

NOTICE OF MEETING

Des Moines Area Metropolitan Planning Organization (MPO)
Policy Committee

—
4:00 p.m., October 20, 2022
Des Moines Area MPO Burnham Conference Room
—

TENTATIVE

1. **Call To Order**
2. **VOTE: Approval of Agenda**
3. **VOTE: Approval of Meeting Minutes**..... Page 2
 - Approve the September 15, 2022, meeting minutes.
4. **CONSENT and VOTE: Approval of the Financial Statement**..... Page 6
5. **PUBLIC COMMENT on MPO Actions** Page 8
6. **PRESENTATION: Rain Campaign Update** Page 9
 - Update from the new Polk County Water Resources Outreach Coordinator on Rain Campaign efforts.
7. **REPORT and VOTE: FFY 2023-2026 Transportation Improvement Program Amendments**Page 10
 - Report on FFY 2023-2026 Transportation Improvement Program amendments from Des Moines Area Regional Transit Authority (DART), City of Des Moines, and Iowa Department of Transportation (DOT); consider approval.
8. **REPORT: Adopting Justice40 Initiative Metrics** Page 12
 - Discussion regarding the Biden Administration Justice40 Initiative and the MPO planning process.
9. **REPORT: Priority Project Solicitation for Annual D.C. Trip** Page 13
 - Report and discussion on the process to identify priority projects and policies for the Greater Des Moines Partnership's annual trip to Washington D.C.
10. **REPORT: Purple Heart Highway Update**..... Page 14
 - Update on the process to redesignate IA 5/ US 65 Freeway Corridor to an Interstate
11. **REPORT: Water Trails Update** Page 15
 - Update on efforts related to the use of the BUILD Grant for water trails.
12. **REPORT: Legislative Update**..... Page 16
 - Update on the key legislative issues that impact the MPO member governments.
13. **REPORT: Upcoming Events** Page 17
14. **Other Non-Action Items of Interest to the Committee**
15. **Next Meeting Date – November 17, 2022, at 4:00 p.m.**
16. **Adjournment**

The established protocol for minutes of this meeting will be to list all attendees, and with each item on which a vote is conducted in the ordinary course in order to take formal action, those voting nay or abstaining will be identified by name. Any member who is absent from the meeting for any period of time during which a vote of the body is taken, is expected to notify the recording secretary at the conclusion of the meeting so that the absence can be duly noted in the minutes. Roll Call votes will be taken as required by law or upon the request of any member that is approved by the chair, and the vote of each member for or against the proposition, or abstention, will be incorporated in the minutes or recorded on a separate sheet attached to the minutes.

The MPO receives federal funding and may not discriminate against anyone on the basis of race, color, or national origin, according to Title VI of the Civil Rights Act of 1964. For more information or to obtain a Title VI Complaint form, visit www.dmamapo.org/title-vi/ or call 515-334-0075.

October 2022
Item No. 3

ISSUE: Approval of Meeting Minutes

VOTE: Consider approval of the September 15, 2022, MPO Policy Committee meeting minutes.

BACKGROUND:

The minutes of the September 15, 2022, MPO Policy Committee meeting is included on the following pages.

RECOMMENDATION:

Approve the minutes of the September 15, 2022, MPO Policy Committee meeting.

STAFF CONTACT:

Tracey Deckard, tdeckard@dmampo.org
(515) 334-0075

Meeting Minutes
Des Moines Area Metropolitan Planning Organization (MPO)
4:00 p.m., Thursday, September 15, 2022

The MPO held a hybrid in-person/ virtual meeting at 4:00 p.m. on September 15, 2022. The MPO staff emailed agenda packets to the MPO's representatives and posted the agenda at the MPO office on September 9, 2022. **In addition to these published tentative minutes, there also may be additional Meeting Notes on file with the MPO staff that are public records and available upon request as provided by law. These tentative minutes reflect all action taken at the meeting.**

MPO Representatives Present:

