

AMENDED AND SUBSTITUTED MEETING MINUTES

**Des Moines Area Metropolitan Planning Organization Transportation Technical Committee
9:30 a.m., Thursday, March 7, 2024**

The MPO TTC held a virtual meeting at 9:30 a.m., March 7, 2024. Before the meeting, the MPO staff emailed agenda packets to the TTC representatives and posted the agenda at the MPO office on March 1, 2024.

Representatives Present:

John Dostart | City of Altoona
Mark Mueller | City of Ankeny
John Horton | City of Bondurant
Mitch Holtz | City of Carlisle
Jeff May | City of Clive
John A Davis | City of Des Moines
Steve Naber | City of Des Moines
Mike Ludwig | City of Des Moines
Luis Montoya | DART
Tony Filippini | DART
Matt Ahrens | City of Grimes
Dave Wilwerding | City of Johnston
Ryan Marquardt | Madison County
Luke Parris | City of Norwalk
Madeline Sturms | City of Pleasant Hill
Mike Schulte | City of Polk City
Aaron Putnam | Polk County
John Larson | City of Urbandale
Andy Cass | City of Waukee
Eric Petersen | City of West Des Moines
Julia Castillo | HIRTA

Representatives Absent:

Amy Quartell | City of Ankeny
Rita Connor | City of Cumming**
Murray McConnell | Dallas County
Angie Schaffer | City of Elkhart**
Charlie Dissell | City of Indianola**
Paul Green | City of Mitchellville
Dave Herman | City of Van Meter**
Tim Hill | Warren County
Karen Marren | City of West Des Moines
Justin Ernst | City of Windsor Heights
Shelby Ebel | Iowa DOT
Bryan Belt | DSM International Airport *
Darla Hugaboom | FHWA*
Gerri Doyle | Federal Transit Administration*
* Non-Voting, Advisory Representative
** Non-Voting, Associate Representative

Staff Present:

Dylan Mullenix | Interim Executive Director
Zach Young | Planning Manager
Andrew Collings | Principal Planner
Gunnar Olson | Public Affairs Manager
Tracey Deckard | Office Manager
Zhi Chen | Senior Planner
Carl Saxon | Senior Planner

Others Present

Marcus Coenen | FHU
Tony Chavez | Rep. Nunn's Office
Ashlee Bierworth | Rep. Miller-Meeks Office

1. Call to Order

TTC Chair recognized a quorum and called the March 7, 2024, meeting to order at 9:32 a.m.

2. Approval of Agenda

MOTION: A motion was made by Sturms and seconded by Mueller to approve the MPO TTC's meeting agenda.

MOTION CARRIED UNANIMOUSLY

3. Approval of Meeting Minutes

MOTION: A motion was made by Naber and seconded by Dostart to approve the MPO TTC February meeting minutes.

MOTION CARRIED UNANIMOUSLY

[Mike Ludwig joins meeting 9:35 a.m.]

ITEM 9 MOVED UP ON AGENDA DUE TO GUEST SCHEDULING:

9. Community Projects Funding

Staff introduced Tony Chavez from Representative Nunn's office and Ashlee Bierworth from Rep. Miller-Meeks Office. Information was provided regarding applications for Community Project Funding, Report and discussion only.

4. FFY 2024-2027 Transportation Improvement Program Amendments

Projects Manager- Zach Young presented. Recommend approval of the amendments to the FFY 2024-2027 Transportation Improvement Program from the Iowa DOT, City of Des Moines and Polk County.

MOTION: A motion was made by Larson and seconded by Sturms to approve the

MOTION CARRIED UNANIMOUSLY

5. Scott Avenue Dam Mitigation Change Order #1

Projects Manager-Zach Young presented. Recommend approval of Change Order #1 to the Scott Avenue Dam Mitigation to repair cracks, estimated to cost \$1000.00.

MOTION: A motion was made by Dostart and seconded by Mueller to approve Change Order #1 to the Scott Avenue Dam Mitigation project.

MOTION CARRIED UNANIMOUSLY

6. Fiscal Year 2025 Unified Planning Work Program and Budget Development

Executive Director, Dylan Mullenix presented. Recommend approval of the draft work program and budget for FY 2025.

MOTION: A motion was made by Davis and seconded by Sturms to approve the draft FY 2025 Unified Planning Work Program and Budget.

MOTION CARRIED UNANIMOUSLY

7. StreetLight Data

Executive Director, Dylan Mullenix presented. Recommend approval for the MPO to subscribe to StreetLight Data software for use by the MPO and member communities effective immediately.

MOTION: A motion was made by Davis and seconded by Nabers to approve the subscription to StreetLight Data software for use by the MPO and member communities effective immediately.

MOTION CARRIED UNANIMOUSLY

8. Mobilizing Tomorrow: Employment, Housing Unit, and Population Projections,

Project Manager, Zach Young presented. Consider approval of the employment, housing unit, and population projections for the long-range transportation plan update. TTC representatives discussed options to address concerns made by some member communities about the MPO forecasts being lower than the members' comprehensive plan forecasts while also adhering to the DOT's guidance that control totals be used. After discussion the TTC voted to approve the forecasts, as presented.

MOTION: A motion was made by Davis and seconded by Ludwig to approve the employment, housing unit, and population projections for the long-range transportation plan update.
Sturms, Pleasant Hill, opposed.

MOTION CARRIED.

9. Community Projects Funding

Moved up in the agenda.

10. FFY 2024-2028 Transportation Improvement Program Development

Project Manager, Zach Young presented. Report on the process to develop the Federal Fiscal Years 2025-2028 Transportation Improvement Program. Report and discussion only.

11. Upcoming Events

Senior Planner, Zhi Chen provided a report on upcoming events of regional interest. Information only.

12. Other Non-Action Items of Interest to the Committee

Public Affairs Manager, Gunnar Olson reminded the Committee members that the next TTC meeting will be held on April 1, 2024, which is a Monday. Projects Manager also reminded members to send in their LRTP project solicitations.

13. Next Meeting Date

The next meeting will be held at 9:30 a.m., on Monday, April 1, 2024.

14. Adjournment

The MPO TTC's March 7, 2024, meeting was adjourned at 10:41 a.m.