



DES MOINES AREA MPO

Policy Committee Meeting

May 18, 2023



APPROVAL OF AGENDA

May 18, 2023, Agenda

1. Call to Order
2. VOTE: Approval of Agenda
3. VOTE: Approval of Meeting Minutes
4. CONSENT and VOTE: Approval of the April Financial Statement
5. PUBLIC COMMENT on MPO Actions
6. REPORT and VOTE: Mid-Iowa Planning Alliance Contract Amendment
7. REPORT and VOTE: FY 2023 Unified Planning Work Program & Budget Amendment
8. REPORT and VOTE: FY 2024 Unified Planning Work Program and Budget Final Draft
9. REPORT and VOTE: Water Trails Destination Iowa Outdoor Recreation Grant Agreement
10. REPORT and VOTE: Water Trails Indemnification Agreement
11. REPORT and VOTE: Water Trails BUILD Grant Payment Approval
12. REPORT and VOTE: Interim Executive Director Salary
13. REPORT: Executive Director Search Update
14. REPORT: DMDC 2023 Debrief and Legislative Update
15. REPORT: Upcoming Events
16. Other Non-Action Items of Interest to the Committee
17. Next Meeting Date – June 15, 2023 – 4:00 p.m.
18. Adjournment

APPROVAL OF MEETING MINUTES

APPROVAL OF THE APRIL FINANCIAL STATEMENT

April Financial Statement

- Staff continues to work with auditor and Finance Subcommittee to improve financial statements.
- Moved reconciliation discrepancies to be included with retained earnings in the Statement of Financial Position.
- Continuing to make improvements to accounting transparency and procedures.

Financial Statement Items

1. Statement of Financial Position
2. Budget vs. Actuals
3. Transaction List by Vendor
4. Water Trails Account Transactions
5. Water Trails BUILD Grant Balance

PUBLIC COMMENT

MID-IOWA PLANNING ALLIANCE CONTRACT AMENDMENT

Mid-Iowa Planning Alliance Contract Amendment

- Contract between MPO and MIPA approved in April 2022.
- Per the contract, the MPO provides 3 key services to MIPA.
 1. Office space and other back-office administrative assistance
 2. Supervisory support to MIPA staff
 3. Supplemental planning support
- Direction provided by Policy Committee at April meeting was to begin phasing out MIPA-MPO contract over the next year.
- Amendment is to remove supervisory support from contract beginning July 1.

FY 2023 UNIFIED PLANNING WORK PROGRAM & BUDGET AMENDMENT

FY 2023 UPWP & Budget Amendment

- Recommend an amendment to address three items:
 - Routine end-of-year adjustment to work element items to reflect anticipated costs. Results in no net change to budget.
 - Add University Avenue planning study to allow payment to City of West Des Moines for funds remaining. Adds \$5,144 to budget, with \$4,115 covered by MPO and \$1,029 from City of West Des Moines.
 - Add costs associated with Executive Director severance agreement as well as anticipated end-of-year vacation cash-out. Adds \$50,750 to budget from MPO reserve funds.

FY 2024 UNIFIED PLANNING WORK PROGRAM AND BUDGET FINAL DRAFT

FY 2024 UPWP and Budget Final Draft

- MPO's scope of work for next fiscal year:
 - Work elements and activities
 - Committees
 - Costs
- Draft budget reviewed by Finance Subcommittee and MPO Executive Committee in March and sent to Iowa DOT for review.
- Staff has updated the budget based on feedback from Iowa DOT and based on recent MPO personnel actions and direction.

