




DES MOINES AREA MPO

Executive Committee Meeting

November 9, 2022

APPROVAL OF AGENDA

November 9, 2022 Agenda



1. Call to Order
2. VOTE: Approval of Agenda
3. VOTE: Approval of Meeting Minutes
4. CONSENT and VOTE: Contracts and Expenses
5. REPORT and VOTE: Calendar Year 2023 Meeting Dates
6. REPORT and VOTE: FFY 2023-2026 Transportation Improvement Program Amendments
7. REPORT: Surface Transportation Block Grant (STBG) Program Schedule
8. REPORT: Priority Project Solicitation for Annual D.C. Trip
9. REPORT: MPO Representative Selection Process
10. REPORT: FY 2023 1st Quarter Budget Report
11. REPORT: Purple Heart Highway Update
12. REPORT: Water Trails Update
13. REPORT: Legislative Update
14. REPORT: Upcoming Events
15. VOTE: Approval of the MPO Policy Committee Agenda
16. Other Non-Action Items of Interest to the Committee
17. Next Meeting Date – December 7, 2022 – 11:30 a.m.
18. Adjournment

APPROVAL OF MEETING MINUTES

CONTRACTS AND EXPENSES

Contracts and Expenses

VENDOR	PURPOSE	NOTES/INFORMATION	AMOUNT REQUESTED
Dentons Davis Brown	Legal Fees	Legal fees related to Water Trails BUILD Grant.	\$3,745.00
Dentons Davis Brown	Legal Fees	Legal fees related to model bicycle ordinance.	\$2,562.00
Rival Solutions	Software	Software renewal for the data bike	\$4,875.00
Story County Housing Trust Fund	Amended Contract	Amend the existing contract to increase contract amount and staff support for the next two years due to ARPA funding received by HTF	\$40,000
Story County	Contract for Services	3-year contract to perform housing related planning services for Story County; funds were anticipated in the current FY 2023 budget	\$190,000

CALENDAR YEAR 2023 MEETING DATES

Calendar Year 2023 Meeting Dates

TTC COMMITTEE

Thursday, January 5
Thursday, February 2
Thursday, March 2
Thursday, April 6
Thursday, May 4
Thursday, June 1
Thursday, July 6
Thursday, August 3
Thursday, September 7
Thursday, October 5
Thursday, November 2
Thursday, December 7

EXECUTIVE COMMITTEE

Wednesday, January 11
Wednesday, February 8
Wednesday, March 8
Wednesday, April 12
Wednesday, May 17
Wednesday, June 7
Wednesday, July 12
Wednesday, August 9
Wednesday, September 13
Wednesday, October 11
Wednesday, November 8
Wednesday, December 13

POLICY COMMITTEE

Thursday, January 19
Thursday, February 16
**No Meeting
Thursday, April 20
Thursday, May 18
Thursday, June 15
**No Meeting
Thursday, August 17
Thursday, September 21
Thursday, October 19
Thursday, November 16
**No Meeting

****Meeting date revised due to DMPDC trip which is scheduled for May 10-12***

*****MPO Executive and Policy Committee approved the elimination of Policy meetings in March, July, and December***

FFY 2023-2026 TRANSPORTATION IMPROVEMENT PROGRAM AMENDMENT

FFY 2023-2026 TIP Amendment

Sponsor: City of Des Moines

Project: Walnut Street Bridge Replacement (Item 36675)

Federal Aid Amount: \$3,400,000

Total Cost: \$11,000,000

Type of Funding: STBG

TIP Project Modifications: None necessary.

Change: Change funding from SWAP-STBG to STBG (FA) and add project to the *FFY 2023-2026 Transportation Improvement Program*.



FFY 2023-2026 TIP Amendment

Sponsor: DART

Project: Transit Shelters (Item 45483)

Federal Aid Amount: \$200,000

Total Cost: \$337,000

Type of Funding: STBG-TAP

TIP Project Modifications: None necessary.

Change: Add project to the *FFY 2023-2026 Transportation Improvement Program*.