Mark Holm | City of Ankeny
David Jones | City of Ankeny
Ruth Randleman | City of Carlisle
Ted Weaver | City of Clive
Mark Hanson | Dallas County
Frank Cownie | City of Des Moines
Joe Gatto | City of Des Moines
Carl Voss | City of Des Moines
Josh Mandelbaum | City of Des Moines
Pam Cooksey | City of Des Moines
Heather Stancil | Madison County**
Stephanie Riva | City of Norwalk
Mark Konrad | City of Pleasant Hill
Jeff Walters | Polk City
Tom Hockensmith | Polk County
Robert Andeweg | City of Urbandale
Brad Deets | City of Waukee
Russ Trimble | City of West Des Moines
Tom Hadden | City of West Des Moines
Mike Jones | City of Windsor Heights
Brooke Ramsey | HIRTA*
Andy Loonan | IDOT *

MPO Representatives Absent:

Elizabeth Burns Thompson | City of Altoona
Kurt Sullivan | City of Bondurant
Kathie Hungerford | City of Cumming**
Elizabeth Presutti | DART

Colton Fors | City of Elkhart
Scott Mikkelsen | City of Grimes
Stephanie Erickson | City of Indianola**
Jim Evans | City of Johnston
Tammi Dillavou | City of Mitchellville
Aaron Dekock | Warren County
Travis Brott | Van Meter**
Kevin Foley | Des Moines International Airport
Gerri Doyle | FTA*
Eva Steinman | FTA*
* Advisory/Non-Voting Representatives
** Associate/Non-Voting Representative

Others Present:

Clifford Leonard | Public

MPO Staff Present:

Scott Brennan | MPO General Counsel
Todd Ashby | Executive Director
Dylan Mullenix | Assistant Director
Zach Young | Planning Manager
Andrew Collings | Principal Planner
Allison van Pelt | Senior Planner
Zhi Chen | Associate Planner
Aspen Pflanz | Planner II
Rhonda Miller | Accountant

1. Call To Order

Chair Andeweg recognized a quorum and called the August Policy Meeting to order at 4:02 p.m.

2. Approval of Agenda

MOTION: A motion was made by Trimble and seconded by Hadden to approve the Des Moines Area Metropolitan Planning Organization September 15, 2022, meeting agenda.

MOTION CARRIED UNANIMOUSLY

3. Approval of the Meeting Minutes

MOTION: A motion was made by Hadden and seconded by Trimble to approve the Des Moines Area Metropolitan Planning Organization's August meeting minutes.

MOTION CARRIED UNANIMOUSLY

4. Approval of the Financial Statement

MOTION: A motion was made by Hadden and seconded by Trimble to approve the Des Moines Area Metropolitan Planning Organizations Financial Statements.

MOTION CARRIED UNANIMOUSLY

5. Public Comment

None.

6. Water Trails BUILD Grant Sub-Agreement Amendments

Executive Director presented. Recommend approval of the amended Water Trails BUILD grant sub-agreements. Discussion ensued regarding MPO obligations. Scott Brennan provided an explanation of the sub agreement terms.

MOTION: A motion was made by Hadden and seconded by Gatto to approve the amended Water Trails BUILD grant sub-agreements. Hockensmith voted no. Mark Holm and Mark Konrad abstained.

MOTION CARRIED.

7. FFY 2024 Iowa Clean Air Attainment Program Applications

Planning Manager presented. Recommend approval of the FFY 2024 Iowa Clean Air Attainment Program Applications.

MOTION: A motion was made by Hockensmith and seconded by Hadden to approve the FFY 2024 Iowa Clean Air Attainment Program Applications.

MOTION CARRIED UNANIMOUSLY

8. Model Ordinance Regulating Bicycles and Person Transportation Devices

Staff presented. Central Iowa Bicycle and Pedestrian Roundtable identified a need to clarify the regulations of bicycles, electric bicycles, electric scooters, and other personal transportation devices in the region. The Roundtable drafted a model ordinance, background report, and several supplemental documents to justify this need. Report only. Staff will bring the item for vote in October.

9. 2019 Greenhouse Gas Inventory Update

Staff presented. Report on regional and community greenhouse gas emissions inventories process. Report and discussion only.

10. Proposed Greenhouse Gas Emissions Performance Measure

Staff presented. Report on the notice for proposed rulemaking (NPRM) on the Greenhouse Gas Emissions Performance Measure. Resources also provided. Report and discussion only.

11. Purple Heart Highway Update

Staff presented. Staff met with GDMP to discuss strategy and overall implementation plan. A meeting has been scheduled with IDOT leadership for late September. Staff worked with HNTB in early 2021 to develop a Scope of Services. Last month staff asked for an updated Scope of Services, no major changes were provided. Fee and payment information provided and discussed. This will be brought back as a voting item on October.

