



DES MOINES AREA MPO

Executive Committee Meeting

May 18, 2022



APPROVAL OF AGENDA

May 18, 2022 Agenda

1. Call to Order
2. VOTE: Approval of Agenda
3. VOTE: Approval of Meeting Minutes
4. CONSENT and VOTE: Contracts and Expenses
5. REPORT and VOTE: FY 2022 Unified Planning Work Program and Budget Amendment
6. REPORT and VOTE: Fiscal Year 2023 Unified Planning Work Program and Budget
7. REPORT and VOTE: FFY 2022-2025 Transportation Improvement Program Amendments
8. REPORT: Fiscal Year 2022 3rd Quarter Budget Report
9. REPORT: DMDC 2022 Debrief
10. REPORT: Purple Heart Highway Update
11. REPORT: Water Trails Update
12. REPORT: Economic Development District Update
13. REPORT: Transload Facility Update
14. REPORT: Legislative Update
15. REPORT: Infrastructure and Jobs Act Update
16. REPORT: Upcoming Events
17. VOTE: MPO Policy Committee Agenda
18. Other Non-Action Items of Interest to the Committee
19. Next Meeting Date – June 8, 2022 – 11:30 a.m.
20. Adjournment

APPROVAL OF MEETING MINUTES

CONTRACTS AND EXPENSES

Expenses

<u>VENDOR</u>	PURPOSE	NOTES/INFORMATION	AMOUNT REQUESTED
Iowa State University	Development of trail pavement data collection and forecasting services to aid the Iowa Data Bike Project.	Project and cost included in the FY 2023 Unified Planning Work Program and budget. <u>Link to contract available in agenda packet.</u>	\$60,000

Contracts

VENDOR	PURPOSE	NOTES/INFORMATION	AMOUNT REQUESTED
City of Hartford	Comprehensive Plan Update	Staff hours split between FY 2022 and FY 2023; revenue will be in FY 2023. <u>Link to contract available in agenda packet.</u>	\$15,000
City of Indianola	Sidewalk/trails inventory and conditions report	Staff hours and revenue split between FY 2022 and FY 2023 <u>Link to contract available in agenda packet.</u>	\$25,000

FISCAL YEAR 2022 UNIFIED PLANNING WORK PROGRAM AND BUDGET AMENDMENT

FY 2022 UPWP and Budget Amendment

- Adjust funding among DOT funding work elements (1.0 through 6.0) with no overall budget change. Enables staff to bill time for remainder of year and draw down funds.
- Add in contracts the MPO has approved throughout the year, which will aid in year end audit
 - Carlisle grant administration (October '21)
 - Marion County zoning code (January '22)
 - MIPA support (April '22)
 - Indianola sidewalk inventory (May '22)
 - Hartford comprehensive plan (May '22)

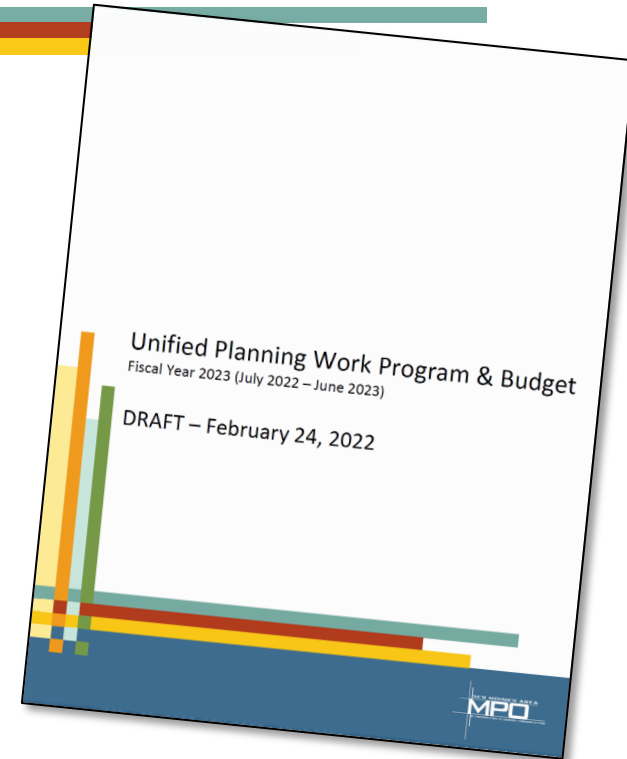
Des Moines Area Metropolitan Planning Organization
FISCAL YEAR 2022
WORK PROGRAM BUDGET AMENDMENT 2
9-May-22

