

MEETING MINUTES
 Des Moines Area Metropolitan Planning Organization (MPO)
 EXECUTIVE COMMITTEE
 11:30 a.m., Wednesday, October 11, 2023
 Des Moines Area MPO | Virtual Meeting

The MPO Executive Committee held a hybrid live/virtual meeting at 11:30 a.m. on October 11, 2023, at the Des Moines Area MPO office and via Zoom. MPO staff emailed agenda packets to the MPO Executive and members on October 5, 2023. **In addition to these published tentative minutes, there also may be additional meeting notes on file with the MPO staff that are public records and available upon request as provided by law. These tentative minutes reflect all action taken at the meeting.**

EXECUTIVE MEMBERS PRESENT:	PRESENT	ABSENT
Robert Andeweg, Chair City of Urbandale	X	
Stephanie Riva, Vice-Chair City of Norwalk	X	
Ted Weaver, Secretary/Treasurer City of Clive	X	
Dean O'Connor City of Altoona	X	
Mark Holm City of Ankeny	X	
Ruth Randleman City of Carlisle	X	
Frank Cownie City of Des Moines		X
Joe Gatto City of Des Moines	X	
Len Murray City of Pleasant Hill	X	
Jeff Walters City of Polk City	X	
Tom Hockensmith Polk County	X	
Matthew McKinney City of West Des Moines	X	
STAFF PRESENT:		
Dylan Mullenix Interim Executive Director	X	
Zach Young Planning Manager	X	
Andrew Collings Principal Planner		X
Zhi Chen Senior Planner		X
Carl Saxon Senior Planner		X
Gunnar Olson Public Affairs Manager	X	
Tracey Deckard Office Manager	X	
Rhonda Miller Accountant	X	
Scott Brennan Legal Counsel	X	

OTHERS PRESENT:	INTEREST/REPRESENTING
Clifford Leonard	Public
Gabe Nelson	Snyder & Associates

1. **Call to Order**

MPO Chair Bob Andeweg called the October 11, 2023, meeting to order at 11:30 a.m. A quorum was present.

2. **Approval of Agenda**

MOTION: A motion was made by Holm and seconded by O'Connor to approve the October 11, 2023, Des Moines Area Metropolitan Planning Organization Executive Committee meeting agenda.

MOTION CARRIED

3. **Approval of Meeting Minutes**

Recommend approval of the August 9, 2023 meeting minutes.

MOTION: A motion was made by Holm and seconded by McKinney to approve the September 13, 2023 meeting minutes

MOTION CARRIED

4. **Approval of the August Financial Statement**

MPO Treasurer/Finance Committee Chair, Ted Weaver presented. Advised that the Finance Committee had reviewed the September Financial Statements. Recommend approval.

MOTION: A Motion was made by Gatto and seconded by Riva to approve the September Financial Statement.

MOTION CARRIED

5. **Public Hearing Date for Downtown Des Moines Dam Mitigation and User access Project Construction Contract**

Planning Manager and Gabe Nelson, Snyder & Associates presented. Recommend approval of the public hearing date for November 16, 2023, at 4:00 p.m. at the MPO Policy Committee meeting.

MOTION: A motion was made by Weaver and seconded by McKinney to approve the public hearing date for November 16, 2023, at 4:00 p.m.

MOTION CARRIED

6. **Project Reimbursement Agreement Regarding the US DOT SS4A Grant Agreement**

Planning Manager presented. Recommend approval of the proposed Project Reimbursement Agreement between MPO and CIRTPA.

MOTION: A motion was made by Riva seconded by Gatto to approve the Project Reimbursement Agreement between MPO and CIRTPA.

MOTION CARRIED

7. **Carbon Reduction Program Funding**

Planning Manager presented. Discussion regarding a new formula funding program to the MPO targeted at reducing transportation related emissions.
Report and discussion only.

8. **EV Charging Reliability and Accessibility Accelerator Program**

Staff presented. Discussion regarding a Notice of Funding Opportunity from the US DOT for funds to repair and replace existing EV Chargers.
Report and Discussion only.

9. **Purple Heart Highway Update**
Public Affairs Manager presented. Update regarding the process to redesignate Iowa Highway 5/ US Highway 65 Freeway Corridor to an interstate.
Report and discussion only.
10. **Director Report**
Interim Executive Director presented an update on MPO activities including the Strategic Planning in LRPT and preparation of a Decision Tree for MPO projects. Advised that the MPO Audit is in progress. Also advised of new IDOT staff. Report and discussion only.
11. **Non-Action Items**
Public Affairs Manager advised of the new agenda system in place.
12. **Next Meeting Date**
November 8, 2023, beginning at 11:30 a.m.
13. **Adjournment**
Hearing no objection to the contrary, the Chair adjourned the Executive Committee meeting at 12:17p.m.