

MEETING MINUTES

Des Moines Area Metropolitan Planning Organization Transportation Technical Committee

9:30 a.m., Thursday, November 2, 2023

The MPO TTC held a virtual meeting at 9:30 a.m., November 2, 2023. Before the meeting, the MPO staff emailed agenda packets to the TTC representatives and posted the agenda at the MPO office on October 27, 2023.

Representatives Present:

Mark Mueller | City of Ankeny
John Horton | City of Bondurant
Maggie Murray | City of Bondurant
Mitch Holtz | City of Carlisle
Jeff May | City of Clive
John A Davis | City of Des Moines
Steve Naber | City of Des Moines
Michael Ludwig | City of Des Moines
Luis Montoya | DART
Matt Ahrens | City of Grimes
Dave Wilwerding | City of Johnston
Luke Parris | City of Norwalk
Madeline Sturms | City of Pleasant Hill
Chelsea Huisman | City of Polk City
Aaron Putnam | Polk County
John Larson | City of Urbandale
Rudy Koester | City of Waukee
Karen Marren | City of West Des Moines

Representatives Absent:

John Dostart | City of Altoona
Amy Quartell | City of Ankeny
Rita Connor | City of Cumming**
Murray McConnell | Dallas County
Angie Schaffer | City of Elkhart**
Charlie Dissell | City of Indianola**
Mike Hackett | Madison County
Paul Green | City of Mitchellville
Dave Herman | City of Van Meter**
Tim Hill | Warren County
Eric Petersen | City of West Des Moines
Justin Ernst | City of Windsor Heights
Shelby Ebel | Iowa DOT
Kevin Foley | DSM International Airport *
Julia Castillo | HIRTA
Darla Hugaboom | FHWA*
Gerri Doyle | Federal Transit Administration*
* Non-Voting, Advisory Representative
** Non-Voting, Associate Representative

Staff Present:

Dylan Mullenix | Interim Executive Director
Zach Young | Planning Manager
Andrew Collings | Principal Planner
Gunnar Olson | Public Affairs Manager
Tracey Deckard | Office Manager
Zhi Chen | Senior Planner
Carl Saxon | Senior Planner

Others Present

Isaac Pezley
Suryanieka Wijaya

1. **Call to Order**
TTC Chair recognized a quorum and called the November 2, 2023, meeting to order at 9:31 a.m.
2. **Approval of Agenda**
MOTION: A motion was made by Montoya and seconded by Mueller to approve the MPO TTC's meeting agenda.
MOTION CARRIED UNANIMOUSLY
3. **Approval of Meeting Minutes**
MOTION: A motion was made by Mueller and seconded by Montoya to approve the MPO TTC October meeting minutes.
MOTION CARRIED UNANIMOUSLY
4. **Presentation: Update on Highway 141 Corridor Study**
David Wilwerding presented.
5. **Calendar Year 2024 Meeting Dates**
Interim Executive Director presented. Discussion ensued regarding in-person meetings and potential meeting date conflict in April 2024.
MOTION: A motion was made by Huisman and seconded by Koester to approve the Calendar Year 2024 Meeting dates with the April date moved due to the spring APWA conference. Date for April meeting to be determined.
MOTION CARRIED UNANIMOUSLY
6. **MPO Involvement Decision Tree**
Planning Manager presented. Recommend approval of a decision tree to help the MPO determine when it should be involved with various projects and at what level.
MOTION: A motion was made by Huisman and seconded by Mueller to approve the MPO Involvement Decision Tree.
MOTION CARRIED UNANIMOUSLY
7. **Planning Area Boundary Update**
Planning Manager presented. Report regarding the update to MPO's Planning Area Boundary. Report and discussion only.
8. **Mobilizing Tomorrow Update**
Planning Manager presented. Report regarding the development of the region's long-range transportation plan. Report and discussion only.
9. **Surface Transportation Block Grant (STBG) Program Schedule**
Planning Manager presented. Report on the FFY 2028 Surface Transportation Block Grant (STBG) Program Schedule. Report and discussion only.
10. **Water Trails BUILD Grant Update**
Planning Manager presented. Update on the progress being made on the downtown water trails project. Report and discussion only.
11. **Upcoming Events**
Information only.

12. Other Non-Action Items of Interest to the Committee

None.

13. Next Meeting Date

The next meeting will be held at 9:30 a.m., on Thursday, December 7, 2023.

14. Adjournment

The MPO TTC's November 2, 2023, meeting was adjourned at 10:25 a.m.