

**Meeting Minutes**  
**Des Moines Area Metropolitan Planning Organization (MPO)**  
**4:00 p.m., Thursday, May 19, 2022**

The MPO held a hybrid in-person/ virtual meeting at 4:00 p.m. on May 19, 2022. The MPO staff emailed agenda packets to the MPO's representatives and posted the agenda at the MPO office on May 14, 2022. **In addition to these published tentative minutes, there also may be additional Meeting Notes on file with the MPO staff that are public records and available upon request as provided by law. These tentative minutes reflect all action taken at the meeting.**

**MPO Representatives Present:**

Elizabeth Burns Thompson | City of Altoona  
Mark Holm | City of Ankeny  
Michael Schrock | City of Ankeny  
Marketa Oliver | City of Bondurant  
Ruth Randleman | City of Carlisle  
Ted Weaver | City of Clive  
Kathie Hungerford | City of Cumming\*\*  
Mark Hanson | Dallas County  
Elizabeth Presutti | DART  
Frank Cownie | City of Des Moines  
Carl Voss | City of Des Moines  
Pam Cooksey | City of Des Moines  
Josh Mandelbaum | City of Des Moines  
Stephanie Riva | City of Norwalk  
Len Murray | City of Pleasant Hill  
Robert Andeweg | City of Urbandale  
Tom Hadden | City of West Des Moines  
Jamie Letzring | City of West Des Moines  
Kevin Foley | Des Moines International Airport  
Andy Loonan | IDOT \*  
Julia Castillo | | HIRTA

**MPO Representatives Absent:**

Joe Gatto | City of Des Moines  
Colton Fors | City of Elkhart  
Scott Mikkelsen | City of Grimes  
Stephanie Erickson | City of Indianola\*\*  
Jim Evans | City of Johnston  
Heather Stancil | Madison County\*\*

Tammi Dillavou | City of Mitchellville  
Jeff Walters | Polk City  
Tom Hockensmith | Polk County  
Aaron Dekock | Warren County  
Travis Brott | Van Meter\*\*  
Courtney Clarke | City of Waukee  
Mike Jones | City of Windsor Heights  
Julia Castillo | HIRTA\*  
Gerri Doyle | FTA\*  
Eva Steinman | FTA\*  
\* Advisory/Non-Voting Representatives  
\*\* Associate/Non-Voting Representative

**Others Present:**

Paul LaFleur | FHWA\*  
Jeremy Coren | City of Des Moines  
Clifford Leonard | Public

**MPO Staff Present:**

Scott Brennan | MPO General Counsel  
Todd Ashby | Executive Director  
Dylan Mullenix | Assistant Director  
Zach Young | Planning Manager  
Andrew Collings | Principal Planner  
Zhi Chen | Associate Planner  
Tracey Deckard | Office Manager

**1. Call To Order**

Chair Andeweg recognized a quorum and called the May Policy Meeting to order at 4:03 p.m.

## **2. Approval of Agenda**

**MOTION:** A motion was made and seconded to approve the Des Moines Area Metropolitan Planning Organization May 19, 2022, meeting agenda.

**MOTION CARRIED UNANIMOUSLY**

## **3. Approval of the Meeting Minutes**

**MOTION:** A motion was made by Weaver and seconded by Riva to approve the Des Moines Area Metropolitan Planning Organization's April meeting minutes.

**MOTION CARRIED UNANIMOUSLY**

## **4. Approval of the Financial Statement**

**MOTION:** A motion was made by Hadden and seconded by Weaver to approve the Des Moines Area Metropolitan Planning Organizations Financial Statements.

**MOTION CARRIED UNANIMOUSLY**

## **5. Contracts and Expenses**

Executive Director presented. Recommend approval of the Iowa State University expenses for Development of trail pavement data collection and forecasting services and the contracts from the City of Hartford for a Comprehensive Plan Update and the City of Indianola for sidewalk/trails inventory and condition report.

**MOTION:** A motion was made by Randleman and seconded by Oliver to approve the Des Moines Area Metropolitan Planning Organizations Financial Statements.

**MOTION CARRIED UNANIMOUSLY**

## **6. Public Comment**

None.

## **7. Adapt DSM**

Jeremy Caron, Sustainability Program Manager for the City of Des Moines presented an overview of their Climate Action and Adaption Plan- from Central Iowa Waterworks presented and provided an update on regional water utility formation and the next steps.

## **8. FY 2022 Unified Planning Work Program and Budget Amendment**

Assistant Director presented. Recommend approval of the amendment to the FY 2022 Budget.

**MOTION:** A motion was made by Schrock and seconded by Mandebaum to approve the FY 2022 Budget.

**MOTION CARRIED UNANIMOUSLY**

## **9. FY 2023 Unified Planning Work Program and Budget**

Assistant Director presented. Recommend approval of the FY 2023 Unified Planning Work Program and Budget.

**MOTION:** A motion was made by Cownie and seconded by Hadden to approve the FY 2023 Unified Planning Work Program and Budget.

**MOTION CARRIED UNANIMOUSLY**

## **10. FFY 2022-2025 Transportation Improvement Program Amendments**

Staff presented. Recommend approval of the proposed Federal Fiscal Year 2022-2025 Transportation Improvement Program Amendments from the Iowa DOT.

**MOTION:** A motion was made Hansen seconded by Riva to approve the FFY 2022-2025 Transportation Improvement Program Amendments.

**MOTION CARRIED UNANIMOUSLY**

**11. Fiscal Year 2022 3<sup>rd</sup> Quarter Budget Report**

Assistant Director presented. Update on the 3<sup>rd</sup> quarter expenditures for Fiscal Year 2022. Recommend approval of the FFY 2019-2023 Passenger Transportation Plan amendment from DART. Report and discussion only.

**12. DMD 2022 Debrief**

Assistant Director presented. Update on MPO-related activities that took place during the May 11-13 Greater Des Moines Partnership DMDC trip. Report and discussion only.

**13. Purple Heart Highway Update**

Executive Director presented. Discussion of the IDOT summary provided. Further discussion of how to proceed with the Highway 5/ US 65 Interstate designation. Report and discussion only.

**14. Water Trails Update**

Executive Director presented. Discussion regarding the execution of the BUILD Grant for Central Iowa Water Trails. Scope of the project has been reduced to focus on the Scott Avenue and Harriett Street access. Report and discussion only.

**15. Economic Development District**

Staff presented. MIPA Employee Caleb Knutson was introduced. Update on membership and future activities. Report and discussion only.

**16. Des Moines Transload Facility**

Planning Manager presented. Report regarding the Des Moines Transload Facility. Final reimbursement has been approved and final report will be submitted. Video of the Transload Facility shown. Report and discussion only.

*Stephanie Riva leaves meeting 4:49*

**17. Legislative Issues Update**

Assistant Director presented. Update on the local legislative items of interest. Guidance is beginning to come out regarding the Reauthorization bill. Rep. Axne has submitted 15 projects but no information available regarding which projects were submitted. Report and discussion only.

**18. Infrastructure Investment and Jobs act Update**

Assistant Director presented. Discussion regarding upcoming grant opportunities stemming from the Infrastructure and Jobs Act/Bipartisan Infrastructure Law. Report and discussion only.

**19. Upcoming Events**

Information only.

**20. Other Non-Action Items of Interest to the Committee**

None

**21. Next Meeting Date- June 8, 2022, at 4:00 p.m.**

**No March Meeting**

**22. Adjournment**

Hearing no objection to the contrary Chair Bob Andeweg adjourned the meeting at 4:53 p.m.