

NOTICE OF MEETING

Des Moines Area Metropolitan Planning Organization (MPO) Executive Committee

11:30 a.m., August 9, 2023

Des Moines Area MPO Burnham Conference Room

TENTATIVE AGENDA

1. **Call To Order**
2. **VOTE: Approval of Agenda**
3. **VOTE: Approval of Meeting Minutes**..... Page 3
 - Approve the July 12, 2023, meeting minutes.
4. **CONSENT and VOTE: Approval of the Financial Statement** Page 7
5. **CONSENT and VOTE: Contracts and Expenses** Page 8
6. **REPORT and VOTE: Transload Development and Operational Agreement Amendment** Page 9
 - Review and discussion regarding an amendment to the *Transload Development and Operational Agreement* approved in October 2019; consider approval.
7. **REPORT and VOTE: Employee Handbook**..... Page 11
 - Review and discussion on updates recommended to the Employee Handbook; consider approval.
8. **REPORT and VOTE: Policies and Procedures Manual** Page 13
 - Review and discussion regarding the draft *Policies and Procedures Manual*; consider approval.
9. **REPORT and VOTE: Interim Executive Director Annual Review and Compensation Adjustment**..... Page 14
 - Receive report from the Executive Director Review Committee regarding their review and recommendation for compensation adjustment; consider approval.
10. **REPORT and VOTE: Temporary Salary Adjustment for Interim Executive Director** Page 15
 - Receive report from the Executive Director Review Committee regarding their recommendation on a temporary salary adjustment for the interim period; consider approval.
11. **REPORT and VOTE: FFY 2023-2026 Transportation Improvement Program Amendment** Page 16
 - Report on FFY 2023-2026 Transportation Improvement Program amendments from the Iowa Department of Transportation (DOT); consider approval.
12. **REPORT and VOTE: Water Trails BUILD Grant Payment Approval** Page 17
 - Discussion regarding the *Application for Partial Payment No. 8* for the Water Trails BUILD grant project; consider approval.
13. **REPORT and VOTE: Comprehensive Safety Action Plan Consultant Contract Approval** Page 18
 - Report regarding the Comprehensive Safety Action Plan (CSAP) contract with Toole Design Group; consider approval.
14. **REPORT: Mobilizing Tomorrow Update Overview** Page 19
 - Report on the process to update Mobilizing Tomorrow, the MPO's long-range transportation plan.

The established protocol for minutes of this meeting will be to list all attendees, and with each item on which a vote is conducted in the ordinary course in order to take formal action, those voting nay or abstaining will be identified by name. Any member who is absent from the meeting for any period of time during which a vote of the body is taken, is expected to notify the recording secretary at the conclusion of the meeting so that the absence can be duly noted in the minutes. Roll Call votes will be taken as required by law or upon the request of any member that is approved by the chair, and the vote of each member for or against the proposition, or abstention, will be incorporated in the minutes or recorded on a separate sheet attached to the minutes.

The MPO receives federal funding and may not discriminate against anyone on the basis of race, color, or national origin, according to Title VI of the Civil Rights Act of 1964. For more information or to obtain a Title VI Complaint form, visit www.dmampo.org/title-vi/ or call 515-334-0075.

15. **REPORT: FY 2025 Iowa Clean Air Attainment Program Pre-Applications** Page 20
 - Report regarding Federal Fiscal Year 2025 Iowa Clean Air Attainment Program applications.
16. **REPORT: Purple Heart Highway Update** Page 21
 - Report regarding ongoing efforts toward interstate designation of the Purple Heart Highway.
17. **VOTE: Enter Closed Session to Discuss Personnel Matters**
 - Consider an action to enter closed session in accordance with Iowa Code Chapter 21.5.(i) to discuss personnel matters.
18. **OPTIONAL VOTE: Action in Public Session Related to Personnel Matters**
 - Consider action, if any, related to the closed session discussion on personnel matters.
19. **VOTE: Approval of the MPO Policy Committee Agenda**
20. **Other Non-Action Items of Interest to the Committee**
21. **Next Meeting Date – September 13, 2023, at 11:30 a.m.**
22. **Adjournment**

August 2023
Item No. 3

ISSUE: Approval of Meeting Minutes

VOTE: Consider approval of the July 12, 2023, MPO Executive Committee meeting minutes.

BACKGROUND:

The minutes of the July 12, 2023, MPO Executive Committee meeting are included on the following pages.

RECOMMENDATION:

Approve the minutes of the July 12, 2023, MPO Executive Committee meeting.

