

## NOTICE OF MEETING

### Des Moines Area Metropolitan Planning Organization (MPO) Executive Committee

—  
**11:30 a.m., September 13, 2023**  
**Des Moines Area MPO Burnham Conference Room**  
—

## TENTATIVE AGENDA

1. **Call To Order**
2. **VOTE: Approval of Agenda**
3. **VOTE: Approval of Meeting Minutes**..... Page 2
  - Approve the August 9, 2023, meeting minutes.
4. **CONSENT and VOTE: Approval of the Financial Statement** ..... Page 7
5. **CONSENT and VOTE: Approval of Credit Card Application** ..... Page 8
6. **REPORT and VOTE: FFY 2024-2027 Transportation Improvement Program Amendments ...** Page 10
  - Report on FFY 2024-2027 Transportation Improvement Program amendments from the City of Des Moines, Johnston, and Polk City; consider approval.
7. **REPORT and VOTE: FFY 2025 Iowa Clean Air Attainment Program Applications**..... Page 11
  - Report regarding Federal Fiscal Year 2025 Iowa Clean Air Attainment Program applications; consider approval.
8. **REPORT and VOTE: Safe Streets and Roads for All Grant Agreement** ..... Page 13
  - Report regarding the Safe Streets and Roads for All grant agreement with the Federal Highway Administration; consider approval.
9. **REPORT and OPTIONAL VOTE: Executive Director Search** ..... Page 14
  - Report from the Executive Director Search Committee; consider action, if any, related to the search process.
10. **REPORT and OPTIONAL VOTE: MPO 2020 Urban Area Boundary Update** ..... Page 15
  - Report on the proposed MPO 2020 Urban Area Boundary; consider approval.
11. **REPORT: Water Trails BUILD Grant Update** ..... Page 16
  - Update regarding progress on the Downtown Water Trails project.
12. **REPORT: Director Report** ..... Page 17
  - Update by the Interim Executive Director on MPO activities.
13. **Other Non-Action Items of Interest to the Committee**
14. **Next Meeting Date – October 11, 2023, at 11:30 a.m.**
15. **Adjournment**

*The established protocol for minutes of this meeting will be to list all attendees, and with each item on which a vote is conducted in the ordinary course in order to take formal action, those voting nay or abstaining will be identified by name. Any member who is absent from the meeting for any period of time during which a vote of the body is taken, is expected to notify the recording secretary at the conclusion of the meeting so that the absence can be duly noted in the minutes. Roll Call votes will be taken as required by law or upon the request of any member that is approved by the chair, and the vote of each member for or against the proposition, or abstention, will be incorporated in the minutes or recorded on a separate sheet attached to the minutes.*

*The MPO receives federal funding and may not discriminate against anyone on the basis of race, color, or national origin, according to Title VI of the Civil Rights Act of 1964. For more information or to obtain a Title VI Complaint form, visit [www.dmamapo.org/title-vi/](http://www.dmamapo.org/title-vi/) or call 515-334-0075.*

September 2023  
Item No. 3

**ISSUE: Approval of Meeting Minutes**

VOTE: Consider approval of the August 9, 2023, MPO Executive Committee meeting minutes.

**BACKGROUND:**

The minutes of the August 9, 2023, MPO Executive Committee meeting are included on the following pages.

**RECOMMENDATION:**

Approve the minutes of the August 9, 2023, MPO Executive Committee meeting.

**STAFF CONTACT:**

Tracey Deckard, [tdeckard@dmampo.org](mailto:tdeckard@dmampo.org)  
(515) 334-0075

MEETING MINUTES  
Des Moines Area Metropolitan Planning Organization (MPO)  
EXECUTIVE COMMITTEE  
11:30 a.m., Wednesday, August 9, 2023  
Des Moines Area MPO | Virtual Meeting

The MPO Executive Committee held a hybrid live/virtual meeting at 11:30 a.m. on August 9, 2023, at the Des Moines Area MPO office and via Zoom. MPO staff emailed agenda packets to the MPO Executive and members on August 3, 2023. **In addition to these published tentative minutes, there also may be additional meeting notes on file with the MPO staff that are public records and available upon request as provided by law. These tentative minutes reflect all action taken at the meeting.**