UPWP CODE	WORK ELEMENT	MPO TOTAL	US DOT Funds						Other Funds/Grants			Local Match	
			FHWA – STBG Carryover	FHWA PL New	FTA 5303 New	STP New	DOT Total	Percent of Total	Amount	Source	Percent of Total	(from MPO member assessments)	Percent of Total
1.0	Long-Range Planning	\$281,046	\$101	\$130,840	\$23,463	\$16,484	\$170,888	61%	\$0		0%	\$110,158	39%
2.0	Multimodal Planning	\$189,235	\$68	\$88,098	\$15,799	\$11,099	\$115,064	61%	\$0		0%	\$74,171	39%
3.0	Public Involvement	\$141,811	\$51	\$66,020	\$11,839	\$8,317	\$86,227	61%	\$0		0%	\$55,584	39%
4.0	Integrated Planning	\$334,128	\$47,264	\$155,552	\$27,893	\$19,597	\$250,306	75%	\$11,786		4%	\$72,036	22%
5.0	Funding	\$180,877	\$65	\$84,207	\$15,100	\$10,609	\$109,981	61%	\$0		0%	\$70,896	39%
6.0	Program Administration	\$492,640	\$178	\$229,348	\$41,126	\$28,894	\$299,546	61%	\$0		0%	\$193,094	39%
7.0	CIRTPA	\$82,528	\$0	\$0	\$0	\$0	\$0	0%	\$82,528	CIRTPA Contract	100%	\$0	0%
8.0	Other Contracts	\$183,238	\$0	\$0	\$0	\$0	\$0	0%	\$183,238	TBD Contracts	100%	\$0	0%
TOTAL FY 2022 BUDGET		\$1,885,503	\$47,727	\$754,065	\$135,220	\$95,000	\$1,032,012	55%	\$277,552		15%	\$575,939	31%

FISCAL YEAR 2023 UNIFIED PLANNING WORK PROGRAM AND BUDGET

FY 2023 UPWP and Budget Development

- MPO's scope of work for next fiscal year
 - Work elements and activities
 - Committees
 - Costs
- Proposed work activities are tied to the MPO's federal requirements
- Draft due April 1st - Final due June 1st



FY 2023 UPWP and Budget Development

- Projects of note:
 - Passenger Transportation Plan
 - InterConnect Plan (bike/ped/active transportation)
 - Parking analysis/evaluation of parking regulations
 - Implementation of new programs from IIJA
 - Trail pavement condition forecasting
 - GHG inventory assistance to cities
 - Long-range Plan kickoff
 - Regional corridor analysis & preservation

FY 2023 UPWP and Budget Development

- Updates from draft version approved in March to address Iowa DOT comments:
 - Identified projects that address the FHWA/FTA Planning Emphasis Areas
 - Added language to discuss projects identified in previous year UPWP that were completed or did not move forward
 - Added further description of non-personnel costs (e.g., consultants)

Budget Summary

Funding Sources Available – MPO Operations

	Amount	Percent of Total
Federal DOT Funds		
FHWA PL – NEW	\$928,078	43.24%
FTA 5305d NEW	\$175,331	8.17%
FHWA – STBG Carryover	\$4,258	0.20%
STBG – New	\$95,000	4.43%
<i>Federal DOT Funds Subtotal</i>	<i>\$1,202,667</i>	<i>56.04%</i>
Non-DOT Funds		
Member Government Assessments	\$574,406	26.77%
CIRTPA Contract	\$110,031	5.13%
MIPA Contract	\$60,999	2.84%
HTF Contracts	\$168,000	7.83%
Polk County WMA Contract	\$10,000	0.47%
Indianola Bike Study Contract	\$5,000	0.23%
Marion County Contract	\$15,000	0.70%
<i>Non-DOT Funds Subtotal</i>	<i>\$943,436</i>	<i>43.96%</i>
TOTAL	\$2,146,103	100.00%

