

**NOTICE OF MEETING**

**Des Moines Area Metropolitan Planning Organization (MPO)  
Transportation Technical Committee**

–  
**9:30 a.m., August 3, 2023  
Virtual Meeting**

**OR Dial 1-312-626-6799, Meeting ID: 890 559 757 21**

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**TENTATIVE AGENDA**

- 1. Call To Order**
- 2. VOTE: Approval of Agenda**
- 3. VOTE: FFY Approval of the Meeting Minutes** ..... Page 2
  - Approve the July 6, 2023, meeting minutes.
- 4. REPORT: FFY 2023-2026 Transportation Improvement Program Amendments** ..... Page 5
  - Report on FFY 2023-2026 Transportation Improvement Program amendments from the Iowa Department of Transportation (DOT); consider approval.
- 5. REPORT: Mobilizing Tomorrow Update Overview** ..... Page 6
  - Report on the process to update Mobilizing Tomorrow, the MPO’s long-range transportation plan.
- 6. REPORT: FY 2025 Iowa Clean Air Attainment Program Pre-Applications** ..... Page 7
  - Report regarding Federal Fiscal Year 2025 Iowa Clean Air Attainment Program applications.
- 7. REPORT: Upcoming Events** ..... Page 8
- 8. Other Non-Action Items of Interest to the Committee**
- 9. Next Meeting Date – September 7, 2023, at 9:30 a.m.**
- 10. Adjournment**

*The established protocol for minutes of this meeting will be to list all attendees, and with each item on which a vote is conducted in the ordinary course in order to take formal action, those voting nay or abstaining will be identified by name. Any member who is absent from the meeting for any period of time during which a vote of the body is taken, is expected to notify the recording secretary at the conclusion of the meeting so that the absence can be duly noted in the minutes. Roll Call votes will be taken as required by law or upon the request of any member that is approved by the chair, and the vote of each member for or against the proposition, or abstention, will be incorporated in the minutes or recorded on a separate sheet attached to the minutes.*

*The MPO receives federal funding and may not discriminate against anyone on the basis of race, color, or national origin, according to Title VI of the Civil Rights Act of 1964. For more information or to obtain a Title VI Complaint form, visit [www.dmampo.org/title-vi/](http://www.dmampo.org/title-vi/) or call 515-334-0075.*

August 2023  
Item No. 3

**ISSUE: Approval of Meeting Minutes**

VOTE: Consider approval of the July 6, 2023, MPO Technical Committee meeting minutes.

**BACKGROUND:**

The minutes of the July 6, 2023, MPO Technical Committee meeting are included on the following pages.

**RECOMMENDATION:**

Approve the minutes of the July 6, 2023, MPO Technical Committee meeting.

**STAFF CONTACT:**

Tracey Deckard, [tdeckard@dmampo.org](mailto:tdeckard@dmampo.org)  
(515) 334-0075

## MEETING MINUTES

### Des Moines Area Metropolitan Planning Organization Transportation Technical Committee 9:30 a.m., Thursday, July 6, 2023

The MPO TTC held a virtual meeting at 9:30 a.m., July 6, 2023. Before the meeting, the MPO staff emailed agenda packets to the TTC representatives and posted the agenda at the MPO office on June 29, 2023.

#### **Representatives Present:**

John Dostart | City of Altoona  
Amy Quartell | City of Ankeny  
Mark Mueller | City of Ankeny  
Mitch Holtz | City of Carlisle  
Jeff May | City of Clive  
John Davis | City of Des Moines  
Bert Drost | City of Des Moines  
Steve Naber | City of Des Moines  
Luis Montoya | DART  
Tom Leners | Madison County \*\*  
Luke Parris | City of Norwalk  
Chelsea Huisman | City of Polk City  
Kristin Brostrom | City of Urbandale  
Rudy Koester | City of Waukee  
Eric Petersen | City of West Des Moines  
Karen Marren | City of West Des Moines  
Justin Ernst | City of Windsor Heights  
Julia Castillo | HIRTA