<b>EXECUTIVE MEMBERS PRESENT:</b>	<b>PRESENT</b>	<b>ABSENT</b>
Robert Andeweg, Chair   City of Urbandale	X	
Stephanie Riva, Vice-Chair   City of Norwalk		X
Ted Weaver, Secretary/Treasurer   City of Clive	X	
Dean O'Connor   City of Altoona	X	
Mark Holm   City of Ankeny	X	
Ruth Randleman   City of Carlisle	X	
Frank Cownie   City of Des Moines		X
Joe Gatto   City of Des Moines	X	
Len Murray   City of Pleasant Hill	X	
Jeff Walters   City of Polk City	X	
Tom Hockensmith   Polk County	X	
Matthew McKinney   City of West Des Moines	X	
<b>STAFF PRESENT:</b>		
Dylan Mullenix   Interim Executive Director	X	
Zach Young   Planning Manager	X	
Andrew Collings   Principal Planner	X	
Zhi Chen   Senior Planner	X	
Carl Saxon   Senior Planner	X	
Lucas Young   Senior Planner		X
Gunnar Olson   Public Affairs Manager	X	
Tracey Deckard   Office Manager	X	
Rhonda Miller   Accountant		X
Caleb Knutson   MIPA Senior Planner		X

<b>OTHERS PRESENT:</b>	<b>INTEREST/REPRESENTING</b>
Clifford Leonard	Public
Tom Phillips, Mayor	City of Norwalk
Sam Hiscocks	Iowa DOT

1. **Call to Order**

MPO Chair Bob Andeweg called the August 9, 2023, meeting to order at 11:30 a.m. A quorum was present.

2. **Approval of Agenda**

**MOTION:** A motion was made by Weaver and seconded by O'Connor to approve the August 9, 2023, Des Moines Area Metropolitan Planning Organization Executive Committee meeting agenda.

**MOTION CARRIED**

3. **Approval of Meeting Minutes**

Recommend approval of the July 12, 2023, meeting as amended.

**MOTION:** A motion was made by Weaver and seconded by O'Connor to approve the July 12, 2023 meeting minutes

**MOTION CARRIED**

4. **Approval of the June Financial Statement**

MPO Treasurer/Finance Committee Chair, Ted Weaver presented. Advised that the Finance Committee had reviewed the July Financial Statements. Recommend approval.

**MOTION:** A Motion was made by O'Connor and seconded by Holm to approve the July Financial Statement.

**MOTION CARRIED**

5. **Contracts and Expenses**

Interim Executive Director presented. Recommend approval to pay Jester Insurance for office insurance in the amount of \$12,951.00 and payment to Now Now LLX for the website platform update in the amount of \$11,175.93.

**MOTION:** A motion was made by Weaver and seconded by O'Connor to approve payment of the invoice.

**MOTION CARRIED**

**NON-ACTION ITEMS PRESENTED:**

Staff presented information about the MPO Website updates and announced that the MPO will be celebrating the 40<sup>th</sup> Anniversary at an event on September 29 from 2-5 at Smash Park in West Des Moines. Invitations will be forthcoming.

6. **Transload Development and Operational Agreement Amendment**

Interim Executive Director presented. Due to circumstances discovered in prior reimbursements and policies, consider approval of an amendment to the Transload Development and Operation Agreement approved in October 2019 to remove section 13 related to reimbursement of MPO expenses.

