Notice of Meeting
Des Moines Area Metropolitan Planning Organization (MPO) Special Policy Committee

4:00 p.m., March 23, 2023
Des Moines Area MPO Burnham Conference Room

Tentative

1. Call To Order
2. VOTE: Approval of Agenda
3. VOTE: Approval of Meeting Minutes.................................................................................... Page 2

- Approve the February 16, 2023, meeting minutes.

4. PUBLIC COMMENT on MPO Actions

Page 7
5. REPORT and VOTE: Priority Project List for Greater Des Moines Partnership D.C. Trip........... Page 8

- Report and discussion regarding the Priority Project List for the Greater Des Moines Partnership's D.C. trip; consider approval.

6. REPORT and VOTE: FFY 2023-2026 Transportation Improvement Program Amendments ... Page 10

- Report on FFY 2023-2026 Transportation Improvement Program amendments for Community Funded project requests; consider approval.

7. REPORT and VOTE: Water Trails BUILD Grant Payment Approval

Page 11

- Discussion regarding the Application for Partial Payment No. 3 for the Water Trails BUILD grant project; consider approval.

8. REPORT: EPA Climate Pollution Reduction Grant Opportunity
9. REPORT: Upcoming Events Page 22
10. Other Non-Action Items of Interest to the Committee
11. Next Meeting Date - April 20, 2023, at 4:00 p.m.
12. Adjournment

ISSUE: Approval of Meeting Minutes
VOTE: Consider approval of the February 16, 2023, MPO Policy Committee meeting minutes.

## BACKGROUND:

The minutes of the February 16, 2023, MPO Policy Committee meeting is included on the following pages.

## RECOMMENDATION:

Approve the minutes of the February 16, 2023, MPO Policy Committee meeting.

## STAFF CONTACT:

Tracey Deckard, tdeckard@dmampo.org (515) 334-0075

Meeting Minutes<br>Des Moines Area Metropolitan Planning Organization (MPO)<br>4:00 p.m., Thursday, February 16, 2023

The MPO held a hybrid in-person/ virtual meeting at 4:00 p.m. on February 16, 2023. The MPO staff emailed agenda packets to the MPO's representatives and posted the agenda at the MPO office on February10, 2023. In addition to these published tentative minutes, there also may be additional Meeting Notes on file with the MPO staff that are public records and available upon request as provided by law. These tentative minutes reflect all action taken at the meeting.

| MPO Representatives Present: | MPO Representatives Absent: |
| :---: | :---: |
| Mark Holm \| City of Ankeny | Dean O'Connor \| City of Altoona |
| David Jones \| City of Ankeny | Colton Fors \| City of Elkhart |
| Doug Elrod\| City of Bondurant | Stephanie Erickson \| City of Indianola** |
| Ruth Randleman \| City of Carlisle | Jim Evans \| City of Johnston |
| Ted Weaver \| City of Clive | Tammi Dillavou \| City of Mitchellville |
| Kathie Hungerford \| City of Cumming** | Jeff Walters \| Polk City |
| Mark Hanson \| Dallas County | Travis Brott\| Van Meter** |
| Luis Montoya \| DART | Courtney Clarke\| City of Waukee |
| Scott Sanders \| City of Des Moines | Julia Castillo \| HIRTA* |
| Connie Boesen \| City of Des Moines | Kevin Foley \| Des Moines International Airport |
| Carl Voss \| City of Des Moines | Eva Steinman \| FTA* |
| Joe Gatto \| City of Des Moines | * Advisory/Non-Voting Representatives |
| Josh Mandelbaum \| City of Des Moines | ** Associate/Non-Voting Representative |
| Pam Cooksey ${ }^{\text {C City of Des Moines }}$ |  |
| Scott Sanders \| City of Des Moines | Others Present: |
| Jake Anderson \| City of Grimes | Clifford Leonard \| Public |
| Heather Stancil\| Madison County** |  |
| Stephanie Riva\| City of Norwalk | MPO Staff Present: |
| Len Murray ${ }^{\text {City of Pleasant Hill }}$ | Scott Brennan \| MPO General Counsel |
| Tom Hockensmith \| Polk County | Todd Ashby \| Executive Director |
| Robert Andeweg \| City of Urbandale | Dylan Mullenix \| Assistant Director |
| Mark Snell\| Warren County | Zach Young \| Planning Manager |
| Matt McKinneyl City of West Des Moines | Andrew Collings \| Principal Planner |
| Tom Hadden \| City of West Des Moines | Allison van Pelt \| Senior Planner |
| Mike Jones\| City of Windsor Heights | Gunnar Olson \| Public Affairs Manager |
| Johnnie Gibson\| FHWA | Zhi Chen \| Senior Planner |
| Daniel Nguyen \| FTA* | Lucas Young \| Senior Planner |
| Andy Loonan \| IDOT * | Tracey Deckard \| Office Manager |
|  | Rhonda Miller \| Accountant |