#### **Staff Present:**

Dylan Mullenix | Interim Executive Director  
Zach Young | Planning Manager  
Andrew Collings | Principal Planner  
Gunnar Olson | Communications and Strategy Mgr.  
Zhi Chen | Senior Planner  
Carl Saxon | Senior Planner  
Enya Cid | Intern

#### **Others Present**

Marcus Coenen | FHU  
A Putnam | City of Altoona  
Jessica Smith Benesch | Benesch

#### **Representatives Absent:**

John Horton | City of Bondurant  
Murray McConnell | Dallas County  
Rita Connor | City of Cumming\*\*  
Angie Schaffer | City of Elkhart\*\*  
Matt Ahrens | City of Grimes  
Charlie Dissell | City of Indianola\*\*  
Dave Wilwerding | City of Johnston  
Paul Green | City of Mitchellville  
Madeline Sturms | City of Pleasant Hill  
Bret VandeLune | Polk County  
Dave Herman | City of Van Meter\*\*  
David Carroll | Warren County  
Andy Loonan | IDOT\*  
Darla Hugaboom | FHWA\*  
Brian Belt | DSM International Airport \*  
Gerri Doyle | Federal Transit Administration\*  
\* Non-Voting, Advisory Representative  
\*\* Non-Voting, Associate Representative

1. **Call to Order**  
TTC Chair recognized a quorum and called the July 6, 2023, meeting to order at 9:32 a.m.
2. **Approval of Agenda**  
**MOTION:** A motion was made by Huisman and seconded by Koester to approve the MPO TTC's meeting agenda.  
**MOTION CARRIED UNANIMOUSLY**
3. **Approval of Meeting Minutes**  
**MOTION:** A motion was made by Huisman and seconded by Koester to approve the MPO TTC June meeting minutes.  
**MOTION CARRIED UNANIMOUSLY**
4. **Final FFY 2024-2027 Transportation Improvement Program Development**  
Planning Manager presented. Recommend approval of the final FFY 2024-2027 Transportation Improvement Program Development.  
**MOTION:** A motion was made by Montoya and seconded by Koester to approve the final FFY 2024-2027 Transportation Improvement Program Development.  
**MOTION CARRIED UNANIMOUSLY**
5. **Charging & Fueling Infrastructure Discretionary Grant Program**  
Staff presented. Recommend approval of an application for the region to the Charging and Fueling Infrastructure (CFI) Discretionary Grant Program.  
**MOTION:** A motion was made by Huisman and seconded by Koester to approve an application for the region to the Charging and Fueling Infrastructure (CFI) Discretionary Grant Program. **MOTION CARRIED UNANIMOUSLY**
6. **2023 Pavement Condition Report**  
Staff presented. Report on draft 2023 Pavement Condition Report Online Dashboard. Report and discussion only.
7. **Comprehensive Safety Action Plan RFP Update**  
Staff presented. Update regarding the RFP proposals received for the Comprehensive Safety Action Plan and next steps in the consultant selection process. Report and discussion only.
8. **Upcoming Events**  
Information only.
9. **Other Non-Action Items of Interest to the Committee**  
None
10. **Next Meeting Date**  
The next meeting will be held at 9:30 a.m., on Thursday, August 3, 2023.
11. **Adjournment**  
The MPO TTC's July 6, 2023, meeting was adjourned at 10:23 a.m.

August 2023  
Item No. 4

**ISSUE: FFY 2023-2026 Transportation Improvement Program Amendments**

REPORT and VOTE: Consider approval of an amendment to *Federal Fiscal Year 2023-2026 Transportation Improvement Program*.

**BACKGROUND:**

The Iowa Department of Transportation (DOT) has requested the following amendment to the *FFY 2023-2026 Transportation Improvement Program*:

Sponsor: Iowa Department of Transportation (DOT)

Project: US 69 (Item 52595)

Federal Aid Amount: \$400,000

Total Cost: \$6,000,000

Type of Funding: NHPP, PRF

Change: Add to FFY 2023

**RECOMMENDATIONS:**

Recommend approval of the proposed *Federal Fiscal Year 2023-2026 Transportation Improvement Program* amendment.

