

MEETING MINUTES
Des Moines Area Metropolitan Planning Organization (MPO)
EXECUTIVE COMMITTEE
11:30 a.m., Wednesday, November 9, 2022
Des Moines Area MPO | Virtual Meeting

The MPO Executive Committee held a hybrid live/virtual meeting at 11:30 a.m. on November 9, 2022, at the Des Moines Area MPO office and via Zoom. MPO staff emailed agenda packets to the MPO Executive and members on November 3, 2022. **In addition to these published tentative minutes, there also may be additional meeting notes on file with the MPO staff that are public records and available upon request as provided by law. These tentative minutes reflect all action taken at the meeting.**

Executive Members Present:

Bob Andeweg | City of Urbandale
Stephanie Riva | City of Norwalk
Ted Weaver | City of Clive
Mark Holm | City of Ankeny
Ruth Randleman | City of Carlisle
Joe Gatto | City of Des Moines
Tom Hockensmith | Polk County
Russ Trimble | West Des Moines
Elizabeth Burns Thompson | City of Altoona
Andy Loonan | IDOT
Daniel Nguyen | FHWA

Executive Members Absent:

Frank Cownie | City of Des Moines
Jeff Walters | City of Polk City

Staff Present:

Todd Ashby | Executive Director
Dylan Mullenix | Assistant Director
Andrew Collings | Principal Planner
Allison van Pelt | Senior Planner
Tracey Deckard | Office Manager
Lucas Young | Senior Planner
Aspen Pflanz | Associate Planner
Rhonda Miller | Accountant
Scott Brennan | MPO General Counsel

Others Present:

Clifford Leonard | Public

1. **Call to Order**

MPO Chair Bob Andeweg called the November 9 meeting to order at 11:33 a.m. A quorum was present.

2. **Approval of Agenda**

MOTION: A motion was made by Holm and seconded by Gatto to approve the November 9, 2022, Des Moines Area Metropolitan Planning Organization Executive Committee meeting agenda.

MOTION CARRIED

3. **Approval of Meeting Minutes**

MOTION: A motion was made by Holm and seconded by Gatto to approve the October meeting minutes.

MOTION CARRIED

4. **Approval of Contracts and Expenses**

Executive Director presented. Recommend approval of payment to Dentons Davis Brown for legal fees in the amount of \$3,745.00 and \$2,562.00; and payment to Rival Solutions for software for the data bike in the amount of \$4,875. Recommendation for approval of contracts from Story County and Story County Housing Trust Fund. Lengthy discussion ensued regarding the Story County Contract for services.

MOTION: A motion was made by Holm and seconded by Riva to approve payment of the bills. A motion was made by Randleman and seconded by Trimble to approve the Story County contract. Role call was requested. Motion passed with Gatto, Hockensmith and Weaver voting no.

MOTION CARRIED

5. **Calendar Year 2023 Meeting Dates.**

Executive Director presented. Proposed Calendar Year 2023 MPO meeting schedule was provided. Recommend approval.

MOTION: A motion was made by Hockensmith and seconded by Holm to approve the CY 2023 MPO meeting schedule.

MOTION CARRIED

6. **FFY 2023-2026 Transportation Improvement Program Amendments**

Staff presented. Recommend approval of the Federal Fiscal Year 2023-2026 Transportation Improvement Program amendments from the City of Des Moines, DART and the Iowa Department of Transportation.

MOTION: A motion was made by Gatto and seconded by Holm to approve the FFY 2023-2026 Transportation Improvement Program Amendments.

MOTION CARRIED

7. **Surface Transportation Block Grant (STBG) Program Schedule**

Staff presented. Report on the Federal Fiscal Year 2027 Surface Transportation Block Grant (STBG) Program Schedule.

Report and discussion only.

8. **Priority Project Solicitation for Annual D.C. Trip**

Staff presented. Report and discussion on the process to identify priority projects and policies for the Greater Des Moines Partnership's annual trip to Washington D.C. Due to the recent elections, the matter will be deferred until a later date.

Report only.

9. **MPO Representative Selection Process**

Assistant Director presented. Review of the process for MPO members to appoint representatives for the MPO to select officers for 2023. Report only.

10. **Fiscal Year 2023 1st Quarter Budget Report**

Staff presented. Update on the 1st quarter expenditures for Fiscal Year 2023. Report only.

11. **Purple Heart Highway Update**

Staff presented. Advised that work in phase 2 of the project continues with stakeholder meetings. Report only.

12. **Water Trails Update**

Executive Director presented. Policy Committee approved the United Reilly bid. Work on the project continues. Discussion of additional funding available. Report only.

13. **Legislative Issues Update**

Assistant Director reported. No information to report until after the election results.

14. **Upcoming Events**

Information only.

15. **Vote- MPO Policy Agenda**

MOTION: A motion was made by Holm and seconded by Gatto to approve the draft Policy agenda.

MOTION CARRIED

16. **Other Non-Action Items**
Executive Director reported that MPO Planner, Aspen Pflanz was leaving the MPO to move to Texas; discussion of potential DOT Grant opportunities.
17. **Next Meeting Date**
December 7, 2022, beginning at 11:30.
18. **Adjournment**
Hearing no objection to the contrary, the Chair adjourned the Executive Committee meeting at 12:27 p.m.