FFY 2023-2026 TIP Amendment

Sponsor: Iowa DOT

Project: US 65 Bridge Deck Overlay (Item 39327)

Federal Aid Amount: \$2,016,000

Total Cost: \$2,520,000

Type of Funding: HBP

TIP Project Modifications: None necessary.

Change: Increase HBP funding from \$1,139,200 to \$2,016,000 and PRF funding from \$284,800 to \$504,000 in the *FFY 2023-2026 Transportation Improvement Program*.



SURFACE TRANSPORTATION BLOCK GRANT (STBG) PROGRAM SCHEDULE

STBG Program Schedule



- Applications posted on December 1, 2022
- Applications due January 6, 2023
- Applicant presentations February/March 2023

PRIORITY PROJECT SELECTION FOR DC TRIP

Priority Project Selection for DC Trip

- How should the MPO handle “priority projects” for annual trip to Washington, D.C.?
- Past practices:
 - Candidate projects for federal earmarks
 - General priorities
 - More recently, candidate projects for the Community Project Funding initiative
- Other considerations:
 - MPO project-solicitation timeline isn’t aligned to anything in particular
 - Election in November could alter what we want to do
 - For example, Community Project Funding initiative could go away, or cease to be utilized in our congressional district.

MPO REPRESENTATIVE SELECTION PROCESS

Key Steps



- Appointment of Policy and Technical representatives by each member
- Appointment or Nomination of Executive Committee representatives
- Election of Officers

Process - Under 50,000

- Request forms/sample resolutions sent to each member in November, due by end of December
- Tech and Policy representatives – appointed by the member
- Executive Committee representative:
 - One nominee per member
 - Selection committee of mayors/supervisor chair meets to review nominees and select two representatives
 - Staff will schedule selection committee meeting

East Subarea

Altoona
Bondurant
Carlisle
Mitchellville
Pleasant Hill

Northwest Subarea

Dallas County
Grimes
Johnston
Polk City
Urbandale

Southwest Subarea

Clive
Norwalk
Warren County
Waukee
Winsor Heights

Process - Over 50,000 + Polk County



- Request forms/sample resolutions sent to each member in November, due by end of December
- Tech, Policy, and Executive Committee representatives – appointed by the member

FY 2023 1ST QUARTER BUDGET REPORT

BUDGET CATEGORY	FY 2023 BUDGET	1ST QUARTER July - September	AMOUNT REMAINING	%
Salaries & Wages	\$ 861,835.00	\$ 229,116.06	\$ 632,718.94	27%
Fringe Benefits	\$ 705,845.00	\$ 124,396.30	\$ 581,448.70	18%
Personnel Costs TOTAL	\$ 1,567,680.00	\$ 353,512.36		
Facilities	\$ 141,000.00	\$ 32,173.23	\$ 108,826.77	23%
Professional Services (Attorney, Audit, Payroll)	\$ 74,750.00	\$ 50,852.50	\$ 23,897.50	68%
Computers & Software	\$ 55,000.00	\$ 10,929.26	\$ 44,070.74	20%
Telecommunications	\$ 23,000.00	\$ 5,509.90	\$ 17,490.10	24%
Printing and Postage	\$ 10,200.00	\$ 960.31	\$ 9,239.69	9%
Travel & Training	\$ 60,000.00	\$ 10,251.79	\$ 49,748.21	17%
Dues/Memberships	\$ 14,170.00	\$ 13,428.05	\$ 741.95	95%
Equipment	\$ 18,000.00	\$ 559.98	\$ 17,440.02	3%
Office Supplies	\$ 12,000.00	\$ 2,432.86	\$ 9,567.14	20%
Publications	\$ 5,000.00	\$ 125.39	\$ 4,874.61	3%
Sponsorships	\$ 15,000.00	\$ 310.50	\$ 14,689.50	2%
Food & Beverages	\$ 7,000.00	\$ 1,904.43	\$ 5,095.57	27%
Meeting Rooms	\$ 500.00		\$ 500.00	0%
Non-Personnel Costs	\$ 194,500.00		\$ 194,500.00	0%
MPO Audit (Task 6)	\$12,000	\$ -	\$ 12,000.00	0%
CNR Sponsorship (Task 4)	\$30,000	\$ -	\$ 30,000.00	0%
Strategic Planning (Task 6)	\$25,000	\$ -	\$ 25,000.00	0%
Travel Demand Model Consultant (Task 1)	\$10,000	\$ -	\$ 10,000.00	0%
Speaker Series (Task 3)	\$15,000	\$ -	\$ 15,000.00	0%
Data bike software/Intxans (task 2)	\$60,000	\$ -	\$ 60,000.00	0%
Website Overhaul (task 3)	\$15,000	\$ 8,500.00	\$ 6,500.00	57%

