




DES MOINES AREA MPO

Executive Committee Meeting

June 7, 2023

APPROVAL OF AGENDA

June 7, 2023, Agenda



1. Call to Order
2. VOTE: Approval of Agenda
3. VOTE: Approval of Meeting Minutes
4. CONSENT and VOTE: Approval of the May Financial Statement
5. CONSENT and VOTE: Contracts and Expenses
6. REPORT and VOTE: Water Trails Line of Credit Agreement
7. REPORT and VOTE: MPO/CIRTPA Planning Services Agreement
8. REPORT and VOTE: Fiscal Year 2024 Investment Policy
9. REPORT and VOTE: Self-Certification
10. REPORT and VOTE: Draft FFY 2024-2027 Transportation Improvement Program
11. REPORT and VOTE: Charging & Fueling Infrastructure Discretionary Grant Program
12. REPORT and VOTE: Water Trails BUILD Grant Payment Approval
13. REPORT: 2023 Pavement Condition Report
14. REPORT: Comprehensive Safety Action Plan RFP Update
15. REPORT: Upcoming Events
16. VOTE: Approval of the MPO Policy Committee Agenda
17. Other Non-Action Items of Interest to the Committee
18. Next Meeting Date – July 12, 2023 – 11:30 a.m.
19. Adjournment

APPROVAL OF MEETING MINUTES

APPROVAL OF THE MAY FINANCIAL STATEMENT

CONTRACTS AND EXPENSES

Contracts and Expenses

VENDOR	PURPOSE	NOTES/INFORMATION	AMOUNT REQUESTED
Dentons Davis Brown	Legal fees	Legal fees related to personnel matters, water trails, handbook and policies/procedures manual review, and general services.	\$9,051.00

WATER TRAILS LINE OF CREDIT AGREEMENT

Water Trails Line of Credit Agreement

- ICON is working to secure a \$15,000,000 Line of Credit (LOC) to cash flow the project.
- The LOC is being made between Bankers Trust and ICON but requires the MPO to be a signatory on the following documents to ensure that Bankers Trust has a security interest in the project account.
 - Notice of Final Agreement
 - Governmental Certificate
 - Pledge Agreement

Water Trails Line of Credit Agreement

- The LOC was required by Iowa DOT and FHWA to show that the necessary funds are available to complete the project.
- The LOC was also required as part of Sub-Agreement #2 and Sub-Agreement #4 entered into by the MPO and ICON.

Water Trails Line of Credit Agreement

- At the May Executive Committee meeting, a request was made for a legal opinion regarding MPO liability in granting Bankers Trust the security interest in the project account.
- It was also requested that ownership of the project account be clarified.
- Documentation addressing these two requests was provided in the agenda packet.
- Additional information was provided by ICON in response to other concerns that were presented at the meeting.

Water Trails Line of Credit Agreement

- Staff recommends two action related to this item:
 1. Recommend approval of signing the LOC agreement in light of legal counsel's review regarding liability.
 2. Recommend amending Sub-Agreement #4 between MPO and ICON to clarify and align the LOC requirements with the LOC agreement.

MPO / CIRTPA PLANNING SERVICES AGREEMENT

MPO/CIRTPA Planning Services Agreement

- The MPO has provided staffing services to CIRTPA since the early 1990s.
- CIRTPA provides similar services as the MPO – allocates STBG funds, develops LRTP, other transportation-related data collection and analysis.
- The agreement is required to be reviewed annually and was last updated in 2019.
- The only change that staff is recommending this year is to update language that refers to the FAST Act to the Infrastructure Investment and Jobs Act.

MPO/CIRTPA Planning Services Agreement

- The CIRTPA contract accounts for 3.5 percent of the MPO's budget or approximately \$134,500.
- Staff recommends approval of the agreement with noted changes.

FISCAL YEAR 2024 INVESTMENT POLICY

Fiscal Year 2024 Investment Policy

- The MPO has an Investment Policy outline the procedures and safeguards the investment of public funds owned by the MPO.
- The MPO has three accounts:
 - Checking Account – First National Bank
 - Money Market Account – First National Bank
 - IPAT Account – Wells Fargo
- Presented policy to the Finance Subcommittee on June 5th and they recommended approval of the Investment Policy for FY 2024.