Report and discussion only.

12. Legislative Issues Update

Assistant Director presented. Update on appropriation bill and other funding programs. Staff has developed a Competitive Grant Funding Matrix for use to see what funding programs are available as information on several have been provided recently.

Report and discussion only.

13. Upcoming Events

Information only.

14. Other Non-Action Items of Interest to the Committee

Staff discussed Iowa SUDAS Updates and provided information regarding an MPO Member workshop called Electric Vehicle Readiness 101. Information regarding FEMA Unified Hazard Mitigation Grant Funding was provided as well.

15. Next Meeting Date- October 12, 2022, at 4:00 p.m.

16. Adjournment

Hearing no objection to the contrary Chair Bob Andeweg adjourned the meeting at 5:12 p.m.

October 2022
Item No. 4

ISSUE: Approval of Financial Statement

VOTE: Consider approval of the September 2022, MPO Financial Statement.

BACKGROUND:

The September MPO Financial Statement is included on the following page.

RECOMMENDATION:

Approve the September MPO Financial Statement.

STAFF CONTACT:

Rhonda Miller, rmiller@dmampo.org
(515) 334-0075

Des Moines Area Metropolitan Planning Organization

Transaction Summary for Month Ended September 30, 2022

Interest Income		
Interest Income - IPAIT (September 30, 2022)	1,764.68	
Reserve Account	134.31	
TOTAL	1,898.99	\$1,898.99
Deposits		
IDOT July Reimbursement	90,989.00	
Marion Con Zoning Contract	10,000.00	
Pleasant Hill Assessment Fees	10,147.00	
MIPA Travel Reimbursement	752.02	
TOTAL	111,888.02	111,888.02
TOTAL INCOME/DEPOSITS - September 2022		\$113,787.01
Expenses		
Cleared Transactions September 30, 2022- 1st National	-165,917.85	
TOTAL EXPENSES - September 2022		-165,917.85
NET INCOME - September 2022		-\$52,130.84

Reconciliation Summary for Month Ended September 2022

BEGINNING CHECKING BALANCES (as of September 1, 2022)		
1st National		\$759,057.53
Cleared Checks & Payments	-\$165,917.85	
Cleared Deposits & Credits	\$111,888.02	
Total Cleared Transactions	-\$54,029.83	
	\$705,027.70	
ENDING CHECKING BALANCE (as of September 30, 2022)		705,027.70
CHECK REGISTER BALANCES(as of September 30, 2022)		
1st National Account Balance (as of September 30, 2022)		\$759,057.53
IPAIT Account Balance (as of September 30, 2022)		\$1,056,399.26
MPO Reserve Account (as of September 30, 2022)		\$308,467.42
Total Account Balance		\$2,123,924.21
TOTAL CASH BALANCE (as of September 30, 2022)		\$2,123,924.21

October 2022
Item No. 5

ISSUE: Public Comment of MPO Actions

PUBLIC COMMENT: Opportunity for public comment on actions taken by the MPO board.

BACKGROUND:

The MPO's *Public Participation Plan* provides an opportunity for the public to comment on items on the agenda.

RECOMMENDATION:

None. Public comment only.

STAFF CONTACTS:

Todd Ashby, tashby@dmampo.org
(515) 334-0075

October 2022
Item No. 6**ISSUE: Rain Campaign Update**

PRESENTATION: Update from the new Polk County Water Resources Outreach Coordinator on Rain Campaign efforts.

BACKGROUND:

In the June of 2018, Des Moines metro cities were hit with unprecedented rains that impacted public and private property, some of which are miles away from the nearest Special Flood Hazard Area.

In response to this event and future rainfall projections, and in accordance with area watershed management authorities, Polk Soil and Water Conservation District applied for and was awarded a grant from the US Environmental Protection Agency, administered by the Iowa DNR, to empower private property owners to manage stormwater on their own land. Through collaboration with Iowa Stormwater Education Partnership, the Des Moines Area Metropolitan Planning Organization, and local jurisdictions, it was decided to increase the awareness and utilization of local cost-share programs across the metro, and to focus on promoting one simple stormwater best management practice, soil quality restoration.