**MOTION:** A motion was made by Weaver and seconded by Holm to approve the requested amendment.

**MOTION CARRIED**

**McKINNEY ABSTAINED**

*[Len Murray arrives 11:37 a.m.]*

7. **Employee Handbook**  
Interim Executive Director presented. Recommend approval of updates to the Employee Handbook.  
**MOTION:** A motion was made by O'Connor and seconded by Holm to approve updates to the Employee Handbook.  
**MOTION CARRIED**
8. **Policies and Procedures Manual**  
Interim Executive Director presented. Recommend approval of the Policies and Procedures Manual as recommended by the Finance Subcommittee.  
**MOTION:** A motion was made by O'Connor and seconded by Hockensmith to approve the Policies and Procedures Manual.  
**MOTION CARRIED**
9. **Interim Executive Director Annual Review and Compensation Adjustment**  
Chair presented. Recommend approval of the Review Committee's recommendation of a 4.25% increase based on the approved staff compensation review matrix.  
**MOTION:** A motion was made by Weaver and seconded by O'Connor to the Review Committee's compensation adjustment.  
**MOTION CARRIED**
10. **Interim Compensation Adjustment of the Interim Executive Director**  
Chair presented. Recommend approval of the Review Committee's recommendation of a 12.5% adjustment for the Interim Executive Director, retractive to May 1, 2023, and continuing until a permanent director is hired.  
**MOTION:** A motion was made by Hockensmith and seconded by Holm to the Review Committee's compensation adjustment.  
**MOTION CARRIED**
11. **FFY 2023-2026 Transportation Improvement Program Amendments**  
Planning Manager presented. Recommend approval of the proposed Federal Fiscal Year 2023-2026 Transportation Improvement Program amendment from the Iowa Department of Transportation.  
**MOTION:** A motion was made by Hockensmith seconded by Walters to approve the FFY 2023-2026 Transportation Improvement Program Amendment from the Iowa DOT.  
**MOTION CARRIED**
12. **Water Trails BUILD Grant Payment Approval**  
Planning Manager presented. Staff recommends approval of the Application for Partial Payment No. 8 and the ability to begin approving Partial Payment Applications administratively. Discussion ensued. Hockensmith recommended that staff provide updates.  
**MOTION:** A motion was made by Hockensmith and seconded by O'Connor to approve Partial Payment No. 8 and to allow Partial Payment Applications administratively. Staff will continue to provide updates.  
**MOTION CARRIED**

13. **Comprehensive Safety Action Plan Consultant Contract Approval**  
Planning Manager presented. Recommend approval of the contract with Toole Design Group.  
**MOTION:** A motion was made by O'Connor and seconded by Walters to approve the contract with Toole Design Group.  
**MOTION CARRIED**
14. **Mobilizing Tomorrow Update Review**  
Planning Manager presented. Discussion regarding the process to update Mobilizing Tomorrow, the MPO's long-range transportation plan.  
Report and discussion only.
15. **FY 2025 Iowa Clean Air Attainment Program Pre-Applications**  
Planning Manager presented. Report on the Federal Fiscal Year 2025 Iowa Clean Air Attainment Program Pre-Applications. Report and discussion only.
16. **Purple Heart Highway Update**  
Staff presented. Update regarding the process to redesignate the Iowa Highway 5 / US Highway 65 Freeway Corridor to an interstate.  
Report and discussion only.  
  
*[12:25 Joe Gatto joins meeting via Zoom]*
17. **Enter Closed Session**  
Motion made by O'Connor and seconded by Walters to enter into closed session.  
Motion carried.  
Closed session begins at 12:26 a.m.  
Closed session ends at 12:57 a.m.
18. **Optional Vote -Action in Public Session Related to Personnel Matters.**  
Chair indicated no vote will be taken regarding the closed session.
19. **Approval of MPO Policy Agenda**  
Recommend approval of the MPO Policy Agenda.  
**MOTION:** A motion was made by Weaver and seconded by Walters to approve the MPO Policy Agenda.  
**MOTION CARRIED**
20. **Non-Action Items**  
Previously provided.
21. **Next Meeting Date**  
September 13, 2023, beginning at 11:30 a.m.
22. **Adjournment**  
Hearing no objection to the contrary, the Chair adjourned the Executive Committee meeting at 12:58 p.m.

September 2023  
Item No. 4

**ISSUE: Approval of Financial Statement**

VOTE: Consider approval of the August 2023, MPO Financial Statement.

**BACKGROUND:**

The July Financial Statement consists of documents available at the following links:

- [Statement of Financial Position](#)
- [Budget vs. Actuals](#)
- [Transaction List by Vendor](#)
- [Water Trails Account Balance Detail](#)
- [Water Trails DOT Grant Fund Balance](#)

Note that the Finance Subcommittee is also reviewing the financial statement.

**RECOMMENDATION:**

Committee Action: The Finance Subcommittee will take action to receive and file the August Financial Statement at its September 11, 2023, meeting.

MPO staff recommend approval of the August Financial Statement.

**STAFF CONTACT:**

Rhonda Miller, [rmiller@dmampo.org](mailto:rmiller@dmampo.org)  
(515) 334-0075

September 2023  
Item No. 5**ISSUE: Approval of Credit Card Application**

VOTE: Consider approval of a credit card application to First National Bank/UMB Bank.

**BACKGROUND:**

The MPO currently holds a credit card account with Chase bank. However, the account details are in the name of the former MPO Executive Director, and the bank will not allow other staff to make any changes to the account despite repeated efforts. Therefore, staff is recommending the account be closed and a new one opened with First National Bank, with whom the MPO holds other accounts. The bank requires that the board approve an *Organization Resolution and Agreement for Credit Card Program* (included on the following page).

