

MEETING MINUTES
Des Moines Area Metropolitan Planning Organization (MPO)
EXECUTIVE COMMITTEE
11:30 a.m., Wednesday, October 12, 2022
Des Moines Area MPO | Virtual Meeting

The MPO Executive Committee held a hybrid live/virtual meeting at 11:30 a.m. on October 12, 2022, at the Des Moines Area MPO office and via Zoom. MPO staff emailed agenda packets to the MPO Executive and members on October 7, 2022. **In addition to these published tentative minutes, there also may be additional meeting notes on file with the MPO staff that are public records and available upon request as provided by law. These tentative minutes reflect all action taken at the meeting.**

Executive Members Present:

Bob Andeweg | City of Urbandale
Stephanie Riva | City of Norwalk
Ted Weaver | City of Clive
Mark Holm | City of Ankeny
Ruth Randleman | City of Carlisle
Frank Cownie | City of Des Moines
Joe Gatto | City of Des Moines
Jeff Walters | City of Polk City
Tom Hockensmith | Polk County
Russ Trimble | West Des Moines
Andy Loonan | IDOT
Elizabeth Burns Thompson | City of Altoona

Staff Present:

Todd Ashby | Executive Director
Dylan Mullenix | Assistant Director
Andrew Collings | Principal Planner
Allison van Pelt | Senior Planner
Tracey Deckard | Office Manager
Lucas Young | Senior Planner
Aspen Pflanz | Associate Planner
Rhonda Miller | Accountant
Scott Brennan | MPO General Counsel

Others Present:

Mindy Moore
Jeff Wiggins
Clifford Leonard | public

Executive Members Absent:

1. **Call to Order**

MPO Chair Bob Andeweg called the October 12th meeting to order at 11:30 a.m. A quorum was present.

2. **Approval of Agenda**

MOTION: A motion was made by Hockensmith and seconded by Gatto to approve the October 12, 2022, Des Moines Area Metropolitan Planning Organization Executive Committee meeting agenda.

MOTION CARRIED

3. **Approval of Meeting Minutes**

MOTION: A motion was made by Cownie and seconded by Gatto to approve the September meeting minutes.

MOTION CARRIED

4. **Approval of Contracts and Expenses**

Executive Director presented. Recommend approval of payment to Dentons Davis Brown and Denman & Co invoices as well as recommend approval of the Story County Contract for Services. Lengthy discussion ensued regarding the Story County Contract for services.

MOTION: A motion was made by Hockensmith and seconded by Gatto to approve payment of the invoices from Dentons Davis and Denman and Co. No vote on Story County Contract.

MOTION TO APPROVE INVOICES ONLY CARRIED

5. **Model Ordinance Regulating Bicycles and Personal Transportation Devices**

Staff presented. Presentation about the draft Model Ordinance Regulating Bicycles and Personal Transportation Devices. The Bike-Ped Roundtable held several special meetings with MPO member community staff and transportation professional to craft the initial ordinance language and revise it to address education and enforcement concerns. Discussed in previous meeting. Now requested approval of the Model Ordinance. Lengthy discussion ensued. Copies provided.

MOTION: A motion was made by Holm and seconded by Trimble to table the discussion.

MOTION TO TABLE DISCUSSION CARRIED. RANDLEMAN VOTED NO.

6. **FFY 2023-2026 Transportation Improvement Program Amendments**

Staff presented. Recommend approval of the Federal Fiscal Year 2023-2026 Transportation Improvement Program amendments from DART, the City of Des Moines, The Iowa Department of Transportation, and the City of Norwalk.

MOTION: A motion was made by Gatto and seconded by Hockensmith to approve the FFY 2023-2026 Transportation Improvement Program Amendments.

MOTION CARRIED

7. **Technical Analysis for Interstate Designation**

Staff presented. Recommend approval to enter into contract with HNTB to update previously completed analysis required by the Federal Highway Administration (FHWA) and the Iowa DOT to re-designate the Iowa Highway 5 and U. S. Highway 65, a/k/a the Purple Heart Highway. The proposed contract is for \$206,730.58. The contractor estimates the analysis will take approximately six months to complete. Lengthy discussion ensued.

MOTION: A motion was made by Hockensmith to push this matter back to get assurances from the Ag community and Farm Bureau that they will support this plan. Seconded by Trimble.

MOTION CARRIED

8. **Office Expansion Lease Agreement**

Executive Director presented. Discuss the option of leasing the vacant space on the south side of the existing office due. Discussion to be tabled until additional information can be obtained from the Story County Housing Trust Fund and the Central Iowa Housing Trust Fund.

Report and discussion only.

9. **Adopting Justice40 Initiative Metrics**

Staff presented. MPO staff is seeking direction from MPO governing committees on whether the Justice40 metrics should be adopted or if MPO staff should perform their own Environmental Justice Report to be incorporated into ongoing planning efforts and upcoming funding cycle. Discussion only.

10. **Surface Transportation Block Grant (STBG) Scoring Update**

Removed from the agenda

11. **Priority Project Solicitation for Annual D.C. Trip**

Assistant Director presented. Suggested to wait to discuss this matter until after the elections.

12. **Purple Heart Highway Update**

Executive Director advised that no additional items to be discussed due to discussion in Item #7.

13. **Water Trails Update**

Executive Director presented. Pre-bid meeting held and there was considerable interest. Bid letting set for November 1. Discussion only.

14. **Legislative Issues Update**

Assistant Director reported. Full FY appropriations bill could still be passed by the end of the year depending on the November election results.

15. **Upcoming Events**

Information only.

16. **Other Non-Action Items**

Executive Director reported that the DOT Commission toured the Transload Facility and were very impressed. Thanks to Ted Weaver for being there. Also, thanks to Stephanie Riva for presenting to the DOT Commission about the MPO. Staff discussed the EV Community Ready meeting scheduled for October 4, proposed SUDAS Updates, and FEMA Unified Hazard Mitigation Grant Funding that is due 12/7/2022.

17. **Vote- MPO Policy Agenda**

MOTION: A motion was made by Hockensmith and seconded by Gatto to approve the draft agenda and remove item #7, #10 and #17.

MOTION CARRIED

18. **Next Meeting Date**

October 12, 2022, beginning at 11:30.

19. **Adjournment**

Hearing no objection to the contrary, the Chair adjourned the Executive Committee meeting at 1:13 p.m.