- **October 1, 2022** – Project sponsors submit their application to the Iowa Department of Transportation (sponsors are required to send an electronic copy of final application to the MPO staff).

The list of submitted pre-applications is available on the following page.

**RECOMMENDATION:**

None. Report and discussion only.

**STAFF CONTACTS:**

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(515) 334-0075.

August 2022  
Item No. 11

**ISSUE: Electric Vehicle Workshop Series Development & Survey**

REPORT: Report on MPO staff's development of an Electric Vehicle (EV) workshop series, including a request from TTC members for input.

**BACKGROUND:**

With the Infrastructure Investment and Jobs Act (IIJA) passage in November 2021, EV infrastructure planning has soared in community and regional transportation priorities. To aid in the regional EV planning and implementation, MPO staff has engaged state and national partner organizations to develop an EV workshop series for our member communities and the region.

To better inform the effort, MPO staff is asking Transportation Technical Committee members to complete a survey to help determine priority topics, possible products, and more.

[The survey can be found here.](#) MPO staff is requesting committee member submissions by August 31<sup>st</sup>.

**RECOMMENDATION:**

None. Report and discussion only.

**STAFF CONTACTS:**

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August 2022  
Item No. 12

**ISSUE: Purple Heart Highway Update**

REPORT: Update regarding the process to redesignate Iowa Highway 5 / US Highway 65 Freeway Corridor to an Interstate.

**BACKGROUND:**

Staff is continuing to work with the Greater Des Moines Partnership and other stakeholders to promote the Highway 5/US Highway 65 interstate designation. Staff will provide a full update at the August meeting.

**RECOMMENDATIONS:**

None. Report and discussion only.

**STAFF CONTACT:**

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August 2022  
Item No. 13

**ISSUE: Water Trails Update**

REPORT: Discussion regarding the execution of the BUILD Grant for Central Iowa Water Trails.

**BACKGROUND:**

Staff is continuing to work with project partners to develop the Downtown Dam Mitigation and User Access Project and will provide an update at the August meeting.

**RECOMMENDATIONS:**

None. Report and discussion only.

**STAFF CONTACT:**

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August 2022  
Item No. 14

**ISSUE: Legislative Issues Update**

REPORT: Standing item to discuss Federal and State legislative issues.

**BACKGROUND:**

Standing item to allow the committee to discuss any legislative (federal or state) items of interest.

**RECOMMENDATIONS:**

None. Report and discussion only.

**STAFF CONTACT:**

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August 2022  
Item No. 15

**ISSUE: Upcoming Events**

REPORT: Report on upcoming events of regional interest.

**BACKGROUND:**

Staff will highlight upcoming events, trainings and other opportunities of interest to representatives of MPO member governments. Upcoming events that may be of interest include the following:

- [Passenger Transportation Summit](#), August 11, 2022, in Ankeny
- [I-80 Mid-America Clean Fuels Corridor Stakeholder Convening & Funding Updates](#), August 16, 2022, Quad Cities
- [IStorm 2022 Annual Conference](#), September 15-16, 2022, in Ankeny
  - Includes a free , [ISWELL \(Iowa Stormwater Education for Local Leaders\)](#) training for elected officials and communities leaders on morning of September 15
- [Iowa Water Conference](#), September 28-29, 2022, in Dubuque
- [APA Iowa Chapter Annual Conference](#), October 12-14, 2022, in Ottumwa

**RECOMMENDATION:**

None. Report and discussion only.

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