**RECOMMENDATION:**

Recommend approval of the *Organization Resolution and Agreement for Credit Card Program* to allow staff to open a new credit card account, with the Interim Executive Director named as the Program Coordinator and the Office Manager named as the Recordkeeper, and with credit limits of \$10,000 for the Interim Executive Director and \$5,000 for the Office Manager, per the MPO's *Policies and Procedures Manual* approved in August 2023.

**STAFF CONTACT:**

Dylan Mullenix, [dmullenix@dmampo.org](mailto:dmullenix@dmampo.org)  
(515) 334-0075

# ORGANIZATION RESOLUTION AND AGREEMENT FOR CREDIT CARD PROGRAM

(All Applicants)

\_\_\_\_\_, who is the undersigned Recordkeeper for, (the “**Organization**”), \_\_\_\_\_

a \_\_\_\_\_ (type of entity) organized under the laws of \_\_\_\_\_ (state), does hereby certify:

1. That he/she is the Secretary or Assistant Secretary, or an officer, partner, owner, principal, manager, member or other person having lawful custody of the official records of the above Organization (the “**Recordkeeper**”) and is authorized to provide this document to UMB Bank, n.a. (“**Bank**”).
2. That at a meeting of the governing body of the Organization duly held on \_\_\_\_\_ (date) and at which a quorum was present and acting throughout, or pursuant to the unanimous written consent of its members, the following Resolution and Agreement was duly adopted and approved and is currently in full force and effect, and has not been amended or rescinded:

RESOLVED, that a credit card line of credit for this Organization be established by the Program Coordinator named in the section immediately below with UMB Bank, n.a., and that separate accounts and credit cards (“Cards”) under said line be opened and issued by Bank in the name of this Organization for use by employees and agents of this Organization who are identified from time to time by the Program Coordinator, or by any successor to the Program Coordinator identified from time to time by the Recordkeeper (or by the successor to the Recordkeeper), and that the Organization authorizes the use of the Cards in accordance with the Cardholder Agreement that is sent by Bank with the Cards; and

RESOLVED FURTHER, that \_\_\_\_\_ is the Program Coordinator referred to in the above section of this Resolution, and that the Program Coordinator or any successor to the Program Coordinator designated in writing by the Recordkeeper (or by a successor Recordkeeper) may from time to time: request that Cards be issued in the name of this Organization; request that the credit limits and purchase controls be changed on existing Cards issued in the name of this Organization; designate additional persons authorized to use Cards issued by Bank in the name of this Organization; request termination of use of existing Cards; and communicate other pertinent information to Bank; and

RESOLVED FURTHER, that the foregoing resolution shall remain in full force and effect until written notice of an amendment or rescission thereof is delivered to and receipted for by Bank; and

RESOLVED FURTHER, that the Recordkeeper be and he/she is hereby authorized and directed to certify to Bank this resolution and that the Recordkeeper signing this Resolution and Agreement or any person designated in writing by the Recordkeeper, is authorized to certify to the Bank the names and signatures of persons authorized to act on behalf of the Organization under the foregoing Resolution and Agreement, and from time to time hereafter, as additions to or changes in the identity of said Recordkeeper are made, such Recordkeeper or designee shall immediately report, furnish and certify such changes to the Bank, and shall submit to Bank a new incumbency certificate or other document reflecting such changes in order to make such changes effective; and

RESOLVED FURTHER, that the foregoing resolution was adopted in accordance with the governing documents of the Organization, and that such resolution is now in full force and effect.

IN WITNESS WHEREOF, the undersigned Recordkeeper has subscribed his or her name and, if appropriate or required, applied the seal of the Organization to this Resolution and Agreement

as of this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

## RECORDKEEPER

Signature by Secretary, Assistant Secretary, or other Person certifying to this Resolution and Agreement