Anticipated Expenditures

	Amount	Percent of Total
Salaries	\$761,490	36.54%
Wages	\$40,000	1.92%
Fringe Benefits	\$652,196	31.30%
Other Direct Costs	\$194,500	9.33%
Eligible Indirect	\$372,620	17.88%
Ineligible Indirect	\$63,000	3.02%
TOTAL	\$2,083,806	100.00%

Fiscal Year 2023 Balance

	Amount
Revenue	\$2,146,103
Expenditures	\$2,083,806
Difference	\$62,297

FFY 2022-2025 TRANSPORTATION IMPROVEMENT PROGRAM AMENDMENTS

FFY 2022-2025 TIP Amendments

- 2 amendments submitted by the DOT for FFY 2022
 - Funding rolling forward to 2022 to meet July letting date



FFY 2022-2025 TIP Amendments (1 of 2)

- Sponsor: Iowa Department of Transportation (DOT)
- Project: Dallas County I-80 Interchange Ramps (Item 52484)
- Federal Aid Amount: \$2,160,000
- Total Cost: \$2,400,000
- Type of Funding: NHPP, PRF
- TIP Project Modifications: None necessary.
- Change: **Change proportion of NHPP funding** from \$1,920,000 to \$2,160,000 **and PRF funding** from \$480,000 to \$240,000 **in FFY 2022** of the *FFY 2022-2025 Transportation Improvement Program*.

FFY 2022-2025 TIP Amendments (2 of 2)

- Sponsor: Iowa Department of Transportation (DOT)
- Project: Polk County I-35 Grade and Pave Improvements (Item 38111)
- Federal Aid Amount: \$112,709,100
- Total Cost: \$132,716,400
- Type of Funding: NHFP, NHPP, STBG, PRF
- TIP Project Modifications: None necessary.
- Change: **Add \$6,487,470 of NHPP and \$720,830 of PRF funds to FFY 2022 and modify NHPP funds to \$2,576,680 and PRF funds to \$5,589,220 in FFY 2023 the FFY 2022-2025 Transportation Improvement Program.**

FY 2022 3RD QUARTER BUDGET REPORT

FY 2022 3rd Quarter Budget Report



- MPO's budget cycle is July 1- June 30th
- MPO primary funding source – US DOT grant – operates on a reimbursement basis
- Staff developed a quarterly report of the budget status to share with committee