SELF-CERTIFICATION


Self-Certification



- MPO must self-certify its planning process annually
 - MPO includes a statement in the TIP
 - US DOT recommended additional emphasis during recent certification review
- MPO must comply with various federal rules and regulations, including:
 1. 3-C planning process (continuing, comprehensive, and cooperative) (US Code)
 2. Clean Air Act
 3. Title VI of the Civil Rights Act
 4. Older Americans Act
 5. Disadvantaged/Minority Business Enterprise provisions of transportation bill
 6. Americans with Disabilities Act
 7. Fiscally constrained TIP and Long-Range Plan (US Code)
 8. Prohibitions of using federal funds for lobbying

DRAFT FFY 2024-2027 TRANSPORTATION IMPROVEMENT PROGRAM

Draft FFY 2024-2027 TIP



- The FFY 2024-2027 has been prepared and will be submitted to the Iowa DOT on June 15th.
- Please review the project list and make sure that all your projects are correctly programmed.

Draft FFY 2024-2027 TIP

- Fiscal Capacity:

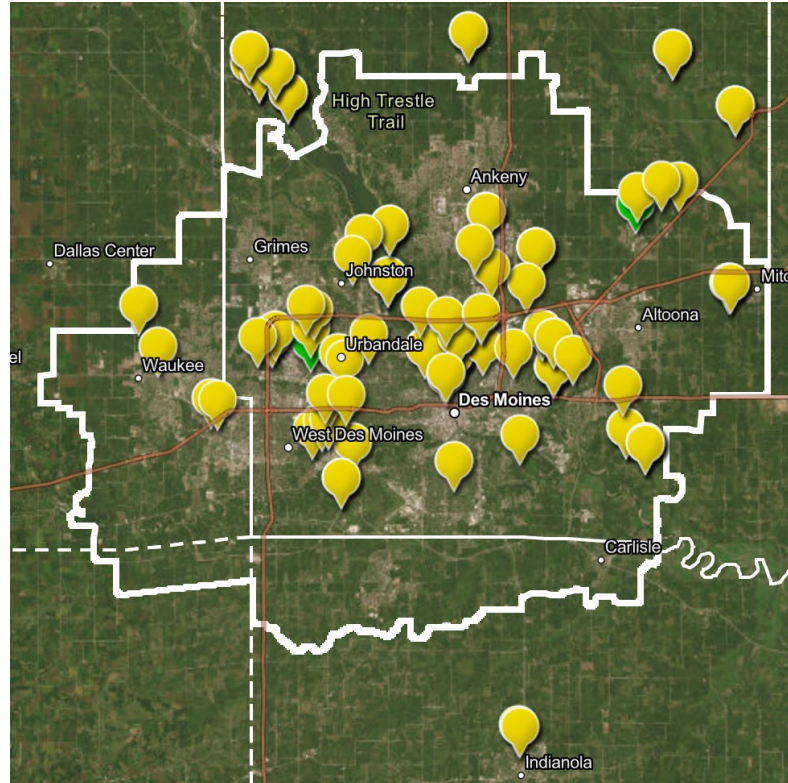
	2024	2025	2026	2027
Unobligated Balance (Carryover)	\$12,426,482	\$30,593	\$732,093	\$5,301,593
STBG Target	\$15,202,762	\$15,498,000	\$15,788,000	\$16,090,000
Subtotal	\$27,629,244	\$15,528,593	\$16,520,093	\$21,391,593
Transfer Out	\$0	\$0	\$0	\$0
Programmed STBG Funds	\$27,598,651	\$14,796,500	\$11,218,500	\$12,295,000
Balance	\$30,593	\$732,093	\$5,301,593	\$9,096,593

CHARGING & FUELING INFRASTRUCTURE DISCRETIONARY GRANT PROGRAM

Charging & Fueling Infrastructure Discretionary Grant Program

Participants

Bondurant
Des Moines
Johnston
Pleasant Hill
Urbandale
Waukee
West Des Moines
Windsor Heights
Polk County
Polk County
Conservation
Winterset
Indianola



Regional application nearly complete

- Nine MPO members
- Two CIRTPA members
- Polk County Conservation

Proposed projects shown in online map

- Level 2 and 3 chargers
- Application due June 13
- About \$4 million request
- 20% local match

\$2.5 billion available over five years

- 1st of 5 years for this program

WATER TRAILS BUILD GRANT PAYMENT APPROVAL

Water Trails BUILD Grant Payment Approval



- Snyder & Associates has submitted the Application for Partial Payment No. 6 to Polk County for review and approval
- The payment application is currently being reviewed by Polk County to received their concurrence with the \$1,360,650.19 amount.

