

NOTICE OF MEETING

Des Moines Area Metropolitan Planning Organization (MPO)
Transportation Technical Committee

9:30 a.m., May 5, 2022

Virtual Meeting

OR Dial 1-312-626-6799, Meeting ID: 890 559 757 21

TENTATIVE AGENDA

1. **Call To Order**
2. **VOTE: Approval of Agenda**
3. **VOTE: Approval of Meeting Minutes**..... Page 2
 - Approve the April 7, 2022, meeting minutes.
4. **PRESENTATION: ADAPT DSM** Page 6
 - City of Des Moines staff will provide an update on their Climate Action and Adaptation Plan – ADAPT DSM.
5. **REPORT and VOTE: Fiscal Year 2023 Unified Planning Work Program and Budget** Page 7
 - Report on the final work program and draft; consider approval.
6. **REPORT: FFY 2023-2026 Transportation Improvement Program Development** Page 8
 - Review of programmed projects and status reports for the *Federal Fiscal Year 2023-2026 Transportation Improvement Program*.
7. **REPORT: Infrastructure and Jobs Act Update** Page 9
 - Update regarding the various funding opportunities included in the Infrastructure and Jobs Act.
8. **REPORT: Upcoming Events** Page 10
9. **Other Non-Action Items of Interest to the Committee**
10. **Next Meeting Date – June 2, 2022, at 9:30 a.m.**
11. **Adjournment**

The established protocol for minutes of this meeting will be to list all attendees, and with each item on which a vote is conducted in the ordinary course in order to take formal action, those voting nay or abstaining will be identified by name. Any member who is absent from the meeting for any period of time during which a vote of the body is taken, is expected to notify the recording secretary at the conclusion of the meeting so that the absence can be duly noted in the minutes. Roll Call votes will be taken as required by law or upon the request of any member that is approved by the chair, and the vote of each member for or against the proposition, or abstention, will be incorporated in the minutes or recorded on a separate sheet attached to the minutes.

The MPO receives federal funding and may not discriminate against anyone on the basis of race, color, or national origin, according to Title VI of the Civil Rights Act of 1964. For more information or to obtain a Title VI Complaint form, visit www.dmampo.org/title-vi/ or call 515-334-0075.

May 2022
Item No. 3

ISSUE: Approval of Meeting Minutes

VOTE: Consider approval of the April 7, 2022, MPO Technical Committee meeting minutes.

BACKGROUND:

The minutes of the April 7, 2022, MPO Technical Committee meeting is included on the following pages.

RECOMMENDATION:

Approve the minutes of the April 7, 2022, MPO Technical Committee meeting.

STAFF CONTACT:

Tracey Deckard, tdeckard@dmampo.org
(515) 334-0075

MEETING MINUTES

Des Moines Area Metropolitan Planning Organization Transportation Technical Committee

9:30 a.m., Thursday, May 5, 2022

The MPO TTC held a virtual meeting at 9:30 a.m., May 5, 2022. Before the meeting, the MPO staff emailed agenda packets to the TTC representatives and posted the agenda at the MPO office on April 1, 2022.

Representatives Present:

John Dostart | City of Ankeny
Amy Quartell | City of Altoona
Mark Mueller | City of Ankeny
Maggie Murray | City of Bondurant
Jeff Schug | City of Carlisle
Jeff May | City of Clive
Al Miller | Dallas County
John A Davis | City of Des Moines
Steve Naber | City of Des Moines
Michael Ludwig | City of Des Moines
Luis Montoya | DART
Matt Ahrens | City of Grimes
Charlie Dissell | City of Indianola**
Dave Wilwerding | City of Johnston
Tom Leners | Madison County**
Heather Stancil | Madison County**
Luke Parris | City of Norwalk
Chelsea Huisman | City of Polk City
John Larson | City of Urbandale
David Carroll | Warren County
Rudy Koester | City of Waukee
Eric Petersen | City of West Des Moines
Karen Marren | City of West Des Moines
Dalton Jacobus | City of Windsor Heights
Andy Loonan | IDOT
Brian Belt | DSM International Airport
Julia Castillo | HIRTA

Representatives Absent:

Kathie Hungerfield | City of Cumming
Dustin Tieg | City of Elkhart
Paul Green | City of Mitchellville
Madeline Sturms | City of Pleasant Hill
Bret VandeLune | Polk County
Dave Herman | City of Van Meter
Darla Hugaboom | FHWA
Gerri Doyle | Federal Transit Administration*

* Non-Voting, Advisory Representative

** Non-Voting, Associate Representative

Staff Present:

Todd Ashby | Executive Director
Dylan Mullenix | Assistant Director
Zach Young | Planning Manager
Allison van Pelt | Senior Planner
Zhi Chen | Associate Planner
Aspen Pflanz | Planner II
Tracey Deckard | Office Manager

Others Present:

Jeremy Caron | City of Des Moines
Marcus Coenen | Felsburg Holt & Ullevig
Matt Riesberg | Traffic Control Corporation

1. **Call to Order**
TTC Chair recognized a quorum and called the May 5, 2022, meeting to order at 9:29 a.m.
2. **Approval of Agenda**
MOTION: A motion was made and seconded to approve the MPO TTC's meeting agenda.
MOTION CARRIED UNANIMOUSLY
3. **Approval of Meeting Minutes**
MOTION: A motion was made and seconded to approve the MPO TTC April 7, 2022 meeting minutes.
MOTION CARRIED UNANIMOUSLY
4. **PRESENTATION: Adapt Des Moines**
Jeremy Caron of the City of Des Moines provided an update regarding their Climate Action and Adaptation Plan – Adapt Des Moines.
5. **FY 2023 Unified Planning Work Program and Budget**
Assistant Director presented. Recommend approval of the final Fiscal Year 2023 Unified Planning Work Program and budget.
MOTION: A motion was made and seconded to approve the final Fiscal Year 2023 Unified Planning Work Program and budget.
MOTION CARRIED UNANIMOUSLY
6. **FFY 2023- 2026 Transportation Improvement Program Development**
Staff presented. Report on the draft 2023-2026 Transportation Improvement Program Development Program. Report only.
7. **Infrastructure Investment and Jobs Act Update**
Assistant Director presented. Report on the upcoming grant opportunities stemming from the Infrastructure Investment and Jobs Act / Bipartisan Infrastructure Law. Report and discussion only.
8. **Upcoming Events**
Information only.
9. **Other Non-Action Items of Interest to the Committee**
Staff advised that the scoring system of the STBG will be reviewed. Staff further advised of a webinar, June 6, 2022 beginning at 9:30 a.m. presented by Transportation for America.
10. **Next Meeting Date**
The next meeting will be held at 9:30 a.m., on Thursday, June 2, 2022.
11. **Adjournment**
The MPO TTC's May 5, 2022, meeting was adjourned at 10:05 a.m.

10. **Notice of Funds Availability- Hazard Mitigation Grant Program**
Discussion of the March 2022 Notice of Funds Availability for Hazard Mitigation Grant Program funds due to December 2021 Derecho disaster declaration.
Report and discussion only.
11. **Safe Streets and Roads for All Grant Program**
Discussion regarding the Safe Streets and Roads for All Grant Program established under the IIJA/BIL.
Report and discussion only
12. **Community Project Funding (Earmarks)**
Discussion on the guidelines for the FY 2023 Community Project Funding member request process.
13. **Upcoming Events**
Information only.
14. **Other Non-Action Items of Interest to the Committee**
Staff advised that TIP updates were needed.
15. **Next Meeting Date**
The next meeting will be held at 9:30 a.m., on Thursday, April 6, 2022.
16. **Adjournment**
The MPO TTC's April 7, 2022, meeting was adjourned at 9:57 a.m.

May 2022
Item No. 4**ISSUE: ADAPT DSM**

PRESENTATION: City of Des Moines staff will provide an update regarding their Climate Action and Adaptation Plan - ADAPT DSM.

BACKGROUND:

The City of Des Moines is kicking off the metro's first Climate Action & Adaptation Plan to address climate change – ADAPT DSM. Through this effort, Des Moines will work internally and externally to identify ways to accelerate equitable climate action community-wide. Focus areas for this plan include: Energy Use & Resources, Buildings and Infrastructure, Transportation and Land Use, Climate Preparedness and Resilience, Waste Management and Reduction, Food Systems and Security, and Natural Systems and Water Resources.