STAFF CONTACT:

Tracey Deckard, tdeckard@dmampo.org
(515) 334-0075

MEETING MINUTES
Des Moines Area Metropolitan Planning Organization (MPO)
EXECUTIVE COMMITTEE SPECIAL MEETING
11:30 a.m., Wednesday, July 12, 2023
Des Moines Area MPO

The MPO Executive Committee held an Executive Committee meeting at 11:30 a.m. on July 12, 2023, at the Des Moines Area MPO office. MPO staff emailed agenda packets to the MPO Executive Committee members on July 7, 2023. **In addition to these published tentative minutes, there also may be additional meeting notes on file with the MPO staff that are public records and available upon request as provided by law. These tentative minutes reflect all action taken at the meeting.**

Executive Members Present:

Bob Andeweg | City of Urbandale
Stephanie Riva | City of Norwalk
Ted Weaver | City of Clive
Dean O'Connor | City of Altoona
Mark Holm | City of Ankeny
Joe Gatto | City of Des Moines
Frank Cownie | City of Des Moines
Jeff Walters | City of Polk City
Len Murray | City of Pleasant Hill
Matthew McKinney | City of West Des Moines
Andy Loonan | Iowa DOT

Staff Present:

Zach Young | Planning Manager
Andrew Collings | Principal Planner
Allison van Pelt | Senior Planner
Zhi Chen | Senior Planner
Lucas Young | Senior Planner
Carl Saxon | Senior Planner
Tracey Deckard | Office Manager
Rhonda Miller | Accountant
Harrison Markfield | Intern
Scott Brennan | MPO General Counsel

Executive Members Absent:

Tom Hockensmith | Polk County

Others Present:

1. **Call to Order**
MPO Chair Bob Andeweg called the July 12, 2023, meeting to order at 11:31 a.m. A quorum was present.
2. **Approval of Agenda**
MOTION: A motion was made by Holm and seconded by Gatto to approve the July 12, 2023, Des Moines Area Metropolitan Planning Organization Executive Committee meeting agenda.
MOTION CARRIED
3. **Approval of Meeting Minutes**
Recommend approval of the June 7, 2023, meeting.
MOTION: A motion was made by Holm and seconded by O'Connor to approve the June 7, 2023 meeting minutes
MOTION CARRIED
4. **Approval of the June Financial Statement**
MPO Treasurer/Finance Committee Chair, Ted Weaver presented. Advised that the Finance Committee had reviewed the June Financial Statements. Recommend approval.

MOTION: A Motion was made by O'Connor and seconded by Murray to approve the June Financial Statement.

MOTION CARRIED

5. **Contracts and Expenses**

Planning Manager presented. Recommend approval of the 3rd out of 4th payment to Iowa State University in the amount of \$15,000.00 for the development of a Trail Management Program.

MOTION: A motion was made by Gatto and seconded by O'Connor to approve payment of the invoice.

MOTION CARRIED

6. **Public Comment of MPO Actions**

None

7. **Final FFY 2024-2027 Transportation Improvement Program**

Planning Manager presented. Recommend approval of the final FFY 2024-2027 Transportation Improvement Program.

MOTION: A motion was made by Weaver and seconded by O'Connor to approve the final FFY 2024-2027 Transportation Improvement Program.

MOTION CARRIED

8. **Comprehensive Safety Action Plan Consultant Approval**

Planning Manager presented. The Comprehensive Safety Action Plan (CSAP) Selection Committee recommend the MPO enter contract negotiations with Toole Design.

MOTION: A motion was made by Holm and seconded by Riva to approve the comprehensive Safety Action Plan (CSAP) Selection Committee recommendation for the MPO enter contract negotiations with Toole Design.

MOTION CARRIED

[MAYOR COWNIE ARRIVES 11:38 A.M.]

9. **Water Trails BUILD Grant Payment Approval**

Planning Manager presented. Consider approval of the Application for Partial Payment No 6 for the Water Trails BUILD Grant project.

MOTION: A motion was made by O'Connor and seconded by Holm to approve Partial Payment No. 7 for the Water Trails BUILD Grant project subject to satisfactory review by Polk County and Snyder & Associates.

MOTION CARRIED

10. **Enter Closed Session**

Motion made by Holm and seconded by O'Connor to enter into closed session.

Motion carried.

11. **Action in Public Session Related to Subject of Imminent Litigation**

Closed session began at 11:43 a.m. and concluded at 11:52 a.m.