FY 2024 UPWP and Budget Development

- New or Notable projects identified:
 - Long-Range Transportation Plan update
 - Travel Model Update
 - Growth Scenario
 - Planning Area Boundary Adjustment
 - Comprehensive Safety Action Plan (Safe Streets for All grant)
 - Goods Movement Study update
 - Refined Greenhouse Gas analysis at transportation corridor level
 - US DOT Carbon Reduction Strategy development & implementation
 - Innovative transportation funding

FY 2024 UPWP and Budget Development

- Updates from draft approved in March:
 - Addressed Iowa DOT recommendations
 - Add discussion of FHWA/FTA emphasis areas
 - Added more detail to Complete Streets work element
 - Noted Safe Streets for All funds are separate DOT agreement
 - Removed watershed management activities from Task 4
 - Removed staff supervision from MIPA contract
 - Updated budgetary information to reflect actual costs
 - Removed GreenIowa Americorps and added summer intern hours
 - Updated Water Trails BUILD Grant info
 - Added costs related to Executive Director severance
 - Added application/management of Charging and Fueling Infrastructure Grant

FY 2024 UPWP & Budget Final Draft

| Revenue - FY 2024 | |
|--|----------------------------|
| FHWA PL - New | \$922,974 |
| FHWA PL - Set-Aside | \$23,666 |
| FTA 5305d - New | \$179,369 |
| FHWA – STBG Carryover | \$1,380 |
| FTA 5305d – Carryover | \$613 |
| US DOT Safe Streets for All Grant | \$800,000 |
| STP - New | \$95,000 |
| STBG - Water Trails | \$550,000 |
| BUILD - Water Trails | \$24,275,685 |
| <u>DOT Funds Subtotal</u> | <u>\$26,848,687</u> |
| MPO Per Capita Assessment Income | \$598,113 |
| Transload Payment | \$31,250 |
| Reserve funds for Purple Heart Highway | \$251,000 |
| Reserve funds for SS4A Match | \$188,000 |
| Iowa DOT funds for SS4A Match | \$12,000 |
| Marching Funds for Water Trails Grants | \$22,587,500 |
| Reserve funds for former ED severance | \$258,526 |
| CIRTPA Contract | \$134,523 |
| MPA Contract | \$325,867 |
| <u>Non-DOT Funds Subtotal</u> | <u>\$24,386,779</u> |
| TOTAL | \$51,235,466 |

| Costs (Projections) - FY 2024 | |
|-------------------------------------|---------------------|
| US DOT Program Cost - MPO | \$2,023,002 |
| Local Costs | \$1,346,000 |
| Water Trails Costs | \$47,413,185 |
| CIRTPA Costs | \$128,947 |
| MIPA Costs | \$320,918 |
| TOTAL | \$51,232,050 |
| Surplus/Deficit - FY 2024 | |
| Projected DOT Balance | \$0 |
| Projected Water Trails Balance | \$0 |
| Projected Local Balance | \$3,415 |
| TOTAL | \$3,415 |
| Balance (Reserve) - End FY 2024 | |
| Projected Balance (federal) | \$0 |
| Projected Local Balance - Operating | \$500,000 |
| Projected Local (Other) | \$1,149,871 |
| Projected Local Cash Balance | \$1,649,871 |
| Total | \$1,649,871 |

**\$3,415 end of
year balance**

DESTINATION IOWA GRANT AGREEMENT

Destination Iowa Grant Agreement

- Great Outdoors Foundation received \$7 million Destination Iowa grant from Iowa Economic Development Authority (IEDA).
- IEDA requires MPO signature on grant agreement due to MPO holding construction contract.

INDEMNIFICATION AGREEMENT

Indemnification Agreement

- MPO and Great Outdoors Foundation legal counsels have drafted indemnification agreement for the Destination Iowa grant.
- Agreement necessary as other indemnification agreements were between MPO and ICON.

WATER TRAILS BUILD GRANT PAYMENT APPROVAL

Water Trails BUILD Grant Payment Approval

- Snyder & Associates has submitted the Application for Partial Payment No. 5.
- The payment application has been reviewed by Polk County and has received their concurrence with the \$1,443,795.90 amount.
- This total includes \$954,580.75 in reimbursable expenses. The remaining \$489,179.90 is for stored materials. The MPO will not be able to submit reimbursement for these costs until the materials are used per Iowa DOT specifications.
- Recommend approval of Partial Payment No. 5.