## 1. Call To Order

Chair Andeweg recognized a quorum and called the February Policy Meeting to order at 4:00 p.m.

## 2. Approval of Agenda


#### Abstract

Motion: A motion was made by Hockensmith to approve the agenda and seconded by Riva to approve the Des Moines Area Metropolitan Planning Organization February 16, 2023, meeting agenda.


## Motion Carried Unanimously

## 3. Approval of the Meeting Minutes


#### Abstract

Motion: A motion was made by Gatto and seconded by Murray to approve the Des Moines Area Metropolitan Planning Organization's January meeting minutes.

\section*{Motion Carried Unanimously}


## 4. Approval of the Financial Statement

Murray stated that the form of Financial Statement does not adequately represent the budget.
Motion: A motion was made by Hadden and seconded by Hanson to approve the Des Moines Area Metropolitan Planning Organizations Financial Statements.
Motion Carried Unanimously. Murray voted no.

## 5. Draft Fiscal Year 2022 Audit

Dave Ellis of Denman \& Company presented. Reviewed the findings of the Fiscal Year Audit and discussion of items to try to improve for next year. Discussion ensued. Report and discussion only.

## 6. Election of Calendar Year 2023 Officers

Mark Holm, Chair of the Nominating Committee presented. Recommend the same slate of officers for Calendar Year 2023.
Motion: A motion was made by Gatto and seconded by McKinney to approve the Nominating Committees recommendation of keeping the same officers for Calendar Year 2023.

## Motion Carried Unanimously

## 7. Contract for Travel Demand Model Consultation Services

Executive Director presented. Consider approval of a contract with HDR, Inc., for an update to the MPO's Travel Demand Model.
Motion: A motion was made by Gatto and seconded by Hockensmith to approve a contract with HDR, Inc., for an update to the MPO's Travel Demand Model.

## Motion Carried Unanimously

## 8. Green lowa AmeriCorps Opportunity

Executive Director presented. Consider approval of the MPO becoming a host site for the Resilient Iowa Communities Branch of the Green Iowa AmeriCorps Program.
Motion: A motion was made by Hadden and seconded by Murray to approve the MPO becoming a host site for the Resilient Iowa Communities Branch of the Green lowa AmeriCorps Program.

## Motion Carried Unanimously

## 9. FFY 2027 Surface Transportation Block Grant Program Applications

Planning Manager presented. Recommend approval of the request from the City of Des Moines' amendment request.
Motion: A motion was made by Hockensmith and seconded by Riva to approve the City of Des Moines' amendment request of the FFY 2027 Surface Transportation Block Grant Program Application.

## Motion Carried Unanimously

## 10. Appointment of SUDAS Board of Directors

Executive Director presented. Recommend reappointment of Mark Mueller of the City of Ankeny as the MPO representative on the Statewide Urban Design and Specifications Board of Directors.
Motion: A motion was made by Hockensmith and seconded by Jones to approve reappointment of Mark Mueller of the City of Ankeny as the MPO representative on the Statewide Urban Design and Specifications Board of Directors.