Signature \_\_\_\_\_ Name (print) \_\_\_\_\_ Title (print) \_\_\_\_\_

## ADDITIONAL OFFICER

Signature by Second Person, certifying to incumbency of Recordkeeper

Signature \_\_\_\_\_ Name (print) \_\_\_\_\_ Title (print) \_\_\_\_\_

**Affix Seal, if required by Organization’s governing documents.**

## Guidelines for Completion for Customers that are U.S. legal entities:

- Corporation: The Recordkeeper signing above should be the corporate secretary or assistant secretary. The second person may be the Chairman, President, CEO, a Board member, the Treasurer or the CFO.
- Partnership, Limited Liability Partnership, Limited Liability Company, or Sole Proprietor: All general partners, all members, or the sole proprietor must sign this form, unless Organization’s governing documents specify that a manager, managing general partner or other person may act. In any event, a second general partner or member must sign in the second place. Sole proprietors do not require a second signature.
- Governmental Entity: The Treasurer must sign in the first place, unless the Organization’s charter specifies otherwise. The entity’s Chairperson, Vice Chairperson, or Counsel must sign in the second place.

September 2023  
Item No. 6

**ISSUE: FFY 2024-2027 Transportation Improvement Program Amendments**

REPORT and VOTE: Consider approval of the amendments to *Federal Fiscal Year 2024-2027 Transportation Improvement Program*.

**BACKGROUND:**

The following amendments to the *FFY 2024-2027 Transportation Improvement Program* have been requested:

Sponsor: City of Des Moines  
Project: SE Connector (Item 39393)  
Federal Aid Amount: \$11,284,000  
Total Cost: \$26,000,000  
Type of Funding: STBG  
Change: Update total project cost to \$58,000,000 and combine Phase 1 and Phase 2 into one project.

Sponsor: City of Johnston  
Project: Merle Hay Road Corridor Traffic Signal Improvements (Item 52457)  
Federal Aid Amount: \$621,470  
Total Cost: \$776,840  
Type of Funding: CMAQ (ICAAP)  
Change: Move project to FFY 2024

Sponsor: City of Polk City  
Project: N. 3<sup>rd</sup> Street Reconstruction (Item 45474)  
Federal Aid Amount: \$1,164,651  
Total Cost: \$2,226,651  
Type of Funding: STBG  
Change: Update total project description to “In the City of Polk City, On N. 3<sup>rd</sup> Street, from 300’ south of E. Northside Drive to E. Vista Lake Avenue” and update map

**RECOMMENDATIONS:**

Recommend approval of the proposed *Federal Fiscal Year 2024-2027 Transportation Improvement Program* amendment.

**STAFF CONTACTS:**

Zach Young, [zyoung@dmampo.org](mailto:zyoung@dmampo.org)  
(515) 334-0075

September 2023  
Item No. 7

**ISSUE: FFY 2025 Iowa Clean Air Attainment Program Applications**

REPORT and VOTE: Report on Federal Fiscal Year 2025 Iowa Clean Air Attainment Program applications.

**BACKGROUND:**

Pre-applications for Federal Fiscal Year 2025 Iowa Clean Air Attainment Program applications are due on July 31, 2023. Staff provided an overview of the applications at the August meeting.

The ICAAP Schedule moving forward is as follows:

- **July 31, 2023** – Pre-Applications were due to the MPO
- **August 2023** – Pre-Applications were presented to the Transportation Technical, Executive, and Policy Committee's for review.
- **September 2023** – Pre-Applications presented to Technical, Executive, and Policy Committee's for approval and ICAAP resolutions are forwarded to project sponsor to include in the final application to the Iowa Department of Transportation.
- **October 1, 2023** – Project sponsors submit their application to the Iowa Department of Transportation (sponsors are required to send an electronic copy of final application to the MPO staff).

The list of submitted pre-applications is included on the following page.

**RECOMMENDATION:**

Recommend Approval of the FFY 2025 Iowa Clean Air Attainment Program applications.

**STAFF CONTACTS:**

Zach Young, [zyoung@dmampo.org](mailto:zyoung@dmampo.org);  
(515) 334-0075.

**FFY 2025 ICAAP Applications**

<b>Primary Sponsor</b>	<b>Project Title</b>	<b>Total Estimated Project Cost</b>	<b>ICAAP Funding Request</b>
Ankeny	N Ankeny Boulevard Improvements – 1st Street to 11th Street	\$6,186,150	\$1,900,000
Polk County	Traffic Signal System Improvements	\$436,700	\$349,300
West Des Moines	Traffic System Vehicle Detection Improvement Project – Phase 3	\$915,000	\$732,000

September 2023  
Item No. 8**ISSUE: Safe Streets and Roads for All Grant Agreement**

REPORT and VOTE: Consider approval of the Safe Streets and Roads for All Grant Agreement.