12. **Employee Handbook**

Interim Executive Director presented. Discussion on recommended updates to the Employee Handbook. Report and discussion only.

13. **Policies and Procedures Manual**

Interim Executive Director presented. Discussion on the Policies and Procedures Manual that catalogs the MPO's various operations, policies and procedures.

Report and discussion only.

14. **MPO 2020 Urban Area Boundary**

Principal Planner presented. Report regarding the process to update the MPO's Urban Area Boundary. Report and discussion only.

15. **Upcoming Events**

Interim Executive Director introduced the MPO summer interns.

Andy Loonan announced that he was leaving the Iowa DOT and this was his last meeting.

16. **Non-Action Items**

Chair advised that there will be a meeting of the Executive Director search committee.

17. **Next Meeting Date**

August 9, 2023, beginning at 11:30 a.m.

18. **Adjournment**

Hearing no objection to the contrary, the Chair adjourned the Executive Committee meeting at 12:07 p.m.

August 2023
Item No. 4

ISSUE: Approval of Financial Statement

VOTE: Consider approval of the July 2023, MPO Financial Statement.

BACKGROUND:

The July Financial Statement consists of documents available at the following links:

- [Statement of Financial Position](#)
- [Budget vs. Actuals](#)
- [Transaction List by Vendor](#)
- [Water Trails Account Balance Detail](#)
- [Water Trails DOT Grant Fund Balance](#)

Note that the financial statement will go before the MPO Finance Subcommittee for that committee's review and consent on August 7, 2023.

RECOMMENDATION:

Committee Action: The Finance Subcommittee will take action to receive and file the July Financial Statement at its August 7, 2023, meeting.

MPO staff recommend approval of the July Financial Statement.

STAFF CONTACT:

Rhonda Miller, rmiller@dmampo.org
(515) 334-0075

August 2023
Item No. 5

ISSUE: Contracts and Expenses

CONSENT and VOTE: Consider approval of the following expenses in accordance with the MPO's proposed policies and procedures regarding contracts and expenses.

BACKGROUND:

Below is an expense that exceed the limits set by the MPO's policy and procedures regarding expenditures.

VENDOR	PURPOSE	NOTES/INFORMATION	AMOUNT REQUESTED
Jester Insurance	Office insurance	Included in the FY 2024 budget	\$12,951.00
Now Now LLC	Website platform update	Included in the FY 2023 budget	\$11,175.93

RECOMMENDATION:

Recommend approval of the above expense.

STAFF CONTACT:

Dylan Mullenix, dmullenix@dmampo.org
(515) 334-0075

August 2023
Item No. 6

ISSUE: *Transload Development and Operational Agreement Amendment*

REPORT and VOTE: Consider approval of an amendment to the *Transload Development and Operational Agreement*, approved in October 2019, to remove section 13 related to reimbursement of MPO expenses.

BACKGROUND:

In October 2019, the MPO and Des Moines Industrial, LLC., entered into the [Transload Development and Operational Agreement](#). The agreement sets forth the terms and conditions by which funding would be passed through from the MPO to Des Moines Industrial to be used in the transload facility's construction. Paragraph 13 of the agreement concerns the reimbursement of MPO expenses, stating that Des Moines Industrial will reimburse the MPO for up to \$250,000 of reasonable expenses incurred by the MPO in its role as fiscal agent and facilitator of the project. These reimbursements were to begin starting the 25th month after the first advance of funding made under the agreement. This delay was to allow the facility to be completed and become operational. Payments were to be made quarterly over a period of eight years.

The MPO issued its first invoice to Des Moines Industrial for reimbursement in January 2023. However, after beginning this process, MPO staff became aware that it would not be possible to receive payment from Des Moines Industrial. This is because the MPO had already received reimbursement of federal funds through its regular operational grant with the Department of Transportation (DOT) for the same expenses for which it would invoice Des Moines Industrial. According to both the Iowa DOT and the Federal Highway Administration, the MPO cannot receive additional compensation for the same work, otherwise it would need to pay back the DOT for funds already reimbursed.

MPO staff explained this situation to the Executive Committee at the committee's July meeting and suggested amending the agreement with Des Moines Industrial to remove reference to the reimbursement language. The Executive Committee concurred with this approach. [A proposed amendment to the agreement removing paragraph 13 is available on the MPO website \(click to access\)](#).

Fiscal Impact:

All expenses incurred for work related to the transload facility have already been reimbursed through the US DOT. Therefore, the MPO is not at a loss for owed revenue from this past work. However, the Fiscal Year 2024 budget did assume \$31,250 in revenue from Des Moines Industrial (equal to the first year of payments of \$250,000 over 8 years), that it will not receive.