**STAFF CONTACTS:**

Zach Young, [zyoung@dmampo.org](mailto:zyoung@dmampo.org)  
(515) 334-0075

August 2023  
Item No. 5

**ISSUE: Mobilizing Tomorrow Update Overview**

REPORT: Discussion regarding the process to update Mobilizing Tomorrow, the MPO's long-range transportation plan.

**BACKGROUND:**

Staff are in the beginning phases of updating the MPO's long-range transportation plan, Mobilizing Tomorrow. The plan was last updated in November of 2019 and requires an update every four years. The next update is due in November of 2024.

At the August meeting, staff will provide an overview of their plan for updating Mobilizing Tomorrow.

**RECOMMENDATIONS:**

None. Report and discussion only.

**STAFF CONTACTS:**

Zach Young, [zyoung@dmampo.org](mailto:zyoung@dmampo.org)  
(515) 334-0075

August 2023  
Item No. 6

**ISSUE: FY 2025 Iowa Clean Air Attainment Program Pre-Applications**

REPORT: Report on Federal Fiscal Year 2025 Iowa Clean Air Attainment Program applications.

**BACKGROUND:**

Pre-applications for Federal Fiscal Year 2025 Iowa Clean Air Attainment Program applications are due on July 31, 2023. Staff will provide an overview of the pre-applications at the August meeting.

The ICAAP Schedule moving forward is as follows:

- **July 31, 2023** – Pre-Applications due to the MPO
- **August 2023** – Pre-Application presented to the Transportation Technical, Executive, and Policy Committee’s for review.
- **September 2023** – Pre-Applications are presented to Technical, Executive, and Policy Committee’s for approval and ICAAP resolutions are forwarded to project sponsor to include in the final application to the Iowa Department of Transportation.
- **October 1, 2023** – Project sponsors submit their application to the Iowa Department of Transportation (sponsors are required to send an electronic copy of final application to the MPO staff).

The list of submitted pre-applications will be provided prior to the meeting.

**RECOMMENDATION:**

None. Report and discussion only.

**STAFF CONTACTS:**

Zach Young, [zyoung@dmampo.org](mailto:zyoung@dmampo.org);  
(515) 334-0075.

August 2023  
Item No. 7

**ISSUE: Upcoming Events**

REPORT: Report on upcoming events of regional interest.

**BACKGROUND:**

Staff will highlight upcoming events, trainings, and other opportunities of interest to representatives of MPO member governments. Below are some of the upcoming events and recent recordings.

Events

- [Governor's Highway Safety Association \(GHSA\) 2023 Annual Meeting](#) – August 12-16 – New York
- [2023 Joint Institute of Transportation Engineers \(ITE\) International Annual Meeting and Exhibition](#) – August 13-16 – Portland, OR
- [2023 Missouri, Iowa, Nebraska, Kansas \(MINK\) Local Roads Meeting](#) – September 13-14 – St. Joseph, MO
- **Iowa Trails Summit – October 6 - Marshalltown**
- **APA Upper Midwest Annual Conference – October 11-13 – Cedar Falls**
- **Safe Routes to School Summit 2023 – October 24-26 – Online**
- Iowa State University (ISU) Institute for Transportation (InTrans) Traffic and Safety Forum - November 8 – Ames
- ISU InTrans Municipal Streets Seminar - November 14 - Ames
- TRB Transportation Resilience 2023 – International Conference on Extreme Weather & Climate Change Challenges – November 13-15<sup>th</sup> – Washington, D.C.

**RECOMMENDATION:**

None. Report and discussion only.

**STAFF CONTACT:**

Zhi Chen, [zchen@dmampo.org](mailto:zchen@dmampo.org);  
(515) 334-0075.