Since its inception, Rain Campaign has grown and in 2022, in partnership with metro communities, Polk County hired full-time Water Resources Outreach Coordinator – Cassie Druhl – to carry its success forward.

RECOMMENDATION:

None. Presentation only.

STAFF CONTACTS:

Allison van Pelt, avanpelt@dmampo.org;
(515) 334-0075.

October 2022
Item No. 7

ISSUE: FFY 2023-2026 Transportation Improvement Program Amendments

REPORT and VOTE: Consider approval of the amendments to *Federal Fiscal Year 2023-2026 Transportation Improvement Program*.

BACKGROUND:

Des Moines Area Regional Transit Authority (DART), the City of Des Moines, and the Iowa Department of Transportation (DOT) have requested the following amendments to the *FFY 2023-2026 Transportation Improvement Program*:

Sponsor: Des Moines Area Regional Transit Authority (DART)

Project: B-Cycle Station Purchase and Installation

Federal Aid Amount: \$30,000

Total Cost: \$37,500

Type of Funding: STBG

TIP Project Modifications: None necessary.

Change: Add project to the *FFY 2023-2026 Transportation Improvement Program*.

Sponsor: City of Des Moines

Project: Guthrie Avenue Viaduct Rehabilitation (Item 37834)

Federal Aid Amount: \$2,000,000

Total Cost: \$5,000,000

Type of Funding: STBG

TIP Project Modifications: None necessary.

Change: Change funding from SWAP-STBG to STBG (FA) and add project to the *FFY 2023-2026 Transportation Improvement Program*.

Sponsor: Iowa Department of Transportation (DOT)

Project: IA 28 Pavement Rehabilitation (Item 52595)

Federal Aid Amount: \$4,800,000

Total Cost: \$6,000,000

Type of Funding: STBG, PRF

TIP Project Modifications: None necessary.

Change: Revise project location to "0.1 mi N of IA 92 to 0.2 mi S of W North Ave in Norwalk" in the *FFY 2023-2026 Transportation Improvement Program*.

Sponsor: City of Norwalk

Project: Iowa 28 and Beardsley Street Improvements (Item 39397)

Federal Aid Amount: \$700,000

Total Cost: \$2,190,000

Type of Funding: STBG-SWAP

TIP Project Modifications: None necessary.

Change: Change funding from STBG (FA) to SWAP-STBG in the *FFY 2023-2026 Transportation Improvement Program*.

RECOMMENDATIONS:

Recommend approval of the proposed *Federal Fiscal Year 2023-2026 Transportation Improvement Program* amendments.

STAFF CONTACTS:

Aspen Pflanz, apflanz@dmampo.org
(515) 334-0075

October 2022
Item No. 8

ISSUE: Adopting Justice40 Initiative Metrics

REPORT and OPTIONAL VOTE: Discussion regarding the Biden Administration Justice40 Initiative and the MPO planning process.

BACKGROUND:

In January 2021, the Biden Administration announced Justice40, a whole-government initiative “to confront and address decades of underinvestment in disadvantaged communities.” The U.S. Department of Transportation issued the below on the matter:

“Justice40 is an opportunity to address gaps in transportation infrastructure and public services by working toward the goal that many of our grants, programs, and initiatives allocate at least 40% of the benefits from federal investments to disadvantaged communities. It is not a one-time investment, but a series of changes that will be implemented across the Department.”

The Biden Administration also recently released a list of “covered programs” within the USDOT’s offerings. These include:

- [Carbon Reduction Program \(CRP\)](#)
- Charging & Fueling Infrastructure Grants
- [Congestion Mitigation and Air Quality Improvement Program \(CMAQ\)](#)
- National Electric Vehicle Infrastructure Programs (NEVI) – Competitive & Formula
- [Promoting Resilient Operations for Transformative, Efficient, and Cost-Saving Transportation \(PROTECT\) Formula Program](#)
- [Transportation Alternatives \(TA\) \(Surface Transportation Block Grant set-aside\)](#)
- [FTA Low or No Emission Vehicle Program](#)
- [Pilot Program for Transit-Oriented Development Planning](#)
- [Rebuilding America’s Infrastructure with Sustainability and Equity- RAISE Discretionary Grants](#)
- [Safe Streets and Roads for All \(SS4A\) Grant Program](#)

MPO staff is seeking direction from MPO governing committees on whether Justice40 metrics should be adopted or if MPO staff should perform their own Environmental Justice Report to be incorporated into ongoing planning efforts and the upcoming funding cycle.