## Motion Carried Unanimously

## 11. Iowa DOT 2019-2023 Safety Performance Targets (PM1)

Staff presented. Recommend approval of the lowa DOT 2019-2023 Safety Performance Targets. Discussion ensued.
Motion: A motion was made by Gatto and seconded by Riva to approve the lowa DOT 2019-2023 Safety Performance Targets.
Motion Carried Unanimously
12. Iowa DOT 2022-2025 Pavement and Bridge Performance Targets (PM2)

Staff presented. Recommend approval of the lowa DOT 2022-2025 Pavement and Bridge Performance Targets.
Motion: A motion was made by Gatto and seconded by McKinney to approve the lowa DOT 20222025 Pavement and Bridge Performance Targets
Motion Carried Unanimously

## 13. Iowa DOT 20225-System and Freight Performance Targets (PM3)

Staff presented. Recommend approval of the lowa DOT 2022-2025 System and Freight Performance Targets. Discussion ensued.
Motion: A motion was made by Riva and seconded by Gatto to approve the lowa DOT 2022-2025 System and Freight Performance Targets.
Motion Carried Unanimously

## 14. Safe Streets and Roads for All Grant Award Announcement

Planning Manager presented. Discussion of the Safe Streets and Roads for All Grant Awarded to the Des Moines Area MPO and CIRTPA. Discussion ensued.
Report and discussion only.
15. Fiscal Year $20232^{\text {nd }}$ Quarter Budget Report

Staff presented. Update on the $2^{\text {nd }}$ quarter expenditures for Fiscal Year 2023.
Report and discussion only.
16. Follow up on January 12 MPO Special Meeting

Executive Director presented. Follow up on January 12 Special Meeting to discuss strategic direction on MPO Contracts. Lengthy discussion ensued.

## 17. Fiscal Year 2024 Unified Planning Work Program and Budget

Assistant Director presented. Discussion on the process to develop the next work program and budget. MPO Finance Committee met and reviewed the initial budget figures. Additional information will be provided. Lengthy discussion ensued.
Report and discussion only.
18. FFY 2024-2027 Transportation Improvement Program Development

Staff presented. Phase 2 continues with meetings with stakeholders.
Report and discussion only.
19. Purple Heart Highway Update.

Staff presented. Phase 2 work continues.
20. Water Trails Update

Executive Director presented. Construction has started.
Report and discussion only,
21. Legislative Issues Update

Assistant Director presented. Discussion regarding community funding project funding/ earmarks; discussion of DC Trip.
Report and discussion only.
22. Upcoming Events

Information only.
23. Other Non-Action Items of Interest to the Committee

None
24. Next Meeting Date- April 20, 2023 at 4:00 p.m. No meeting in March
25. Adjournment

Hearing no objection to the contrary Chair Bob Andeweg adjourned the meeting at 5:08 p.m.

ISSUE: Public Comment of MPO Actions
PUBLIC COMMENT: Opportunity for public comment on actions taken by the MPO board.

## BACKGROUND:

The MPO's Public Participation Plan provides an opportunity for the public to comment on items on the agenda.

## RECOMMENDATION:

None. Public comment only.

## STAFF CONTACTS:

Todd Ashby, tashby@dmampo.org
(515) 334-0075

## ISSUE: Priority Project List for Annual D.C. Trip

REPORT and VOTE: Consider approval of the priority projects submitted for the Greater Des Moines Partnership's annual trip to Washington D.C

## BACKGROUND:

The MPO staff annually works with MPO member governments and participating agencies to develop a list of priority transportation projects to discuss with congressional members during the Greater Des Moines Partnership's (GDMP) annual trip to Washington, D.C.

In previous years, in the absence of earmarks, the priority project list was comprised of numerous projects that may or may not be actively seeking funding. This year, with the recent return of earmarks in the form of Community Project Funding, the priority project list is comprised of projects that are actively seeking funding in effort to provide the congressional delegation with actionable information. The list also includes policy initiatives.

Included, immediately following, is the complete list of priority projects for the 2023 Greater Des Moines Partnership's annual trip to Washington D.C.

## RECOMMENDATION:

Recommend approval of the Priority Project list for the Annual D.C. Trip.

