

MEETING MINUTES

Des Moines Area Metropolitan Planning Organization Transportation Technical Committee

9:30 a.m., Thursday, December 7, 2023

The MPO TTC held a virtual meeting at 9:30 a.m., December 7, 2023. Before the meeting, the MPO staff emailed agenda packets to the TTC representatives and posted the agenda at the MPO office on December 1, 2023.

Representatives Present:

John Dostart | City of Altoona
Amy Quartell | City of Ankeny
Mark Mueller | City of Ankeny
Mitch Holtz | City of Carlisle
Jeff May | City of Clive
John A Davis | City of Des Moines
Steve Naber | City of Des Moines
Bert Drost | City of Des Moines
Luis Montoya | DART
Matt Ahrens | City of Grimes
Dave Wilwerding | City of Johnston
Chelsea Huisman | City of Polk City
Aaron Putnam | Polk County
John Larson | City of Urbandale
Rudy Koester | City of Waukee
Karen Marren | City of West Des Moines
Tim Hill | Warren County
Eric Petersen | City of West Des Moines
Justin Ernst | City of Windsor Heights
Julia Castillo | HIRTA

Representatives Absent:

John Horton | City of Bondurant
Rita Connor | City of Cumming**
Murray McConnell | Dallas County
Angie Schaffer | City of Elkhart**
Charlie Dissell | City of Indianola**
Mike Hackett | Madison County
Paul Green | City of Mitchellville
Luke Parris | City of Norwalk
Madeline Sturms | City of Pleasant Hill
Dave Herman | City of Van Meter**
Shelby Ebel | Iowa DOT
Kevin Foley | DSM International Airport *
Darla Hugaboom | FHWA*
Gerri Doyle | Federal Transit Administration*
* Non-Voting, Advisory Representative
** Non-Voting, Associate Representative

Staff Present:

Dylan Mullenix | Interim Executive Director
Zach Young | Planning Manager
Andrew Collings | Principal Planner
Gunnar Olson | Public Affairs Manager
Tracey Deckard | Office Manager
Zhi Chen | Senior Planner
Carl Saxon | Senior Planner

Others Present

Austin Harney | Iteris
Scott Perley | Iteris
Derrick Kempf | Iteris
David Dougherty | HR Green
Erin O'Higgins | Street Lights
Julie Hirni | Street Lights

1. **Call to Order**
TTC Chair recognized a quorum and called the December 7, 2023, meeting to order at 9:31 a.m.
2. **Approval of Agenda**
MOTION: A motion was made by Koester and seconded by Mueller to approve the MPO TTC's meeting agenda.
MOTION CARRIED UNANIMOUSLY
3. **Approval of Meeting Minutes**
MOTION: A motion was made by Koester and seconded by Huisman to approve the MPO TTC November meeting minutes.
MOTION CARRIED UNANIMOUSLY
4. **Presentation: Transportation Data Vendors Spotlight**
Representatives from Iteris and StreetLight provided overviews of their respective transportation data. Information only.
5. **Calendar Year 2024 Meeting Dates**
Public Relations Manager presented. Recommend approval of April 1, 2024, as the alternate meeting date.
MOTION: A motion was made by Huisman and seconded by Koester to approve the alternate meeting date of April 1, 2024.
MOTION CARRIED UNANIMOUSLY
6. **Charging & Fueling Infrastructure Discretionary Grant Program**
Staff presented. Report on Charging and Fueling Infrastructure (CFI) Discretionary Grant Program Selection Awardees. Report and discussion only.
7. **Des Moines Metro Pavement Qualify Forecasting Report**
Principal Planner presented. Report regarding the Pavement Qualify Forecasting Report for the MPO planning area.
Report and discussion only.
8. **Executive Director Search**
Planning Manager presented. Report on the proposed search process for a new Executive Director.
Report and discussion only.
9. **Upcoming Events**
Information only.
10. **Other Non-Action Items of Interest to the Committee**
STBG and TAP applications posted on the MPO website. Applications are due back January 5, 2024.
11. **Next Meeting Date**
The next meeting will be held at 9:30 a.m., on Thursday, January 4, 2024.
12. **Adjournment**
The MPO TTC's December 7, 2023, meeting was adjourned at 10:37 a.m.