Jeremy Caron, Sustainability Program Manager for the City of Des Moines, will present an overview of this process and plan.

RECOMMENDATIONS:

None. Presentation only.

STAFF CONTACT:

Allison van Pelt, avanpelt@dmampo.org
(515) 334-0075

May 2022
Item No. 5**ISSUE: *Fiscal Year 2023 Unified Planning Work Program and Budget***

REPORT and VOTE: Consider approval of the *Fiscal Year 2023 Unified Planning Work Program* and budget.

BACKGROUND:

MPO staff has developed the *Fiscal Year 2023 Unified Planning Work Program* (FY 2023 UPWP) and budget, which documents all planning activities the MPO will perform from July 1, 2022, through June 30, 2023. The Iowa Department of Transportation (DOT) requires the UPWP to describe the MPO's proposed planning activities – including task objectives, previous work, project descriptions, and work products – as well as the budget and funding sources to carry out the planning activities. The MPO staff submitted a draft UPWP to the Iowa DOT in March for review, and a final UPWP is due to the Iowa DOT by June 1, 2022.

MPO staff has incorporated the comments from the Iowa DOT and has made additional improvements to the final document.

[The final FY 2023 UPWP and budget is available to view on the MPO's website \(click to access\).](#)

RECOMMENDATIONS:

Approve the *Fiscal Year 2023 Unified Planning Work Program* and budget.

STAFF CONTACT:

Dylan Mullenix, dmullenix@dmampo.org
(515) 334-0075

May 2022
Item No. 6

ISSUE: *Federal Fiscal Year 2023-2026 Transportation Improvement Program Development*

REPORT: Report on the process to develop the *Federal Fiscal Years 2023-2026 Transportation Improvement Program*.

BACKGROUND:

MPO staff is required to develop a four-year Transportation Improvement Program (TIP) by updating the current TIP for the MPO. The purpose of the TIP is to list all projects in the MPO planning area proposed to receive federal funding and scheduled to begin within the next four federal fiscal years.

MPO staff requested that MPO member governments and participating agencies review and report any project changes, new projects, or “roll-over” projects programmed in Federal Fiscal Year (FFY) 2022, 2023, 2024, 2025, and/or 2026. Staff developed the project listing for the FFY 2023-2026 TIP with the information provided by the member governments.

MPO staff will submit the FFY 2023-2026 TIP draft to the Iowa Department of Transportation (DOT) and Federal Highway Administration for review and comment on June 15, 2022. Staff will incorporate any comments received into the final draft. The final FFY 2023-2026 TIP is due to the Iowa DOT by July 15, 2022.

The Draft FFY 2023-2026 Project List will be provided prior to the May meeting.

RECOMMENDATION:

None. Report and discussion only.

STAFF CONTACT:

Aspen Pflanz, apflanz@dmampo.org
(515) 334-0075

May 2022
Item No. 7**ISSUE: Infrastructure Investment and Jobs Act Update**

REPORT: Discussion regarding upcoming grant opportunities stemming from the Infrastructure Investment and Jobs Act/Bipartisan Infrastructure Law.

BACKGROUND:

With the passage of the Infrastructure Investment and Jobs Act (IIJA), also known as the Bipartisan Infrastructure Law (BIL), the US Department of Transportation has a number of upcoming funding opportunities that will be made available over the next several months. A running list of upcoming opportunities can be found at <https://www.transportation.gov/bipartisan-infrastructure-law/upcoming-notice-funding-opportunity-announcements-2022>.

Funding opportunities of note scheduled to be released in May include:

- [Transit Oriented Development Pilot Program](#)
- [Safe Streets and Roads for All Grant Program](#)
- [Bridge Investment Program](#)

Please contact MPO staff if you plan to apply for these programs and/or if you need any assistance with submitting applications.

RECOMMENDATION:

None. Report and discussion only.

STAFF CONTACT:

Dylan Mullenix, dmullenix@dmampo.org
(515) 334-0075

May 2022
Item No. 8

ISSUE: Upcoming Events

REPORT: Report on upcoming events of regional interest.

BACKGROUND:

Staff will highlight upcoming events, trainings and other opportunities of interest to representatives of MPO member governments.

RECOMMENDATION:

None. Report and discussion only.

STAFF CONTACT:

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