Water Trails BUILD Grant Payment Approval

- Work Completed over the last month:
 - Grading the South Bank (12,000 cubic yards of material)
 - Constructed causeway to removed old railroad bridge footings
 - Continuing to haul rock to stockpiles
- Upcoming Work:
 - Modification to the face of the dam starting on the north side

Water Trails BUILD Grant Payment Approval

- This pay application includes \$1,149,464.45 in immediately reimbursable expenses. The remaining \$211,185.74 is for stored materials. The MPO will not be able to submit reimbursement for these costs until the materials are used per Iowa DOT specifications.

2023 PAVEMENT CONDITION REPORT

2023 Pavement Condition Report

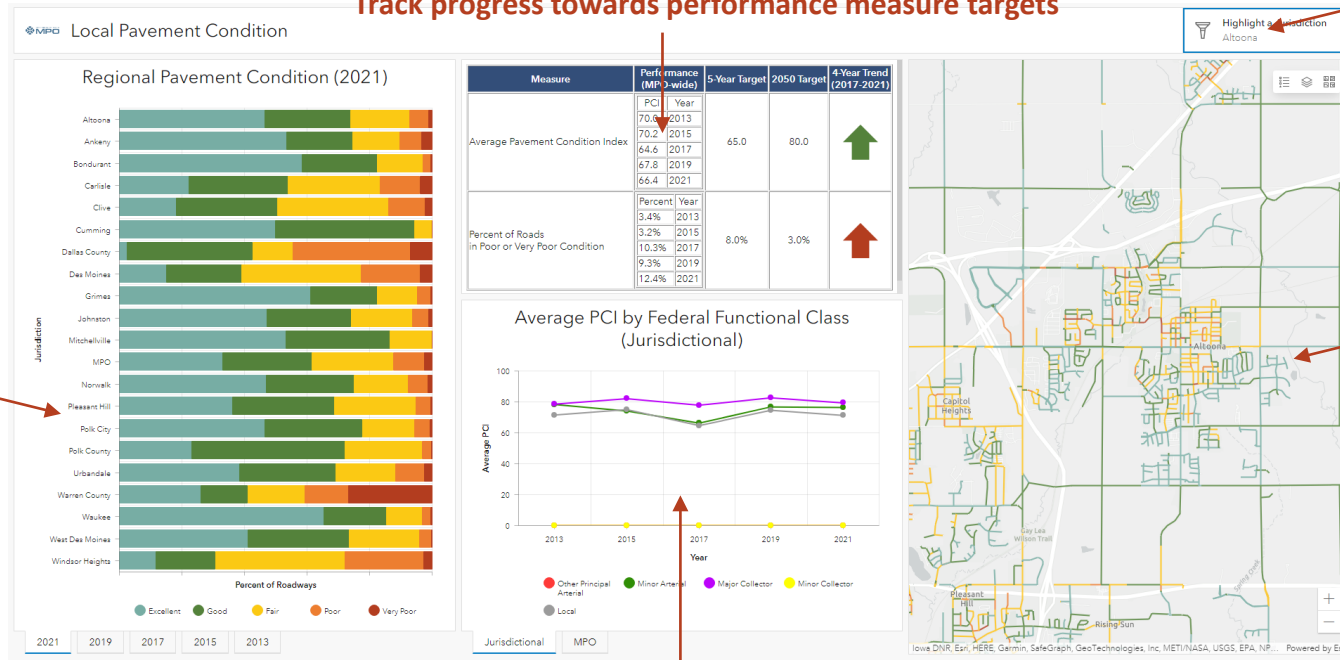


- Pavement data was collected for all paved roads in the MPO Planning Area in 2021. Pavement data is currently being collected for 2023
- Point data was used to calculate a Pavement Condition Index (PCI) score for road segments
- The MPO has been tracking pavement conditions metro wide since 2013

