

Meeting Minutes
Des Moines Area Metropolitan Planning Organization (MPO)
4:00 p.m., Thursday, February 16, 2023

The MPO held a hybrid in-person/ virtual meeting at 4:00 p.m. on February 16, 2023. The MPO staff emailed agenda packets to the MPO’s representatives and posted the agenda at the MPO office on February 10, 2023. **In addition to these published tentative minutes, there also may be additional Meeting Notes on file with the MPO staff that are public records and available upon request as provided by law. These tentative minutes reflect all action taken at the meeting.**

MPO Representatives Present:

Mark Holm | City of Ankeny
David Jones | City of Ankeny
Doug Elrod | City of Bondurant
Ruth Randleman | City of Carlisle
Ted Weaver | City of Clive
Kathie Hungerford | City of Cumming**
Mark Hanson | Dallas County
Luis Montoya | DART
Scott Sanders | City of Des Moines
Connie Boesen | City of Des Moines
Carl Voss | City of Des Moines
Joe Gatto | City of Des Moines
Josh Mandelbaum | City of Des Moines
Pam Cooksey | City of Des Moines
Scott Sanders | City of Des Moines
Jake Anderson | City of Grimes
Heather Stancil | Madison County**
Stephanie Riva | City of Norwalk
Len Murray | City of Pleasant Hill
Tom Hockensmith | Polk County
Robert Andeweg | City of Urbandale
Mark Snell | Warren County
Matt McKinney | City of West Des Moines
Tom Hadden | City of West Des Moines
Mike Jones | City of Windsor Heights
Johnnie Gibson | FHWA
Daniel Nguyen | FTA*
Andy Loonan | IDOT *

MPO Representatives Absent:

Dean O’Connor | City of Altoona
Colton Fors | City of Elkhart
Stephanie Erickson | City of Indianola**
Jim Evans | City of Johnston
Tammi Dillavou | City of Mitchellville
Jeff Walters | Polk City
Travis Brott | Van Meter**
Courtney Clarke | City of Waukee
Julia Castillo | HIRTA*
Kevin Foley | Des Moines International Airport
Eva Steinman | FTA*
* Advisory/Non-Voting Representatives
** Associate/Non-Voting Representative

Others Present:

Clifford Leonard | Public

MPO Staff Present:

Scott Brennan | MPO General Counsel
Todd Ashby | Executive Director
Dylan Mullenix | Assistant Director
Zach Young | Planning Manager
Andrew Collings | Principal Planner
Allison van Pelt | Senior Planner
Gunnar Olson | Public Affairs Manager
Zhi Chen | Senior Planner
Lucas Young | Senior Planner
Tracey Deckard | Office Manager
Rhonda Miller | Accountant

1. Call To Order

Chair Andeweg recognized a quorum and called the February Policy Meeting to order at 4:00 p.m.

2. Approval of Agenda

MOTION: A motion was made by Hockensmith to approve the agenda and seconded by Riva to approve the Des Moines Area Metropolitan Planning Organization February 16, 2023, meeting agenda.

MOTION CARRIED UNANIMOUSLY

3. Approval of the Meeting Minutes

MOTION: A motion was made by Gatto and seconded by Murray to approve the Des Moines Area Metropolitan Planning Organization's January meeting minutes.

MOTION CARRIED UNANIMOUSLY

4. Approval of the Financial Statement

Murray stated that the form of Financial Statement does not adequately represent the budget.

MOTION: A motion was made by Hadden and seconded by Hanson to approve the Des Moines Area Metropolitan Planning Organizations Financial Statements.

MOTION CARRIED UNANIMOUSLY. MURRAY VOTED NO.

5. Draft Fiscal Year 2022 Audit

Dave Ellis of Denman & Company presented. Reviewed the findings of the Fiscal Year Audit and discussion of items to try to improve for next year. Discussion ensued. Report and discussion only.

6. Election of Calendar Year 2023 Officers

Mark Holm, Chair of the Nominating Committee presented. Recommend the same slate of officers for Calendar Year 2023.

MOTION: A motion was made by Gatto and seconded by McKinney to approve the Nominating Committees recommendation of keeping the same officers for Calendar Year 2023.

MOTION CARRIED UNANIMOUSLY

7. Contract for Travel Demand Model Consultation Services

Executive Director presented. Consider approval of a contract with HDR, Inc., for an update to the MPO's Travel Demand Model.