INTERIM EXECUTIVE DIRECTOR SALARY

Interim Executive Director Salary

- Item to discuss the process for annual performance review and compensation adjustment for the Interim Executive Director.

EXECUTIVE DIRECTOR SEARCH UPDATE

Executive Director Search Update

- Item to provide further information about the Executive Director search process.

DMDC 2023 DEBRIEF AND LEGISLATIVE UPDATE

DMDC 2023 Debrief and Legislative Update

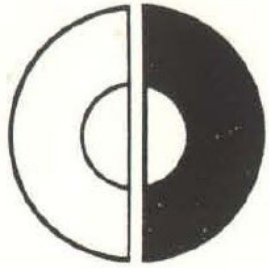
- Representatives from MPO board and staff attended DMDC trip.
- Notable events:
 - Meetings with congressional offices
 - Meeting with Transportation for America
 - Staff facilitated discussions on transportation and infrastructure
 - MPO sponsorship and highlighted MPO's 40th anniversary
- Built on existing relationships with Senate offices and made connections with Rep. Nunn's staff.



DES MOINES AREA
MPO
METROPOLITAN PLANNING ORGANIZATION

Bob Andeweg
Mayor, Urbandale
Chair, Des Moines Area MPO





**Des Moines Area
Transportation Planning
Committee**

METROPOLITAN PLANNING ORGANIZATION

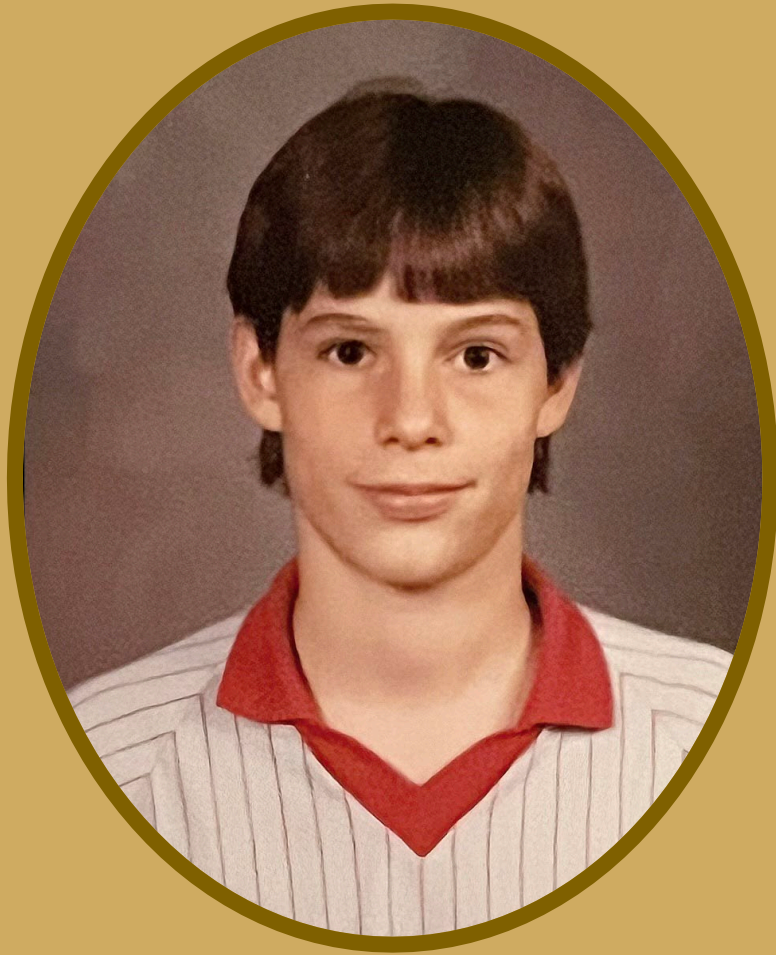
Bob Andeweg

Graduate, Central College, Pella

Future Mayor, Urbandale

Future Chair, Des Moines Area MPO





From Iowa's Plains

Members of the Des Moines Chamber of Commerce

... To Capitol Hill

Travel to Washington to Do Business With the Federal Government







TERRY E. BRANSTAD
GOVERNOR

OFFICE OF THE GOVERNOR

STATE CAPITOL
DES MOINES, IOWA 50319
515 281-5211

June 22, 1983

Mr. David L. Johnson, Chairman
Des Moines, Area Transportation
Planning Committee
Naegele Outdoor Advertising
1900 Delaware
Des Moines, IA 50317

Dear Mr. Johnson:

This is to inform you that I concur with the designation of the Des Moines Area Transportation Planning Committee as the new metropolitan planning organization for this area pursuant to Section 450 of Title 23, U.S.C. It is my understanding that this designation will take effect as of July 1, 1983. It is also my understanding that all of the member governments of this area have approved of this designation.

I would also like to take this opportunity to congratulate you and your organization on the smooth transition effected in moving the MPO from the Central Iowa Regional Association of Local Governments to the new Transportation Planning Committee. I look forward to working with you in the future. Should any questions or problems arise, Max Miller of my staff would be happy to help you in any way possible.