## STAFF CONTACT:

Gunnar Olson, golson@dmampo.org;
(515) 334-0075

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ISSUE: FFY 2023-2026 Transportation Improvement Program Amendments
REPORT and VOTE: Consider approval of the amendments to Federal Fiscal Year 2023-2026 Transportation Improvement Program.

## BACKGROUND:

The following Community Funding project requests need to be amended not the FFY 2023-2026 Transportation Improvement Program as illustrative projects:

Sponsor: Bondurant
Project: 10th Street SW Bridge Replacement and NE 64th Street Upgrade Federal Aid Amount: $\$ 5,000,000$
Total Cost: \$17,975,000
Type of Funding: Community Project Funding
Change: Add and illustrative project to the FFY 2023-2026 Transportation Improvement Program.

Sponsor: Des Moines
Project: NE 23rdStreet/Easton Blvd. Reconstruction
Federal Aid Amount: \$2,500,000
Total Cost: \$11,000,000
Type of Funding: Community Project Funding
Change: Add and illustrative project to the FFY 2023-2026 Transportation Improvement Program.

## RECOMMENDATIONS:

Recommend approval of the proposed Federal Fiscal Year 2023-2026 Transportation Improvement Program amendments.

## STAFF CONTACT:

Zach Young, zyoung@dmampo.org; (515) 334-0075

## ISSUE: Water Trails BUILD Grant Payment Approval

REPORT and VOTE: Consider approval of the Application for Partial Payment No. 2 for the Water Trails BUILD grant project.

## BACKGROUND:

Snyder \& Associates has submitted the Application for Partial Payment No. 3. The payment application has been reviewed by Polk County and has received their concurrence for payment in the amount of $\$ 446,040.58$.

The Application for Partial Payment No. 3 and details is included on the following pages.

## RECOMMENDATION:

Recommend approval of the Application for Partial Payment No. 3.

## STAFF CONTACT:

Todd Ashby, tashby@dmampo.org
(515) 334-0075

## Memorandum

To: R. Todd Ashby, AICP, CEO/Executive Director<br>Date: March 21, 2023 Des Moines Area MPO

From: Gabriel Nelson, P.E.

CC: Robert Rice, Public Works Director Polk County

## RE: ICON Water Trails

Scott Avenue In-River Improvements
EDP-PA26(001)--7Y-77
PAY ESTIMATE NO. 3

Attached for MPO approval is pay estimate no. 3 for the ICON Water Trails project for work completed through February 28, 2023.

Most of this estimate is for payment of the access and staging item. The construction contract calls for an amount equal to $1 \%$ of the total construction contract to be paid once construction begins. This estimate also pays for approximately $75 \%$ of clearing and grubbing item. At this time, the clearing and grubbing on the south side of the river is $100 \%$ complete and will be paid in full on the next estimate. Work on this estimate is eligible for the $80 \%$ reimbursement from the BUILD grant.

This month the contractor has been placing the field offices on site and hauling substantial amounts of rip rap and boulders to the staging area for the project. The rock is being stockpiled on the City's snow dump site located east of Harriet Street. This material will be eligible for payment on the next estimate.

We recommend payment to the contractor United Contractors, Inc/Reilly Construction (joint venture) in the amount of $\$ 446,040.58$. Polk County staff has reviewed and concurred with this payment.

I have included some pictures of the cleared site including an overhead view. Access to the site is at a controlled crossing over the Carl Voss Trail. The trail will remain open through this construction season.

Pay Estimate No. 3
March 21, 2023
Page 2 of 2


South bank of the Des Moines River, looking south fromt E. $1^{\text {st }}$ Street


Water levels on March 15, 2023. Water is flowing over the dam.


