

MEETING MINUTES
Des Moines Area Metropolitan Planning Organization (MPO)
EXECUTIVE COMMITTEE
11:30 a.m., Wednesday, June 8, 2022
Des Moines Area MPO | Virtual Meeting

The MPO Executive Committee held a hybrid live/virtual meeting at 11:30 a.m. on June 8, 2022 at the Des Moines Area MPO office and via Zoom. MPO staff emailed agenda packets to the MPO Executive and members on June 2, 2022. **In addition to these published tentative minutes, there also may be additional meeting notes on file with the MPO staff that are public records and available upon request as provided by law. These tentative minutes reflect all action taken at the meeting.**

Executive Members Present:

Bob Andeweg | City of Urbandale
Stephanie Riva | City of Norwalk
Ted Weaver | City of Clive
Mark Holm | City of Ankeny
Ruth Randleman | City of Carlisle
Joe Gatto | City of Des Moines
Frank Cownie | City of Des Moines
Jeff Walters | City of Polk City
Tom Hockensmith | Polk County
Russ Trimble | West Des Moines
Andy Loonan | IDOT

Staff Present:

Todd Ashby | Executive Director
Dylan Mullenix | Assistant Director
Zach Young | Planning Manager
Andrew Collings | Principal Planner
Caleb Knutson | MIPA
Allison van Pelt | Senior Planner
Gunnar Olson | Communications Manager
Zhi Chen | Associate Planner
Aspen Pflanz | Planner II
Tracey Deckard | Office Manager
Scott Brennan | MPO General Counsel

Executive Members Absent:

Elizabeth Burns Thompson | City of Altoona

Others Present:

Clifford Leonard | public
Jason Clayworth | Axios

1. **Call to Order**

MPO Chair Bob Andeweg called the June 8, 2022, meeting to order at 11:30 a.m. A quorum was present.

2. **Approval of Agenda**

MOTION: A motion was made by Gatto and seconded by Weaver to approve the June 8, 2022, Des Moines Area Metropolitan Planning Organization Executive Committee meeting agenda.

MOTION CARRIED

3. **Approval of Meeting Minutes**

MOTION: A motion was made by Holm and seconded by Randleman to approve the May 18, 2022, meeting minutes.

MOTION CARRIED

4. **Approval of Contracts and Expenses**

Executive Director presented. Recommend approval of the Denton Davis Law Firm invoice in the amount of \$4,494.00.

MOTION: A motion was made by Weaver and seconded by Gatto to approve the Denton Davis Law Firm invoice.

MOTION CARRIED

5. **Draft FFY 2023-2026 Transportation Improvement Program**

Staff presented. Recommend approval of the.

MOTION: A motion was made by Riva and seconded by Randleman to approve the draft Federal Fiscal Years 2023-2026 Transportation Improvement Program to be forwarded to the Iowa DOT for review

MOTION CARRIED

6. **FFY 2022-2025 Transportation Improvement Program Amendments**

Staff presented. Recommend approval of the proposed Federal Fiscal Year 2022-2025 Transportation Improvement Program amendments from the Iowa DOT.

MOTION: A motion was made by Gatto and seconded by Randleman to approve the Federal Fiscal Year 2022-2025 Transportation Improvement Program amendments from the Iowa DOT.

MOTION CARRIED

7. **Safe Streets for All Grant**

Assistant Director presented. Update regarding Safe Streets for All Grant. Recommend approval for the MPO staff to develop a Safe Streets for All grant application for a regional Comprehensive Safety Action Plan. Questions about the grant and process ensued.

MOTION: A motion was made by Randleman and seconded by Gatto to approve the MPO staff to develop a Safe Streets for All grant application for a regional Comprehensive Safety Action Plan.

MOTION CARRIED

8. **Fiscal Year 2023 Investment Policy**

Executive Director presented. Consider reaffirming the MPO's existing investment policy for Fiscal Year 2023.

MOTION: A motion was made by Hockensmith and seconded by Randleman to reaffirm the MPO's existing investment policy for Fiscal Year 2023.

MOTION CARRIED

9. **Self-Certification**

Assistant Director presented. The MPO is required to annual self-certify its planning process to ensure it complies with federal requirements. A formal self-certification statement will be included in the Federal Fiscal Years 2023-2026 Transportation Improvement Program. Recommend approval.

MOTION: A motion was made by Hockensmith and seconded by Gatto to approve the MPO's self-certification.

MOTION CARRIED

10. **Des Moines Industrial's Reimbursement to the MPO**

Planning Manager presented. On October 7, 2019, Des Moines Industrial and the MPO entered into a Transload Development and Operation agreement. As part of this agreement, Des Moines Industrial agreed to reimburse the MPO for up to \$250,000 for costs incurred as the fiscal agent and facilitator of the project. Recommend approval of the \$250,000 reimbursement from Des Moines Industrial to be paid out in quarterly payments over an eight (8) year period beginning January 1, 2024.

MOTION: A motion was made by Hockensmith and seconded by Gatto to approve reimbursement from Des Moines Transload in the amount of \$250,000 to be paid in quarterly payments beginning January 1, 2024.

MOTION CARRIED

11. **Executive Director Annual Review**
Chair Bob Andeweg presented. Members of the review committee are Ted Weaver-Chair, Jeff Walters and Ruth Randleman. Meeting will be set up with the committee and a report will be made next month. Report and discussion only.
12. **Federal Aid Swap Funds to Federal Aid Conversion**
Principal Planner presented. Report regarding the Iowa DOT's announcement to convert federal aid swap funds to federal aid for all projects starting with 2023 letting dates. Report and discussion only.
13. **Purple Heart Highway**
Executive Director presented. IDOT met with stakeholders and meeting went will to move forward. Currently waiting for a summary of stakeholder meetings. Questions regarding potential dates for additional meetings were requested. Report and discussion only.
14. **Water Trails Update**
Executive Director presented. Submitted scope of change for the project has been approved. Discussion and questions ensued. Report and discussion only.
15. **Economic Development District**
Staff presented. Board advised of several meetings that have occurred and several others scheduled. Request of Notice of these meetings requested. Report and discussion only.
16. **Legislative Issues Update**
Assistant Director presented. Advised that Representative Axne has submitted her 15 projects for consideration in the FFY 2023 bill to the Appropriations Committee. The Des Moines International Airport terminal and the Broadway reconstruction were included. Additional discussion regarding the Infrastructure Bill implementation was held. Report and discussion only.
17. **Upcoming Events**
Information only.
18. **Other Non-Action Items**
None
19. **Approval of the Policy Agenda**
MOTION: A motion was made by Hockensmith and seconded by Gatto to approve the May 19, 2022, Policy Agenda.
MOTION CARRIED
20. **Next Meeting Date**
July 13, 2022, beginning at 11:30.
21. **Adjournment**
Hearing no objection to the contrary, the Chair adjourned the Executive Committee meeting at 12.15 p.m.