

NOTICE OF MEETING

Des Moines Area Metropolitan Planning Organization (MPO)
Transportation Technical Committee

9:30 a.m., March 2, 2023

Virtual Meeting

OR Dial 1-312-626-6799, Meeting ID: 890 559 757 21

TENTATIVE AGENDA

1. **Call To Order**
2. **VOTE: Approval of Agenda**
3. **VOTE: Approval of Meeting Minutes** Page 2
 - Approve the February 2, 2023, meeting minutes.
4. **PRESENTATION: Low Salt Design** Page 6
 - Presentation on low salt roadway design.
5. **REPORT and VOTE: FY 2024 Unified Planning Work Program and Budget Draft** Page 7
 - Discussion on the draft work program and budget for FY 2024; consider approval.
6. **REPORT: FFY 2024-2027 Transportation Improvement Program Development** Page 8
 - Report on the FFY 2024-2027 Transportation Improvement Program Schedule.

REPORT: DC List and Community Projects Page 9

 - Report on development of the annual DC List and on Rep. Nunn’s request for Community Projects.
7. **REPORT: Upcoming Events** Page 10
8. **Other Non-Action Items of Interest to the Committee**
9. **Next Meeting Date – April 6, 2023, at 9:30 a.m.**
10. **Adjournment**

The established protocol for minutes of this meeting will be to list all attendees, and with each item on which a vote is conducted in the ordinary course in order to take formal action, those voting nay or abstaining will be identified by name. Any member who is absent from the meeting for any period of time during which a vote of the body is taken, is expected to notify the recording secretary at the conclusion of the meeting so that the absence can be duly noted in the minutes. Roll Call votes will be taken as required by law or upon the request of any member that is approved by the chair, and the vote of each member for or against the proposition, or abstention, will be incorporated in the minutes or recorded on a separate sheet attached to the minutes.

The MPO receives federal funding and may not discriminate against anyone on the basis of race, color, or national origin, according to Title VI of the Civil Rights Act of 1964. For more information or to obtain a Title VI Complaint form, visit www.dmampo.org/title-vi/ or call 515-334-0075.

March 2023
Item No. 3

ISSUE: Approval of Meeting Minutes

VOTE: Consider approval of the February 2, 2023, MPO Technical Committee meeting minutes.

BACKGROUND:

The minutes of the February 2, 2023, MPO Technical Committee meeting is included on the following pages.

RECOMMENDATION:

Approve the minutes of the February 2, 2023, MPO Technical Committee meeting.

STAFF CONTACT:

Tracey Deckard, tdeckard@dmampo.org
(515) 334-0075

MEETING MINUTES

Des Moines Area Metropolitan Planning Organization Transportation Technical Committee 9:30 a.m., Thursday, February 2, 2023

The MPO TTC held a virtual meeting at 9:30 a.m., February 2, 2023. Before the meeting, the MPO staff emailed agenda packets to the TTC representatives and posted the agenda at the MPO office on January 26, 2023,

Representatives Present:

John Dostart | City of Altoona
Amy Quartell | City of Ankeny
Mark Mueller | City of Ankeny
John Horton | City of Bondurant
Mitch Holtz | City of Carlisle
Jeff May | City of Clive
John A Davis | City of Des Moines
Steve Naber | City of Des Moines
Michael Ludwig | City of Des Moines
Luis Montoya | DART
Matt Ahrens | City of Grimes
Dave Wilwerding | City of Johnston
Tom Leners | Madison County **
Luke Parris | City of Norwalk
Madeline Sturms | City of Pleasant Hill
Chelsea Huisman | City of Polk City
Bret VandeLune | Polk County
John Larson | City of Urbandale
Rudy Koester | City of Waukee
Eric Petersen | City of West Des Moines
Justin Ernst | City of Windsor Heights
Brian Belt | DSM International Airport
Andy Loonan | IDOT

Representatives Absent:

Kathie Hungerfield | City of Cumming
Al Miller | Dallas County
Angie Schaffer | City of Elkhart
Charlie Dissell | City of Indianola**
Paul Green | City of Mitchellville
Dave Herman | City of Van Meter
David Carroll | Warren County
Karen Marren | City of West Des Moines
Julia Castillo | HIRTA
Johnnie Gibson | FHWA
Gerri Doyle | Federal Transit Administration*
* Non-Voting, Advisory Representative
** Non-Voting, Associate Representative

Staff Present:

Todd Ashby | Executive Director
Dylan Mullenix | Assistant Director
Zach Young | Planning Manager
Andrew Collings | Principal Planner
Tracey Deckard | Office Manager
Gunnar Olson | Communications and Strategy Mgr.
Zhi Chen | Senior Planner
Lucas Young | Senior Planner
Carl Saxon | Senior Planner

Others Present

Tracey Bramble | Iowa DOT
Marcus Coenen
Jeff Sockel Benesch
Matt Riesberg

1. Call to Order

TTC Chair recognized a quorum and called the February 2, 2023, meeting to order at 9:31 a.m.