2023 Pavement Condition Report

Track progress towards performance measure targets

Highlight a MPO member jurisdiction





Regional comparisons across time periods

Map zooms to selected jurisdiction

Graph updates with selected jurisdiction

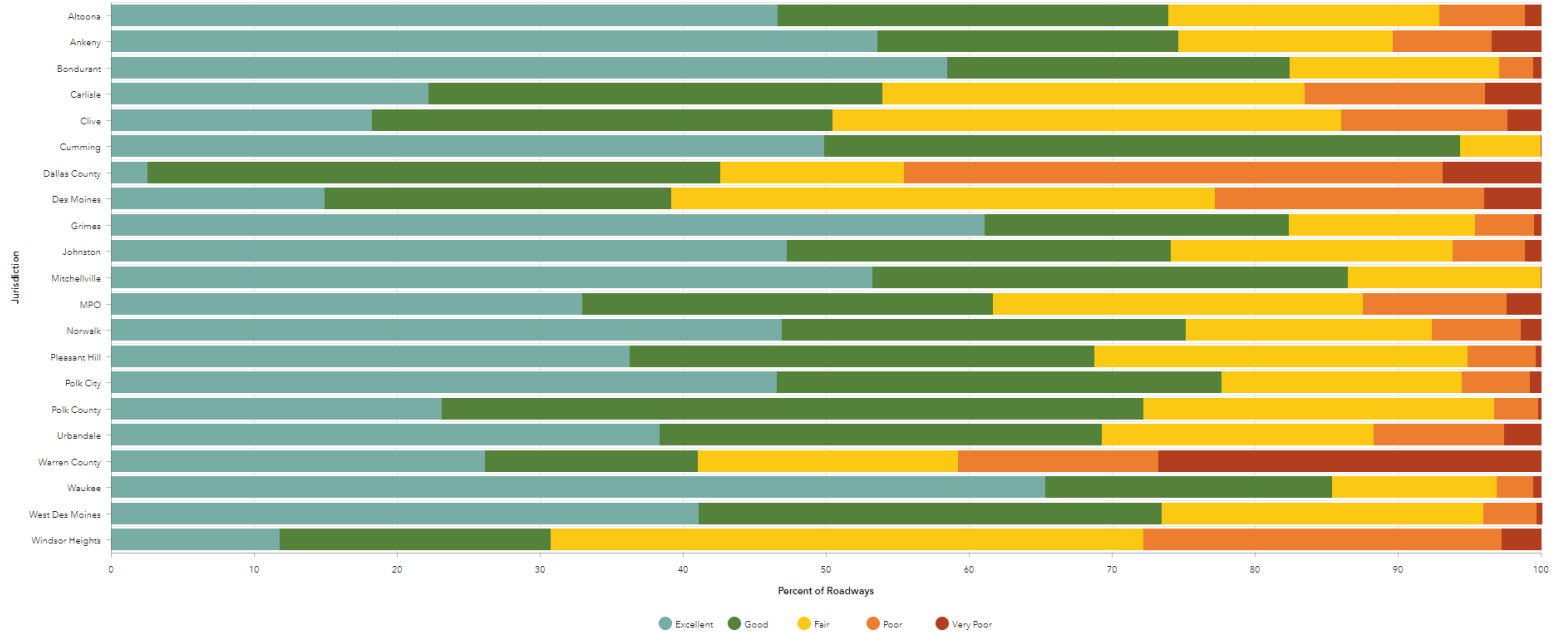
<https://experience.arcgis.com/experience/3ff11bb2161c4078973d877816f98d87>

2023 Pavement Condition Report

Measure	Performance (MPO-wide)		5-Year Target	2050 Target	4-Year Trend (2017-2021)
	PCI	Year			
Average Pavement Condition Index	70.0	2013	65.0	80.0	
	70.2	2015			
	64.6	2017			
	67.8	2019			
	66.4	2021			
Percent of Roads in Poor or Very Poor Condition	3.4%	2013	8.0%	3.0%	
	3.2%	2015			
	10.3%	2017			
	9.3%	2019			
	12.4%	2021			