## APPLICATION FOR PARTIAL PAYMENT NO. 3

PROJECT: Phase 1 Dam Modifications and User Access Project Scott Avenue In-River Improvements
OWNER: Des Moines Area Metropolitan Planning Organization CONTRACTOR: United Contractors Inc. \& Reilly Construction Co. Inc. JV ADDRESS: Johnston, lowa
DATE: 3/3/2023

1. CONTRACT SUMMARY:

Original Contract Amount:
\$ 40,941,154.25

Net Change by Change Order:
Contract Amount to Date:

\$ 40,941,154.25
2. WORK SUMMARY:

| Total Work Performed \& Materials Stored |  |  |
| :--- | :---: | ---: |
| to Date: | $\$$ | $872,662.14$ |
| Retainage $(3 \%, \$ 30,000 \mathrm{max})$ : | $\$$ | $26,179.86$ |
| Total Earned Less Retainage: | $\$$ | $846,482.28$ |
| Less Previous Applications for Payment: | $\$$ | $400,441.70$ |
| AMOUNT DUE THIS APPLICATION: | $\$$ | $446,040.58$ |

PROJECT NO.: EDP-PA26(001)--7Y-77
CONTRACT NO.: 77-PA26-001-B
SNYDER PROJECT NO.: 120.0301

CONTRACT PERIOD: COMPLETION DATES
Original Contract Date:
11/17/2022
Original Contract Time:
Stage 1: 5/30/2024
Stage 2: $\quad 8 / 31 / 2025$

Added by Change Order
none

Time Used to Date:

| Stage 1: | $18.4 \%$ |
| :--- | :--- |
| Stage 2: | $10.1 \%$ |

Contract Time Remaining:

| Stage 1: | 457 days |
| :--- | :--- |
| Stage 2: | 915 days |

## 3. CONTRACTOR'S CERTIFICATION:

The undersigned CONTRACTOR certifies that:
(1) all previous progress payments received from OWNER on account of Work done under the contract referred to above have been applied to discharge in full all obligations of CONTRACTOR incurred in connection with the Work covered by prior Applications for Payment; and
(2) title to all materials and equipment incorporated in said Work or otherwise listed in or covered by the application for Payment are free and clear of all liens, claims, security interests, and encumbrances
$\frac{\text { United Contractors Inc. \& Reilly Construction Co. Inc. JV }}{\text { CONTRACTOR }}$
By Andrew $K$ Stone
DATE: 03/03/2023
4. ENGINEER'S APPROVAL:

Payment of the above AMOUNT DUE THIS APPLICATION is recommended:

5. POLK COUNTY'S APPROVAL:

We have reviewed this payment application and payment of the above AMOUNT DUE THIS APPLICATION is recommended:
POLK COUNDY PUBLIC WORKS

6. CONTRACTING AUTHORITY'S APPROVAL
$\qquad$ DATE: $\qquad$
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Item No. 8
ISSUE: EPA Climate Pollution Reduction Grant Opportunity
REPORT: Discussion about the recently announced EPA Climate Pollution Reduction Grant.

## BACKGROUND:

MPO staff brings to your attention a potential grant opportunity, described below, and requests direction on how to proceed.

## Opportunity Overview

The EPA Climate Pollution Reduction Grants (CPRG) program will provide grants to states, local governments, tribes, and territories to aid the development and implementation of plans for reducing greenhouse gas emissions and other harmful air pollution. Section 60114 of the Inflation Reduction Act provides an investment of \$5 billion to support efforts by states, municipalities, air pollution control agencies, tribes, and groups thereof to develop and implement strong, local greenhouse gas reduction strategies. This two-staged grant program provides funding of $\$ 250$ million for non-competitive planning grants and $\$ 6$ billion for competitive implementation grants.

The CPRG program is designed to provide flexible support to states, local governments, tribes and territories regardless of where they are in their climate planning and implementation process. Planning funds can be used to update existing climate, energy, or sustainability plans, or to develop new plans.

Under this formula grant program, EPA will provide $\$ 223$ million to eligible entities addressed in this program guidance to develop or update climate plans (the remaining $\$ 27$ million will be awarded to U.S territories and tribes as described in a separate program guidance document). There is no local match required for the planning grant.

## Required Work Products

Under the cooperative agreements addressed by this guidance, funding recipients will need to produce and submit three key deliverables (in addition to meeting standard grant reporting requirements) over the course of the four-year program period running to 2027:

- A Priority Climate Action Plan (PCAP), due in early 2024;
- A Comprehensive Climate Action Plan (CCAP), due 2 years from the date of the award;
- A Status Report, due at the close of the 4 -year grant period.