RECOMMENDATION:

Staff recommends consideration of using the Justice40 initiative methodology.

STAFF CONTACTS:

Allison van Pelt, avanpelt@dmampo.org;
(515) 334-0075.

October 2022
Item No. 9**ISSUE: Priority Project Solicitation for Annual D.C. Trip**

REPORT: Report and discussion on the process to identify priority projects and policies for the Greater Des Moines Partnership's annual trip to Washington D.C.

BACKGROUND:

The MPO staff annually works with MPO member governments and participating agencies to develop a list of priority transportation projects to discuss with congressional members during the Greater Des Moines Partnership's (GDMP) annual trip to Washington, D.C. Staff is proposing to reassess this process going forward, to reflect recent and potential future changes at the federal level.

The process of selecting priority projects has evolved over the years. Previously, the region identified priority projects as those for which earmarks were actively being sought – and then lobbied directly for those projects. More recently, with the absence of earmarks, the region identified projects of general significance, regardless of whether they were seeking federal funding. Starting last year, the MPO assisted in soliciting project proposals for the Community Project Funding initiative, which allows members of Congress to target federal funds toward projects and programs in communities they represent.

The November elections could impact the Community Project Funding initiative. Any change to the MPO's process will need to take these changes into account.

RECOMMENDATION:

None. Report and discussion only.

STAFF CONTACT:

Gunnar Olson, golson@dmampo.org
(515) 334-0075

October 2022
Item No. 10**ISSUE: Purple Heart Highway Update**

REPORT: Update regarding the process to redesignate Iowa Highway 5 / US Highway 65 Freeway Corridor to an Interstate.

BACKGROUND:

Staff is continuing to work with the Greater Des Moines Partnership and other stakeholders to promote the Highway 5/US Highway 65 interstate designation. Notable highlights include:

- Staff is bringing an updated Scope of Services from HNTB to develop the technical analysis required for interstate designation (see voting item above).
- MPO staff participated in a two-day trip to Washington DC organized by the Greater Des Moines Partnership to advocate regional priorities with the congressional delegation. Meetings were held with all six members of the delegation, plus Governor Reynolds' federal liaison. The redesignation effort continues to be met positively, so long as the redesignated corridor accommodates existing users in the ag community.
- A meeting with Iowa DOT leadership was held last month to discuss the local implementation of the action plan developed by IDOT. The meeting was attended by Chair Bob Andeweg, Vice Chair Stephanie Riva, MPO staff, and Partnership staff. Director Scott Marler and five senior staff members participated from IDOT. The meeting was positive. Notably, IDOT is supportive of the timeline developed by MPO staff and offered to assist with outreach to key stakeholders.

Staff will provide a full update at the meeting.

RECOMMENDATIONS:

None. Report and discussion only.

STAFF CONTACT:

Gunnar Olson, golson@dmampo.org
(515) 334-0075

October 2022
Item No. 11

ISSUE: Water Trails Update

REPORT: Discussion regarding the execution of the BUILD Grant for Central Iowa Water Trails.

BACKGROUND:

Staff is continuing to work with project partners to develop the Downtown Dam Mitigation and User Access Project and will provide an update at the October meeting.

RECOMMENDATIONS:

None. Report and discussion only.

STAFF CONTACT:

Todd Ashby, tashby@dmampo.org
(515) 334-0075

October 2022
Item No. 12

ISSUE: Legislative Issues Update

REPORT: Standing item to discuss Federal and State legislative issues.

BACKGROUND:

Standing item to allow the committee to discuss any legislative (federal or state) items of interest.

RECOMMENDATIONS:

None. Report and discussion only.

STAFF CONTACT:

Dylan Mullenix, dmullenix@dmampo.org;
(515) 334-0075

October 2022
Item No. 13

ISSUE: Upcoming Events

REPORT: Report on upcoming events of regional interest.

BACKGROUND:

Staff will highlight upcoming events, trainings and other opportunities of interest to representatives of MPO member governments.

RECOMMENDATION:

None. Report and discussion only.

STAFF CONTACT:

Allison van Pelt, avanpelt@dmampo.org;
(515) 334-0075