2. Approval of Agenda

MOTION: A motion was made by Huisman and seconded by Koester to approve the MPO TTC's meeting agenda.

MOTION CARRIED UNANIMOUSLY

3. Approval of Meeting Minutes

MOTION: A motion was made by May and seconded by Koester to approve the MPO TTC January 5, 2023, meeting minutes.

MOTION CARRIED UNANIMOUSLY

4. Iowa DOT "What Drives You" Driver Safety Campaign

Tracey Bramble from the Iowa DOT presented on a new driver safety campaign to reduce fatalities by changing driver behaviors and attitudes.

5. Election of Calendar Year 2023 Officers

Assistant Director presented. Recommend approval of the Nominating Committee's recommendation to continuation of the current officers in their roles for CY 2023.

MOTION: A motion was made by Dostart and seconded by Davis to approve the Calendar Year 2023 Chair and Vice-Chair.

MOTION CARRIED UNANIMOUSLY

6. FFY 2023-2026 Transportation Improvement Program Amendments

Planning Manager presented. Recommend approval of the proposed Federal Fiscal Year 2023-2026 Transportation Improvement Program amendment from the City of Des Moines.

MOTION: A motion was made by Davis and seconded by Mueller to approve the Federal Fiscal Year 2023-2026 Transportation Improvement Program amendment from the City of Des Moines.

MOTION CARRIED UNANIMOUSLY

7. MPO Appointment to SUDAS Board of Directors

Executive Director presented. Recommend reappointment of Mark Mueller as the MPO representative on the Statewide Urban Design and Specifications Board of Directors.

MOTION: A motion was made by Koester and seconded by Huisman to reappointment of Mark Mueller as the MPO representative on the Statewide Urban Design and Specifications Board of Directors.

MOTION CARRIED UNANIMOUSLY

8. Iowa DOT 2019-2023 Safety Performance Targets (PM1)

Staff presented. Report on the Iowa DOT's 2019-2023 Safety Performance Targets. Recommend approval of the Iowa DOT's 2019-2023 Safety Performance Targets.

MOTION: A motion was made by Huisman and seconded by Sturms to approval of the Iowa DOT's 2019-2023 Safety Performance Targets. (PM1)

MOTION CARRIED UNANIMOUSLY

9. Iowa DOT 2022-2025 Pavement and Bridge Performance Targets (PM2)

Staff presented. Report on the Iowa DOT's 2022-2025 Pavement and Bridge Performance Targets. Recommend approval of the Iowa DOT's 2022-2025 Pavement and Bridge Performance Targets.

MOTION: A motion was made by Mueller and seconded by Huisman to approval of the Iowa DOT's 2022-2025 Pavement and Bridge Performance Targets. (PM2)

MOTION CARRIED UNANIMOUSLY

- 10. Iowa DOT 2022-2025 System and Freight Performance Targets (PM3)**
Staff presented. Report on the Iowa DOT's 2022-2025 System and Freight Performance Targets. (PM3)
Recommend approval of the Iowa DOT's 2022-2025 System and Freight Performance Targets
MOTION: A motion was made by Mueller and seconded by Dostart to approval of the Iowa DOT's 2022-2025 P System and Freight Performance Targets. (PM3)
MOTION CARRIED UNANIMOUSLY
- 11. Fiscal Year 2024 Unified Planning Work Program and Budget Development**
Assistant Director presented. Discussion of the process to develop the next work program and budget.
Report and discussion only.
- 12. FFY 2024-2027 Transportation Improvement Program Development**
Planning Manager presented. Report on the process to develop the Federal Fiscal Years 2024-2027
Transportation Improvement Program.
Report and discussion only.
- 13. Upcoming Events**
Information only.
- 14. Other Non-Action Items of Interest to the Committee**
Planning Manager announced that the MPO/CIRTPA were awarded 1 million dollars from the Safety Action
Plan grant. Additional information to be provided.
- 15. Next Meeting Date**
The next meeting will be held at 9:30 a.m., on Thursday, March 2, 2023.
- 16. Adjournment**
The MPO TTC's February 2, 2023, meeting was adjourned at 10:00 a.m.

March 2023
Item No. 4

ISSUE: Low Salt Design

PRESENTATION: Low Salt Roadway Design

BACKGROUND:

Guest speaker will provide an overview on low salt roadway design.

RECOMMENDATIONS:

None. Presentation only.

STAFF CONTACT:

Dylan Mullenix, dmullenix@dmampo.org
(515) 334-0075

March 2023
Item No. 5

ISSUE: *Fiscal Year 2024 Unified Planning Work Program and Budget Development*

REPORT and VOTE: Consider approval of the *Fiscal Year 2024 Unified Planning Work Program* and budget.