Many of the required activities related to the PCAP and CCAP are things the MPO has already began developing in recent years, such as greenhouse gas inventories and emissions projections.

Phase II Implementation grants will be awarded through a competitive process to implement measures contained in plans developed with planning grants. Entities included in, or covered by, such plans will be eligible to apply for implementation funding. EPA anticipates that entities with
existing climate plans could use planning money to update or expand their existing plans in preparation for the future implementation grants competition.

## Funding

The allocation for states, municipalities, and air pollution control agencies is as follows:

- $\$ 3$ million each to all 50 states, DC, and Puerto Rico, for a total of $\$ 156$ million
- $\$ 1$ million to each of the 67 most populous metropolitan areas

The Des Moines metro area is not within the top 67 metropolitan areas. However, if a state declines the funding by the end of March, those funds would be made available to the 3 most populous metropolitan areas in that state. In lowa those include Des Moines/West Des Moines, Davenport, \& Cedar Rapids MSAs. These metro areas would need to provide a notice of intent to participate to the EPA by April $28^{\text {th }}$, followed by an application by May $31^{\text {st }}$, to receive funding. As of March 21, 2023 - the State of lowa is signaling it will decline participation in the program.

The EPA has clarified that the MPO is an eligible lead planning agency. If the MPO chooses to provide a notice of intent for this grant, it would receive $\$ 1$ million to expend over a four year period. These funds have no local match. The funds are flexible in their use, which eligible uses including but not limited to the following: staffing and contracting costs, public engagement and meetings, subawards to municipality or other partners, modeling and analytical costs, data collection, training, supplies, membership fees.

## Grant Planning Area

The metropolitan area funds are to cover the metropolitan statistical area (MSA) as defined by the US Census Bureau. The Des Moines/West Des Moines MSA includes Dallas, Guthrie, Jasper, Polk, Madison, and Warren Counties. Inclusion of neighboring jurisdictions outside the MSA boundaries are allowed and encouraged. If a jurisdiction opts not to participate in the planning activities, there is no indication that the rest of the MSA jurisdictions could not proceed.

## Future Actions

If the State of lowa officially declines to participate, the next steps in the process will include:

- MPO board action in April to submit a notice of intent to participate to EPA by April $28^{\text {th }}$
- Submission of an application to EPA by May 31 ${ }^{\text {st }}$
- EPA awards announced summer 2023
- MPO budget amendment to program award


## RECOMMENDATION:

None. Discussion only.

## STAFF CONTACT:

Allison van Pelt, avanpelt@dmampo.org
(515) 334-0075

ISSUE: Upcoming Events

REPORT: Report on upcoming events of regional interest.

## BACKGROUND:

Staff will highlight upcoming events, trainings, and other opportunities of interest to representatives of MPO member governments. Below are some of the upcoming electric vehicle events and recent recordings.

- FHWA Charging and Fueling Infrastructure Discretionary Grant Program Series Webinar \#1 - March 21-1:00 to 2:00 p.m. ET \& Webinar \#2 - March 22-2:00 to 3:00 p.m. ET
- FHWA 2-part Webinar Series on State DOTs Carbon Reduction Strategy Development March 29, 2023, from 3:00 to 4:30 pm Eastern (Ohio, Vermont, and Tennessee DOTs) April 6, 2023, from 3:00 to 4:30 pm Eastern (Colorado, Massachusetts, and California DOTs)
- Utilizing Utilities: Partners and Policies to Accelerate Adoption - June $15^{\text {th }}$ @ 2 p.m. - Zoom
- TRB Transportation Resilience 2023 - International Conference on Extreme Weather \& Climate Change Challenges - November $13-15^{\text {th }}-$ Washington, D.C.

Recording: Electrified Cities: Federal Funding for Local Governments

Recording: MPO EV Series: Electric Vehicles in Emergency Management

## RECOMMENDATION:

None. Report and discussion only.

## STAFF CONTACT:

Allison van Pelt, avanpelt@dmampo.org (515) 334-0075