Budget Category	FY 2022 Budget	1st Quarter	2nd Quarter	3rd Quarter	Amount Spent Year	Amount Remaining	
						\$	%
Salaries & Wages	\$680,571	\$120,390	\$118,562	\$112,540	\$351,491	\$329,079	48%
Fringe Benefits	\$552,082	\$142,901	\$141,294	\$134,177	\$418,372	\$133,710	24%
Personnel Costs	\$1,232,653	\$263,290	\$259,856	\$246,717	\$769,863	\$462,790	38%
<i>Total Personnel Costs</i>	<i>\$1,232,653</i>	<i>\$263,290</i>	<i>\$259,856</i>	<i>\$246,717</i>	<i>\$769,863</i>	<i>\$462,790</i>	<i>38%</i>
Facilities	\$148,650	\$21,039	\$10,519	\$22,098	\$53,655	\$94,995	64%
Professional Services (Attorney, Audit, Payroll)	\$89,750	\$27,950	\$18,951	\$8,472	\$55,372	\$34,378	38%
Computers & Software	\$46,700	\$8,485	\$10,336	\$6,419	\$25,240	\$21,460	46%
Telecommunications	\$23,000	\$3,781	\$3,000	\$4,103	\$10,884	\$12,116	53%
Printing and Postage	\$18,200	\$2,924	\$8,184	\$2,317	\$13,425	\$4,775	26%
Travel and Training	\$60,000	\$6,555	\$1,297	\$509	\$8,362	\$51,638	86%
Dues/Memberships	\$14,170	\$2,259	\$891	\$261	\$3,411	\$10,759	76%
Equipment	\$18,000	\$0	\$3,061	\$26,206	\$29,267	-\$11,267	-63%
Office Supplies	\$12,000	\$1,732	\$1,749	\$1,411	\$4,892	\$7,108	59%
Publications	\$5,000	\$274	\$1,522	\$219	\$2,015	\$2,985	60%
Sponsorships	\$35,000	\$2,250	\$0	\$0	\$2,250	\$32,750	94%
Food & Beverages	\$7,000	\$1,947	\$1,834	\$2,079	\$5,860	\$1,140	16%
Meeting Rooms	\$500	\$0	\$0	\$0	\$0	\$500	100%
Non-Personnel Costs							
<i>Purple Heart Highway (Task 1)</i>	\$0	\$0	\$0	\$0	\$0	\$0	0%
<i>Strategic Planning (Task 6)</i>	\$5,000	\$0	\$0	\$0	\$0	\$5,000	100%
<i>Travel Demand Model Consultant (Task 1)</i>	\$10,000	\$0	\$0	\$0	\$0	\$10,000	100%
<i>Miscellaneous Consulting (Task 1)</i>	\$0	\$0	\$0	\$0	\$0	\$0	0%
<i>Speaker Series (Task 3)</i>	\$15,000	\$0	\$0	\$0	\$0	\$15,000	100%
<i>Container Locator (Task 2)</i>	\$15,000	\$0	\$0	\$1	\$1	\$14,999	100%
<i>Total Non-Personnel Costs</i>	<i>\$522,970</i>	<i>\$79,196</i>	<i>\$61,344</i>	<i>\$74,094</i>	<i>\$214,635</i>	<i>\$308,335</i>	<i>59%</i>
TOTAL	\$1,755,623	\$342,487	\$321,200	\$320,811	\$984,498	\$771,125	44%

DMDC 2022 DEBRIEF

DMDC 2022 Debrief

- Successful meetings with:
 - Senator Grassley
 - Senator Ernst
 - Representative Axne's staff
 - Office of Secretary of Transportation
- Topics:
 - Priority transportation projects
 - Projects actively seeking federal funding
 - Purple Heart Highway
 - Water Trails BUILD Grant
 - Thank-yous!
 - Transload Facility
 - The Infrastructure Investment and Jobs Act

PURPLE HEART HIGHWAY UPDATE

Purple Heart Highway Update



- IDOT wrapped up meetings with stakeholders
 - Meetings have included Altoona, Carlisle, Norwalk, Pleasant Hill, West Des Moines, Greater Des Moines Partnership
- IDOT has shared a summary of findings from the stakeholders meeting.
- On DMDC Trip, the congressional delegation seemed supportive of the effort.
- A small working group will be formed to begin discussing next steps.

WATER TRAILS UPDATE

Water Trails Update

- Requesting a scope change to focus on Scott Ave and Harriet Access portions of the project
- Working with project partners to amend grant agreement
- On DMDC Trip, the congressional delegation was supportive of the proposed scope changes
- Staff will submit amended grant to FHWA by May 23rd

ECONOMIC DEVELOPMENT DISTRICT UPDATE



STAFFING: Welcome, Caleb Knutson

MEMBERSHIP: 51 Jurisdictions



Adel	Hartford	Monroe	Story County
Ames	Huxley	Nevada	Sully
Ankeny	Indianola	Newton	Urbandale
Baxter	Jasper County	Norwalk	Valeria
Bondurant	Johnston	Oakland Acres	Van Meter
Boone	Kellogg	Ogden	Waukee
Carlisle	Knoxville	Pella	West Des Moines
Clive	Lambs Grove	Perry	Windsor Heights
Colfax	Lynnville	Pleasant Hill	Zeoring
Cumming	Marion County	Prairie City	
Des Moines	Melcher-Dallas	Polk County	
Dallas County	Milo	Reasnor	
Elkhart	Mingo	Runnells	
Grimes	Mitchellville	Story City	