BACKGROUND:

MPO staff has continued to develop the *Fiscal Year 2024 Unified Planning Work Program* (FY 2024 UPWP) and budget, which will document all planning activities the MPO will perform from July 1, 2023, through June 30, 2024. The Iowa Department of Transportation (DOT) requires the UPWP to describe the MPO's proposed planning activities – including task objectives, previous work, project descriptions, and work products – as well as the budget and funding sources to carry out the planning activities. The Iowa DOT requires the MPO to submit a draft UPWP by April 1, 2023, and a final UPWP by June 1, 2023.

The MPO staff continues to solicit input from member governments and participating agencies on planning tasks for inclusion in the UPWP. In particular, MPO staff would welcome any proposals for special studies, plans, or other activities, as well as requests for local planning assistance. Staff will continue to update the work program based on comments received.

[The draft FY 2024 UPWP is available on the MPO website \(click to access\).](#)

RECOMMENDATION:

Recommend approval of the draft *Fiscal Year 2024 Unified Planning Work Program and Budget*.

STAFF CONTACT:

Dylan Mullenix, dmullenix@dmampo.org
(515) 334-0075

March 2023
Item No. 6

ISSUE: FFY 2024-2027 Transportation Improvement Program Development

REPORT: Report on the process to develop the *Federal Fiscal Years 2024-2027 Transportation Improvement Program*.

BACKGROUND:

The Federal Highway Administration (FHWA) requires that the MPO annually develop a four-year Transportation Improvement Program (TIP) that details the use of federal funds for transportation projects in the Metropolitan Planning Area.

The MPO staff will begin working on the *Federal Fiscal Years 2024-2027 Transportation Improvement Program* (FFY 2024-2027 TIP) by providing each MPO member government and participating agency a listing of their current TIP projects and associated information from the Iowa Department of Transportation's Transportation Program Management System (TPMS) for review and update.

The MPO staff requests that member governments and agencies determine if projects currently programmed for FFY 2023 will receive FHWA authorization to proceed with development before October 1, 2023. If a project does not receive FHWA authorization before October 1, 2023, then the project will need to "roll-over" to a future year in the TIP.

The MPO staff distributes status reports to member governments that currently have projects programmed in the TIP. Over the coming months, staff will contact each of these member governments to discuss the details of their respected projects. Staff will distribute status reports on **March 10, 2023** and request that communities complete the reports by **March 31, 2023**.

RECOMMENDATIONS:

None. Report and discussion only.

STAFF CONTACTS:

Zach Young, zyoung@dmampo.org
(515) 334-0075

March 2023
Item No.7

ISSUE: DC List

REPORT: Development of DC List and request for information from members.

BACKGROUND:

Staff is preparing for [DMDC 2023](#), the annual trip to Washington DC that is organized by the Greater Des Moines Partnership. This year's trip is May 10-12.

Each year, the MPO works with its member governments to develop a list of priority transportation projects to be discussed with Iowa's Congressional delegation during the trip to Washington DC. This year, the MPO's "DC list" is returning to its roots and including only projects that are actively seeking funding, along with any important policy initiatives.

Request 1: Please let MPO staff know if you have a project seeking federal funding that should be on the DC list. Please include a project name, project summary, total project cost, funding amount being requested, and desired funding source if applicable.

In a related process, the office of Congressman Zach Nunn is seeking local community project funding requests for FY24. Although the House rules for FY24 funding requests have not been released, his staff have begun the process of collecting preliminary information about funding requests.

Request 2: For consideration, please complete the attached form and submit the form and any additional attachments (not required) to IA03NunnCommunityProjects@mail.house.gov no later than **March 7, 2023**.

Request 3: Please send us a copy of your submission, so we can keep tabs on the requests being made. Transportation-related projects will be added to the DC list.

RECOMMENDATION:

None. Report only.

STAFF CONTACT:

Gunnar Olson, golson@dmampo.org
(515) 334-0075

March 2022
Item No. 8

ISSUE: Upcoming Events

REPORT: Report on upcoming events of regional interest.

BACKGROUND:

Staff will highlight upcoming events, trainings, and other opportunities of interest to representatives of MPO member governments. 2023 events include:

March

- 1: [MPO EV Webinar Series](#): Electric Vehicles for Emergency Response – Virtual @ 1pm
- 9: [America Walks](#): Walking, Biking, and the Bipartisan Infrastructure Law - What You and Your Community Need to Know – Virtual @ 1pm
- 17: [APA Planning Webcast Series](#): Advancing Large-Scale Climate Resilient Projects through Planning and Financing: HUD-DOT perspectives – Virtual @ 12pm
- 26-29: [League of American Bicyclists: 2023 National Bike Summit](#) – Washington, DC & online

April

- 1-4 – [APA National Planning Conference](#) – Philadelphia, PA
- 26-28 - [APA National Planning Conference](#) – Virtual

May

- 15-18: [NACTO Designing Cities Conference](#) – Denver, CO

July

- 23-26: [13th TRB International Conference on Low Volume Roads](#) – Cedar Rapids, IA

RECOMMENDATION:

None. Report and discussion only.

STAFF CONTACT:

Allison van Pelt, avanpelt@dmampo.org;
(515) 334-0075