RECOMMENDATION:

MPO staff recommends approving the proposed *First Amendment to the Transload Development and Operational Agreement* and rescinding the invoice sent to Des Moines Industrial seeking payment per the agreement.

STAFF CONTACT:

Dylan Mullenix, dmullenix@dmampo.org
(515) 334-0075

August 2023
Item No. 7**ISSUE: Employee Handbook**

REPORT and VOTE: Consider approval of recommended updates to the Employee Handbook.

BACKGROUND:

The MPO's Employee Handbook was last approved by the Policy Committee in July 2012. MPO staff undertook efforts to update the handbook in early 2023. A staff-updated handbook was included on the March 2023 Executive Committee agenda. At that meeting, the MPO Chair directed staff to have MPO legal counsel review the document. The Chair also appointed a Handbook Review Subcommittee to provide additional guidance and review. The subcommittee included the following members:

- David Jones, City of Ankeny (Chair)
- Dean O'Connor, City of Altoona
- Joe Gatto, City of Des Moines
- Len Murray, City of Pleasant Hill
- Mike Jones, City of Windsor Heights

The subcommittee met twice to review the handbook and suggest updates. [The recommended update to the Employee Handbook is available on the MPO website \(click to access\).](#)

The updated changes were discussed at the Executive Committee's July meeting; no additional changes were suggested by the committee.

The following provides an overview of significant changes made to the document by the subcommittee:

- Minor formatting, editing, and general clarifications throughout.
- Chapter 1 – Introduction:
 - Clarified that changes to the handbook are the purview of the Policy Committee.
 - Added language that the handbook should be reviewed periodically.
- Chapter 2 - General Policies:
 - Updated and further defined the Drug and Alcohol Policy.
- Chapter 3 – Employment Policies:
 - Updated the initial employment/probation period from 3 to 12 months.
- Chapter 4 – Attendance and Leave Policies:
 - Placed a maximum accrual of sick time of 1200 hours.
 - Added language that up to 240 hours of accrued vacation time may be carried over to the next fiscal year (a max of 40 hours may be cashed out); if time carried over is not used, it is lost.

- Subcommittee recommends any employees currently over this limit be given a one-time exception to cash out their accrued vacation over this limit.
 - Increased the vacation allowance from 80 hours to 120 hours for employees with less than 5 years of service.
 - Clarified time allowed for bereavement leave depending on the employee's relationship to the deceased.
 - Updated the military leave policy to comply with state and federal laws.
- Chapter 5 – Compensation:
 - Added language to be consistent with the salary schedule and compensation adjustment matrix previously approved by the MPO.
 - Increased the longevity bonuses offered to employees from \$600 increments to \$750 increments.
- Chapter 6 – Employee Benefits:
 - Clarified language regarding coverage during military leave.
- Appendix A – Remote Work Policy
 - Clarified remote work is available for up to two days per week.
 - Reviewed/updated workplace safety/liability section.
- Appendix B – Drug and Alcohol Policy and Testing Program
 - New section added to support policies identified in Chapter 2.

RECOMMENDATION:

MPO staff recommends approval of the amended Employee Handbook.

Committee Action: The Handbook Review Subcommittee recommends approval of the amended Employee Handbook.

STAFF CONTACT:

Dylan Mullenix, dmullenix@dmampo.org
(515) 334-0075

August 2023
Item No. 8**ISSUE: *Policies and Procedures Manual***

REPORT and VOTE: Consider approval of the assembled *Policies and Procedure Manual*.

BACKGROUND:

In early 2023 MPO staff pulled together its various policies and procedures into one *Policies and Procedures Manual*. The intent of the *Policies and Procedures Manual* is to collect all the policies in one convenient location that could be easily shared to board members and staff. While some of these policies have been approved by the Policy Committee in recent years, other policies/procedures are staff derived and/or predate existing staff.

Staff included an item on the March 2023 Executive Committee agenda to discuss the manual with the committee. The committee instructed staff to provide the document to legal counsel for their review.

Throughout the review and assembly process, and in undergoing the recent Executive Director transition, staff identified additional policies and procedures not already in place and recommends they be added to the manual.

MPO legal counsel provided their review to MPO staff in June 2023; these comments were primarily minor clarifications and edits. Because many of the policies and procedures are related to financial operations, the Finance Subcommittee reviewed the financial-related policies and procedures at its July 10th meeting. Their comments were incorporated into the final draft. At the Finance Subcommittee's recommendation, the manual was also shared with Denman & CO., the MPO's auditor. Their comments were also incorporated.