**BACKGROUND:**

Staff has spent the last few months working with the Federal Highway Administration Iowa Division to develop the grant agreement for the Safe Streets and Roads for All funding that was awarded to the MPO for the regional Comprehensive Safety Action Plan.

[The draft grant agreement is available on the MPO website \(click to access\).](#)

The final draft of the agreement is currently being reviewed by the Iowa Division office before they forward it on to Head Quarters. Staff are not anticipating any substantial changes to the agreement. Since the consultant can't begin work until this agreement is finalized, staff is requesting that the board approved the agreement as it currently stands so that work can commence on the plan as soon as possible. If significant changes are proposed by Head Quarters, staff would bring the grant agreement back to the Board in October.

**RECOMMENDATION:**

Recommend Approval of the Safe Streets and Roads for All Grant Agreement.

**STAFF CONTACTS:**

Zach Young, [zyoung@dmampo.org](mailto:zyoung@dmampo.org);  
(515) 334-0075.

September 2023  
Item No. 9**ISSUE: MPO 2020 Urban Area Boundary Update**

REPORT and OPTIONAL VOTE: Consider approval of the updated MPO 2020 Urban Area Boundary.

**BACKGROUND:**

Following each Decennial census, Federal law requires cooperation between the State and MPO to update the Urban Area Boundary (UAB). The US Census Bureau defines urban areas as any densely settled areas consisting of 2,000 or more housing units or 5,000 or more people. All other areas are considered rural. Prior to 2020, the Census Bureau relied solely upon population density and defined areas of 2,500 people or more as urban.

The Iowa DOT provided a memo to MPO's on UAB adjustments that outlines the update process ([click here for a copy of the memo](#)). As outlined in the memo, the MPO has partnered with the Iowa DOT to conduct a review, facilitate adjustments, and adopt the adjusted UAB. Adjustments to UABs will be approved by the Iowa DOT and FHWA Division Office by December 29, 2023.

Based on the provided information, staff is creating an online map that shows the proposed UAB for the Des Moines Area MPO. Because the MPO Urban Area and the Polk City Urban Area are within close proximity, additional consideration was given to the UABs between the two areas.

[A link to the online UAB map is available here \(click to access\).](#)

After approval of the UAB, the MPO will begin reviewing the Planning Area (PA) Boundary which will encompass all future growth anticipated to occur within the next 20 years. Staff will begin the process by reviewing each community's Comprehensive Plan and Future Land Use map to determine what extensions of the PA are necessary. MPO staff has requested that member communities forward copies of their comprehensive plans and Future Land Use maps (if in a separate document).

**RECOMMENDATIONS:**

Recommend approval of the proposed MPO 2020 Urban Area Boundary.

**STAFF CONTACTS:**

Andrew Collings, [acollings@dmampo.org](mailto:acollings@dmampo.org)  
(515) 334-0075

September 2023  
Item No. 10

**ISSUE: Executive Director Search Update**

REPORT and OPTIONAL VOTE: Update on the search process and consideration of any related action.

**BACKGROUND:**

The Executive Director Search Committee is scheduled to meet at 11:00 a.m. on September 13, 2023. This item is to allow for any report and discussion that might be necessary following that meeting.

**RECOMMENDATIONS:**

Consider any actions, if necessary, recommended by the Executive Director Search Committee.

**STAFF CONTACTS:**

Tracey Deckard, [tdeckard@dmampo.org](mailto:tdeckard@dmampo.org)  
(515) 334-0075

September 2023  
Item No. 11

**ISSUE: Water Trails BUILD Grant Update**

REPORT: Update regarding the Water Trails BUILD grant project.

**BACKGROUND:**

Staff will provide and update on the Downtown Water Trails BUILD grant project.

**RECOMMENDATION:**

None. Report and discussion only.

**STAFF CONTACT:**

Zach Young, [zyoung@dmampo.org](mailto:zyoung@dmampo.org);  
(515) 334-0075.

September 2023  
Item No. 12

**ISSUE: Director Report**

REPORT: Update by the Interim Executive Director on MPO activities.

**BACKGROUND:**

The Interim Executive Director will provide an update of MPO activities.

**RECOMMENDATIONS:**

None. Report only.

**STAFF CONTACTS:**

Dylan Mullenix, [dmullenix@dmampo.org](mailto:dmullenix@dmampo.org)  
(515) 334-0075