Sincerely,

Terry E. Branstad
Governor

TJB/jml



Sincerely,

Terry E. Branstad
Governor

\$500 MILLION:

MPO INVESTMENT IN THE REGION
– AND COUNTING

WITH PLANNING AND INVESTMENT
A BETTER FUTURE AWAITS



DES MOINES AREA

MPO

METROPOLITAN PLANNING ORGANIZATION

dmampo.org

UPCOMING EVENTS

Upcoming Events

- May 24: Designing and Operating Roads for the Aging Population – Virtual @ 9-10:30am & 12-1:30pm
- May 24: Iowa's Defining Decade Field Day – Tesdell Farm – Slater, Iowa – 1:30-3:30pm
- May 25: FHWA How to Prepare the Benefit Cost Analysis – Virtual @ 1:00 pm
- June 15: Utilizing Utilities: Partners and Policies to Accelerate Adoption – Virtual @ 2:00 pm
- July 23-26: TRB International Conference on Low Volume Roads – Cedar Rapids
- November 13-15: TRB Transportation Resilience 2023 – International Conference on Extreme Weather & Climate Change Challenges – Washington, D.C.

OTHER ITEMS OF INTEREST

Charging & Fueling Infrastructure Discretionary Grant

- MPO staff is compiling sites for regional "Community Charging" application.
 - As cities finalize and approve proposed sites, please return resolution, sites details, etc. to MPO staff
- FHWA pushed submission deadline to June 13th, 2023.
- MPO staff will bring final submission packet to MPO Executive Committee on June 7 for approval.

Notice of Funding Opportunity: PROTECT

- FHWA's 1st round of the Promoting Resilient Operations for Transformative, Efficient, and Cost-Saving Transportation (PROTECT) Discretionary Grant Program is now open.
 - Aims to enable surface transportation to be more resilient to natural hazards, including climate change, sea level rise, flooding, extreme weather events, and other natural disasters
 - Up to \$848 million in Fiscal Year 2022 and 2023
 - Virtual meetings next week
- Applications are due August 18, 2023.



Iowa DOT Public Input Meeting – Highway 141

- Iowa DOT holding virtual and in-person public input meeting on safety improvements to Iowa 141 between Iowa 17 and Iowa 415 in northwest Polk County.
- In Person: Today, May 18th, from 5-6:30 PM at Jester Park Nature Center
- Virtual: open today through Monday, May 29th via a self-guided website (MPO staff will send link to virtual option following today's meeting).

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