MOTION: A motion was made by Gatto and seconded by Hockensmith to approve a contract with HDR, Inc., for an update to the MPO's Travel Demand Model.

MOTION CARRIED UNANIMOUSLY

8. Green Iowa AmeriCorps Opportunity

Executive Director presented. Consider approval of the MPO becoming a host site for the Resilient Iowa Communities Branch of the Green Iowa AmeriCorps Program.

MOTION: A motion was made by Hadden and seconded by Murray to approve the MPO becoming a host site for the Resilient Iowa Communities Branch of the Green Iowa AmeriCorps Program.

MOTION CARRIED UNANIMOUSLY

9. FFY 2027 Surface Transportation Block Grant Program Applications

Planning Manager presented. Recommend approval of the request from the City of Des Moines' amendment request.

MOTION: A motion was made by Hockensmith and seconded by Riva to approve the City of Des Moines' amendment request of the FFY 2027 Surface Transportation Block Grant Program Application.

MOTION CARRIED UNANIMOUSLY

10. Appointment of SUDAS Board of Directors

Executive Director presented. Recommend reappointment of Mark Mueller of the City of Ankeny as the MPO representative on the Statewide Urban Design and Specifications Board of Directors.

MOTION: A motion was made by Hockensmith and seconded by Jones to approve reappointment of Mark Mueller of the City of Ankeny as the MPO representative on the Statewide Urban Design and Specifications Board of Directors.

MOTION CARRIED UNANIMOUSLY

11. Iowa DOT 2019-2023 Safety Performance Targets (PM1)

Staff presented. Recommend approval of the Iowa DOT 2019-2023 Safety Performance Targets. Discussion ensued.

MOTION: A motion was made by Gatto and seconded by Riva to approve the Iowa DOT 2019-2023 Safety Performance Targets.

MOTION CARRIED UNANIMOUSLY

12. Iowa DOT 2022-2025 Pavement and Bridge Performance Targets (PM2)

Staff presented. Recommend approval of the Iowa DOT 2022-2025 Pavement and Bridge Performance Targets.

MOTION: A motion was made by Gatto and seconded by McKinney to approve the Iowa DOT 2022-2025 Pavement and Bridge Performance Targets

MOTION CARRIED UNANIMOUSLY

13. Iowa DOT 2022-2025 System and Freight Performance Targets (PM3)

Staff presented. Recommend approval of the Iowa DOT 2022-2025 System and Freight Performance Targets. Discussion ensued.

MOTION: A motion was made by Riva and seconded by Gatto to approve the Iowa DOT 2022-2025 System and Freight Performance Targets.

MOTION CARRIED UNANIMOUSLY

14. Safe Streets and Roads for All Grant Award Announcement

Planning Manager presented. Discussion of the Safe Streets and Roads for All Grant Awarded to the Des Moines Area MPO and CIRTPA. Discussion ensued.

Report and discussion only.

15. Fiscal Year 2023 2nd Quarter Budget Report

Staff presented. Update on the 2nd quarter expenditures for Fiscal Year 2023. Report and discussion only.

16. Follow up on January 12 MPO Special Meeting

Executive Director presented. Follow up on January 12 Special Meeting to discuss strategic direction on MPO Contracts. Lengthy discussion ensued.

17. Fiscal Year 2024 Unified Planning Work Program and Budget

Assistant Director presented. Discussion on the process to develop the next work program and budget. MPO Finance Committee met and reviewed the initial budget figures. Additional information will be provided. Lengthy discussion ensued.

Report and discussion only.

18. FFY 2024-2027 Transportation Improvement Program Development

Staff presented. Phase 2 continues with meetings with stakeholders. Report and discussion only.

19. Purple Heart Highway Update.

Staff presented. Phase 2 work continues.

20. Water Trails Update

Executive Director presented. Construction has started.

Report and discussion only,

21. Legislative Issues Update

Assistant Director presented. Discussion regarding community funding project funding/ earmarks; discussion of DC Trip.

Report and discussion only.

22. Upcoming Events

Information only.

23. Other Non-Action Items of Interest to the Committee

None

24. Next Meeting Date- April 20, 2023 at 4:00 p.m. No meeting in March

25. Adjournment

Hearing no objection to the contrary Chair Bob Andeweg adjourned the meeting at 5:08 p.m.