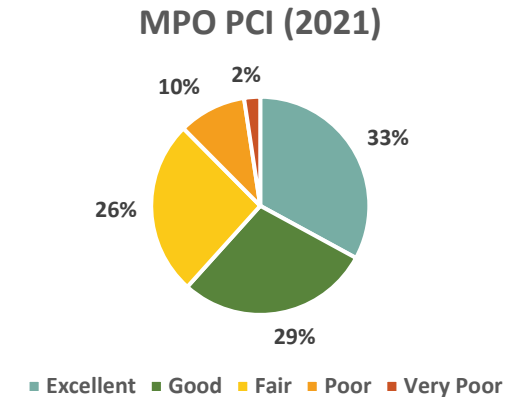
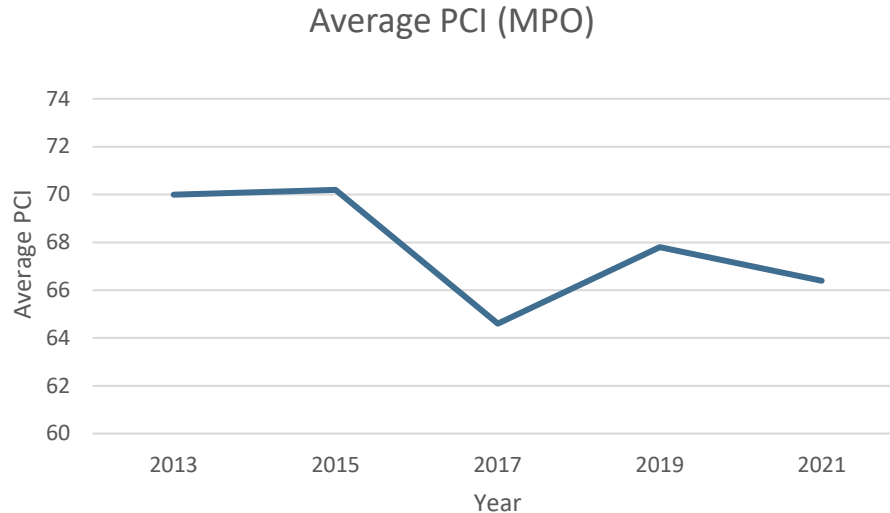
2023 Pavement Condition Report

Regional Pavement Condition (2021)