Membership as of May 16, 2022

TRANSLOAD FACILITY UPDATE

Transload Facility Update



- BUILD Grant close out
 - Final reimbursement of \$468,687 in Federal Funds approved on May 17th
 - Working on final performance report to close out the BUILD grant
 - Iowa DOT has closed out the RRLG funding and released the final \$170,000 retainage payment



LEGISLATIVE UPDATE

National Legislation



- **Reauthorization Bill**
 - Guidance starting to roll out on various new funding programs from IIJA
 - Staff working to summarize and provide updates to members
- **Appropriations Bill/Community Funded Projects**
 - Rep. Axne has submitted her 15 projects for consideration in the FFY 2023 bill to the Appropriations Committee
 - Her office will make the list public within the next week once they are sure the projects are accepted by the Committee

INFRASTRUCTURE AND JOBS ACT UPDATE

Infrastructure and Jobs Act Update

- US DOT has numerous upcoming grant opportunities, including:
 - Transit Oriented Development Pilot Program
 - Safe Streets and Roads for All Grant Program
 - Bridge Investment Program
- Full list can be found at
<https://www.transportation.gov/bipartisan-infrastructure-law/upcoming-notice-funding-opportunity-announcements-2022>
(page 21 of agenda)

Infrastructure and Jobs Act Update

- Carbon Reduction Program (CRP)
 - Implementation guidance released in late April
 - State DOT required to develop a Carbon Reduction Strategy in consultation with MPOs to support efforts to reduce transportation-related emissions
 - MPO to receive ~ \$1.5 million annually to award towards implementation strategies. Examples include:
 - Funding alternate modes of transportation
 - Facilitate use or modes that use lower emission vehicles
 - Implementation of transportation facilities that result in lower emissions

UPCOMING EVENTS

Innovation Inclusion: Reconnecting & Rebooting for Social Justice



- 34th annual Des Moines Civil Rights and Human Rights Symposium.
- Virtual Event
- 10 a.m. to 4 p.m. Friday, August 5

www.dsm.city/departments/civil_and_human_rights/human_rights_symposium.php

Leveraging Federal Infrastructure Funds for Clean Transportation

Thursday, June 2nd - 11:00-12:15pm via Zoom

With the passage of the Investing in Infrastructure and Jobs Act (IIJA) in 2021, many new transportation grant programs are creating excitement... and lots of unanswered questions.

To aid Iowa's understanding of these new opportunities, **Beth Osborne, Director of Transportation for America**, will join us to walk through the intricacies of new IIJA programs and outline how communities can tap into these funding programs in new and creative ways.

More information and registration at: <https://bit.ly/3ECfSBY>

APA CM Credits: 1.25 (including 1 Sustainability and Resilience credit)

1000 Friends of Iowa



People United for Responsible Land Use



Growing Transportation – Mobility for All



MAASTO

Growing Transportation – Mobility for All
IOWA • 2022

Innovative solutions through the exploration of case study and tapping into expertise from throughout the country.

- July 25 - 27, 2022
- Iowa Events Center
- Early Bird rates apply through March 15, 2022.
- Public and Private Sector rates available.
- Register at **maasto2022.com**

OTHER ITEMS OF INTEREST

May 18, 2022 Agenda



1. Call to Order
2. VOTE: Approval of Agenda
3. VOTE: Approval of Meeting Minutes
4. CONSENT and VOTE: Contracts and Expenses
5. REPORT and VOTE: FY 2022 Unified Planning Work Program and Budget Amendment
6. REPORT and VOTE: Fiscal Year 2023 Unified Planning Work Program and Budget
7. REPORT and VOTE: FFY 2022-2025 Transportation Improvement Program Amendments
8. REPORT: Fiscal Year 2022 3rd Quarter Budget Report
9. REPORT: DMDC 2022 Debrief
10. REPORT: Purple Heart Highway Update
11. REPORT: Water Trails Update
12. REPORT: Economic Development District Update
13. REPORT: Transload Facility Update
14. REPORT: Legislative Update
15. REPORT: Infrastructure and Jobs Act Update
16. REPORT: Upcoming Events
17. VOTE: MPO Policy Committee Agenda
18. Other Non-Action Items of Interest to the Committee
19. Next Meeting Date – June 8, 2022 – 11:30 a.m.
20. Adjournment