[The assembled *Policies and Procedures Manual* can be viewed on the MPO website \(click to access\).](#)

RECOMMENDATION:

MPO staff recommend approval of the Policies and Procedure Manual.

Committee Action: The Finance Subcommittee recommended approval of the finance-related policies and procedures.

STAFF CONTACT:

Dylan Mullenix, dmullenix@dmampo.org
(515) 334-0075

August 2023
Item No. 9

ISSUE: Interim Executive Director Annual Review and Compensation Adjustment

REPORT and VOTE: Consider approval of the Executive Director Review Committee's report on the Interim Executive Director's annual review and consideration of compensation adjustment.

BACKGROUND:

The MPO Chair appointed an Executive Director Review Committee (Review Committee) to complete an evaluation of the Interim Executive Director's performance over the past year. The 2023 Review Committee include the following members:

- Courtney Clark, City of Waukee – Chair
- Joe Gatto, City of Des Moines
- Tom Hadden, City of West Des Moines

Following a review of the Interim Executive Director, the Review Committee is recommending a salary increase to \$118,540, or 4.25 percent, based on the approved staff compensation review matrix.

RECOMMENDATION:

Recommend approval of the Review Committee's recommended salary increase to \$118,540, or 4.25 percent, for the Interim Executive Director, retroactive to July 1, 2023.

STAFF CONTACT:

Dylan Mullenix, dmullenix@dmampo.org
(515) 334-0075

August 2023
Item No. 10

ISSUE: Interim Compensation Adjustment of the Interim Executive Director

REPORT and VOTE: Consider approval of the Executive Director Review Committee's recommendation to provide a temporary salary adjustment to the Interim Executive Director for the interim period for which they are serving.

BACKGROUND:

The MPO Chair appointed an Executive Director Review Committee (Review Committee) to complete an evaluation of the Interim Executive Director's performance over the past year. The 2023 Review Committee include the following members:

- Courtney Clark, City of Waukeez – Chair
- Joe Gatto, City of Des Moines
- Tom Hadden, City of West Des Moines

In addition to discussing the Interim Executive Director's annual review and compensation adjustment (see Item 9 of this agenda), the Review Committee also discussed offering a temporary adjustment of 12.5% to the Interim Executive Director for the period in which they are serving in the role. This temporary adjustment would be in addition to the adjustment recommended by the Review Committee in Item 9 of this agenda and retroactive to the date the Interim Executive Director assumed the role.

RECOMMENDATION:

Recommend approval of the Review Committee's recommended temporary salary adjustment of 12.5 percent for the Interim Executive Director, retroactive to May 1, 2023, and continuing until a permanent director is hired.

STAFF CONTACT:

Dylan Mullenix, dmullenix@dmampo.org
(515) 334-0075

August 2023
Item No. 11

ISSUE: FFY 2023-2026 Transportation Improvement Program Amendments

REPORT and VOTE: Consider approval of the amendments to *Federal Fiscal Year 2023-2026 Transportation Improvement Program*.

BACKGROUND:

The Iowa Department of Transportation (DOT) has requested the following amendment to the *FFY 2023-2026 Transportation Improvement Program*:

Sponsor: Iowa Department of Transportation (DOT)

Project: US 69 (Item 52595)

Federal Aid Amount: \$400,000

Total Cost: \$6,000,000

Type of Funding: NHPP, PRF

Change: Add to FFY 2023

RECOMMENDATIONS:

MPO staff recommends approval of the proposed *Federal Fiscal Year 2023-2026 Transportation Improvement Program* amendment.

Committee Action: The Transportation Technical Committee recommended approval of the proposed amendment at its August 3, 2023, meeting.

STAFF CONTACTS:

Zach Young, zyoung@dmampo.org
(515) 334-0075

August 2023
Item No. 12**ISSUE: Water Trails BUILD Grant Payment Approval**

REPORT and VOTE: Consider approval of the *Application for Partial Payment No. 8* for the Water Trails BUILD grant project.

BACKGROUND:

Snyder & Associates has submitted the Application for Partial Payment No. 8. The payment application has been reviewed by Polk County and has received their concurrence for payment in the amount of \$325,383.16.