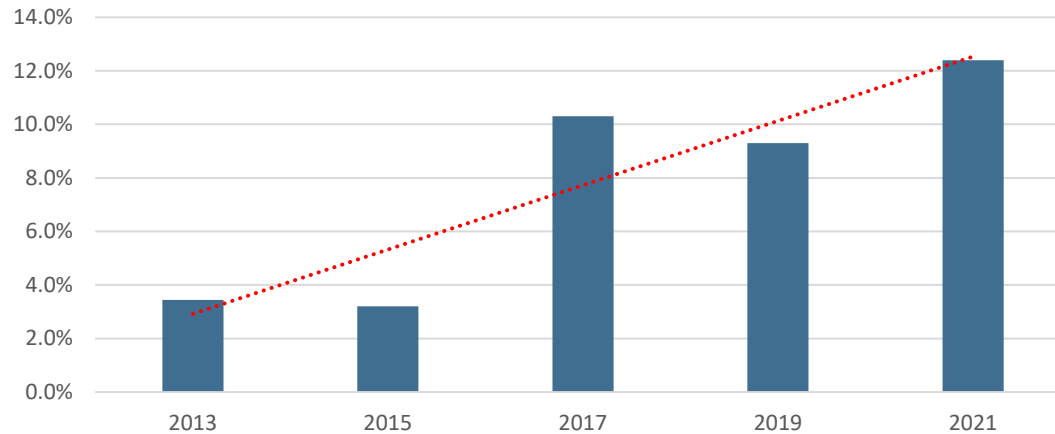
2023 Pavement Condition Report

- In 2021, average PCI across the MPO was 66.4



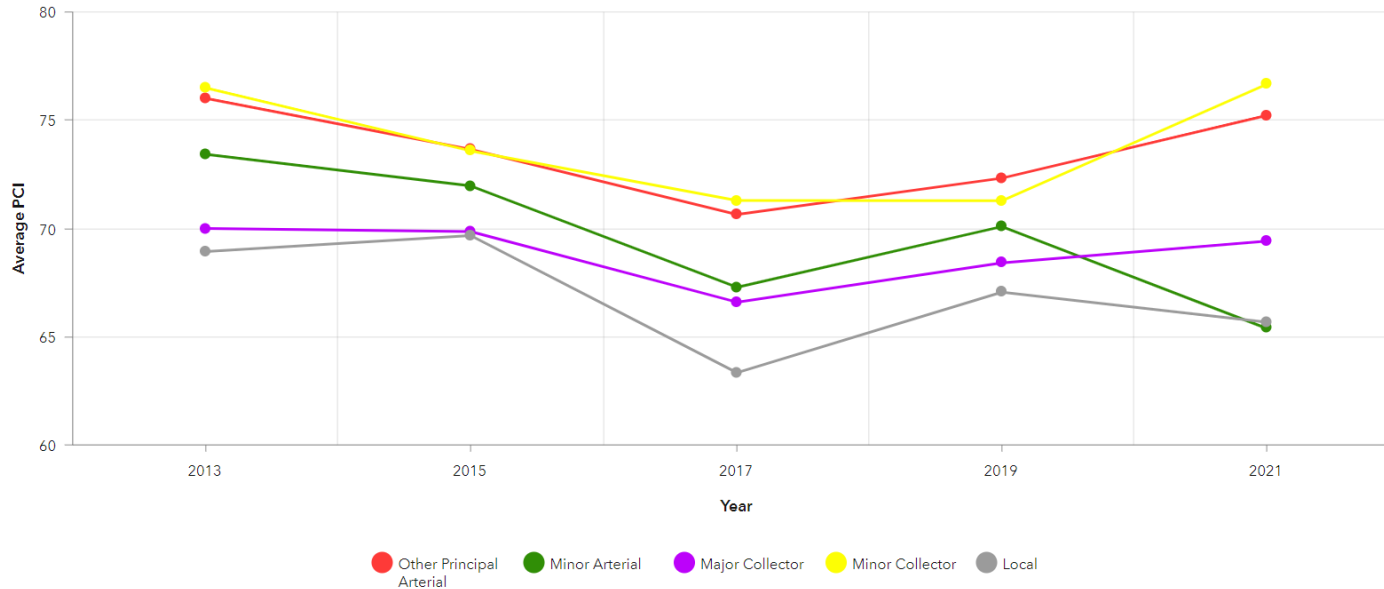
2023 Pavement Condition Report

Percent of Roads in Poor or Very Poor Condition
(MPO)



2023 Pavement Condition Report

Average PCI by Federal Functional Class (MPO)



COMPREHENSIVE SAFETY ACTION PLAN RFP UPDATE

Comprehensive Safety Action Plan RFP Update

- Submitted RFPs:
 - Felsburg, Holt & Ullevig (FHU) – Fehr & Peers and Group Creative Services
 - SRF – Alta Planning + Design and Snyder & Associates
 - Toole Design – HR Green, Confluence, and HDR Engineering
- Selection Committee:
 - Mark Holm – City of Ankeny
 - Marketa Oliver – City of Bondurant
 - Stephanie Riva – City of Norwalk
 - John Davis – City of Des Moines
 - Eric Peterson – City of West Des Moines
 - Luis Montoya – DART
 - Jeremy Lewis – Street Collective

Comprehensive Safety Action Plan RFP Update

- Next Steps:
 - Selection Committee will review and score the RFP responses;
 - Interviews will be schedule for mid-to-late June;
 - Selection Committee will conduct interviews and determine a preferred consultant team to recommend team to the Executive and Policy Committee at their August meetings;
 - Staff will enter contract negotiations following approval by the Policy Committee.


UPCOMING EVENTS

Upcoming Events

- 2023 Governor's Highway Traffic Safety Conference – June 13th to June 15th – Holiday Inn Airport and Conference Center, Des Moines
- Equity in Roadway Safety Webinar Series: USDOT Tools to Conduct Equitable Safety Data Analysis - June 14th at 12 PM – Zoom
- Focus on Reducing Rural Roadway Departures (FoRRRwD): Putting the Proven Countermeasures to Work to Reduce Roadway Departures – June 20th at 12 pm - Zoom
- Iowa County Engineers Association (ICEA) Mid-Year Conference and Golf Outing – July 13th - Ames
- Utilizing Utilities: Partners and Policies to Accelerate Adoption – June 15th at 2 p.m. – Zoom
- TRB International Conference on Low Volume Roads – July 23rd – 26th – Cedar Rapids
- Safe Routes to School Summit 2023 – October 24-26 - Online
- TRB Transportation Resilience 2023 – International Conference on Extreme Weather & Climate Change Challenges – November 13-15th – Washington, D.C.

OTHER ITEMS OF INTEREST

June 7, 2023, Agenda



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