PURPLE HEART HIGHWAY UPDATE

PHASE 1:
Stakeholder Study
and Action Plan

**Summer 2021 to
Fall 2022**

- Led by IDOT
- Supported by MPO

NEXT STEPS

- Finalize report with meeting notes

PHASE 2:
Pursue State and
Federal Exemptions

**Fall 2022 to
Fall 2023**

- Staffed by MPO & Partnership
- Guided by Advisory Committee

NEXT STEPS

- Continue stakeholder outreach
- Form Advisory Committee
- Identify legislative champions
- Target the 2023 Iowa Legislature & transportation allocation bill (fall 2023)

PHASE 3:
Complete Analysis
Required by FHWA

TBD

- Overseen by MPO
- Conducted by consultant

NEXT STEPS

- Review draft Scope of Services in September
- Consider contract in October

PHASE 4:
Formally Request
Designation

Fall 2023

- IDOT submits
- Supported by MPO

NEXT STEPS

- None at this time

Stakeholder outreach

- Recent stakeholder meetings:
 - Congressional delegation
 - Iowa DOT leadership'
 - Billi Hunt, Cultivation Corridor
 - Bill Northey, Agribusiness Association of Iowa
 - Mike Steenhoek, Soy Transportation Coalition
- Upcoming stakeholder meetings
 - Small group of ag stakeholders
 - Debi Durham, IEDA – being scheduled by IDOT
 - Corridor Communities – To be scheduled

WATER TRAILS UPDATE

Water Trails Update

- The MPO received one bid on the November 1st bid letting
- The bid received was from United/Reilly in the amount of \$40.9 million for the Scott Ave (in water) phase
- The BUILD Grant agreement budgeted \$40 million for the Scott Avenue (in water) phase of the project.
- Held a special Policy meeting on November 8th to vote on awarding contract

LEGISLATIVE UPDATE

UPCOMING EVENTS

Upcoming Events

- **Links in packet:**
 - Mitigation & Recovery from Natural Disasters Workshop (11/12)
 - Planning on Tap: Climate Change (11/17)
- **Not in packet:**
 - Emerging Benefits and Challenges of Autonomous and Electric Vehicles for Veterans with Disabilities – Monday, November 14th @ 2pm – Webinar
 - How Recent FEMA Program Changes Can Expand Access in Underserved Communities – November 15th @ Noon – Webinar
 - InTrans 2022 Traffic & Safety Forum – Wednesday, November 16th 9am – 4:30pm
 - Gateway Hotel & Conference Center – Ames

OTHER ITEMS OF INTEREST


DOT Grant Opportunities

- SMART (Strengthening Mobility and Revolutionizing Transportation)
 - Funding to conduct demonstration projects focused on advanced smart city or community technologies and systems to improve transportation efficiency and safety
 - Two types of grants:
 - Stage 1- Planning and Prototyping (up to \$2 million/award) – approx. 50 awards
 - Stage 2- Implementation (up to \$15 million/award) **only recipients of Stage 1 will be eligible for Stage 2 grants; Stage 2 won't be solicited until next FY*
 - Applications due November 18th

DOT Grant Opportunities

- **Thriving Communities Program**
 - To ensure that disadvantaged communities adversely or disproportionately affected by environmental, climate, and human health policy outcomes have the technical tools and organizational capacity to compete for federal aid and deliver quality infrastructure projects that enable their communities and neighborhoods to thrive.
 - Facilitates the planning and development of transportation and community revitalization activities and provides tools to ensure that under-resourced communities can access the historic funding provided in the Bipartisan Infrastructure Bill
 - Provides two years of technical assistance
 - Letter of interest due December 6th

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