[The Application for Partial Payment No. 8 and supplemental memo are available on the MPO website \(click to access\).](#)

Additionally, staff would like to request the ability to approve payment administratively. This would allow staff to process the payment at the beginning of the month and have the reimbursement submitted approximately two weeks earlier. This would both speed up the payment process to the contractor and would also help with cash flow as reimbursements would come back into account sooner. Staff would still be required to bring any change orders to the committee for approval, and a record of payments made will continue to be included in the monthly financial statement.

Past Actions: The Executive Committee discussed allowing payments to be approved administratively at the July meeting and agreed to bring the issue back for approval at the August meetings.

RECOMMENDATION:

MPO staff recommends approval of the *Application for Partial Payment No. 8* and the ability to begin approving Partial Payment Applications administratively.

STAFF CONTACT:

Zach Young, zyoung@dmampo.org;
(515) 334-0075.

August 2023
Item No. 13**ISSUE: Comprehensive Safety Action Plan Consultant Contract Approval**

REPORT and VOTE: Consider approval of the contract with Toole Design Group for the completion of the region's Comprehensive Safety Action Plan (CSAP).

BACKGROUND:

The CSAP Selection Committee conducted interviews with the three consultant teams on June 28, 2023. The consultant teams interviewed included the following:

- Felsburg, Holt & Ullevig (FHU) – Fehr & Peers and Group Creative Services
- SRF – Alta Planning + Design and Snyder & Associates
- Toole Design – HR Green, Confluence, and HDR Engineering

The Selection Committee scored each team based on the team's written proposal and interview. Toole Design received the highest combined score.

Staff has been working with Toole Design Group to develop a contract for services to complete the region's Comprehensive Safety Action Plan that will make the region eligible for the Safe Streets and Roads for All implementation funding. The draft contract has been reviewed by the MPO's legal counsel

[The draft contract for services is included on the MPO website \(click to access\).](#)

Past Actions:

- The Executive Committee voted at its July 12, 2023, meeting to allow staff to enter into contract negotiations with Toole Design Group.

RECOMMENDATIONS:

MPO staff recommend approval of the contract with Toole Design Group.

STAFF CONTACT:

Zach Young, zyoung@dmampo.org;
(515) 334-0075.

August 2023
Item No. 14

ISSUE: Mobilizing Tomorrow Update Overview

REPORT: Discussion regarding the process to update Mobilizing Tomorrow, the MPO's long-range transportation plan.

BACKGROUND:

Staff is in the beginning phases of updating the MPO's long-range transportation plan, Mobilizing Tomorrow. The plan was last updated in November of 2019 and requires an update every four years. The next update is due in November of 2024.

At the August meeting, staff will provide an overview of their plan for updating Mobilizing Tomorrow.

RECOMMENDATIONS:

None. Report and discussion only.

STAFF CONTACTS:

Zach Young, zyoung@dmampo.org
(515) 334-0075

August 2022
Item No. 15

ISSUE: FY 2025 Iowa Clean Air Attainment Program Pre-Applications

REPORT: Report on Federal Fiscal Year 2025 Iowa Clean Air Attainment Program applications.

BACKGROUND:

Pre-applications for Federal Fiscal Year 2025 Iowa Clean Air Attainment Program applications are due on July 31, 2023. Staff will provide an overview of the pre-applications at the August meeting.

The ICAAP Schedule moving forward is as follows:

- **July 31, 2023** – Pre-Applications due to the MPO
- **August 2023** – Pre-Application presented to the Transportation Technical, Executive, and Policy Committee’s for review.
- **September 2023** – Pre-Applications are presented to Technical, Executive, and Policy Committee’s for approval and ICAAP resolutions are forwarded to project sponsor to include in the final application to the Iowa Department of Transportation.
- **October 1, 2023** – Project sponsors submit their application to the Iowa Department of Transportation (sponsors are required to send an electronic copy of final application to the MPO staff).

The list of submitted pre-applications is provided on the following page.

RECOMMENDATION:

None. Report and discussion only.

STAFF CONTACTS:

Zach Young, zyoung@dmampo.org;
(515) 334-0075.

August 2022
Item No. 16

ISSUE: Purple Heart Highway Update

REPORT: Update regarding the process to redesignate Iowa Highway 5 / US Highway 65 Freeway Corridor to an Interstate.

BACKGROUND:

Staff are continuing to work with the Greater Des Moines Partnership and other stakeholders to promote the Highway 5/US Highway 65 interstate designation. Staff will provide a full update at the February meeting.

RECOMMENDATION:

None. Report and discussion only.

STAFF CONTACTS:

Gunnar Olson, golson@dmampo.org;
(515) 334-0075.